

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
FEBRUARY 17, 2022

Business agenda documents/reports are e-mailed to the Board Members and General Counsel prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE: - VIA ZOOM TELECONFERENCE:

BOARD MEMBERS:

McDonald, Joan, Chair
Bruni, Maria, Vice-Chair
Berardi, Alexander, Commissioner
Gilbert, Ilan, Commissioner
O'Brien, Michael, Commissioner
Jarvis, Colin, Commissioner

OFFICERS:

Rosso, Jennifer, Secretary
Bushek, Brian, Treasurer

Chair McDonald called the meeting to order at 9:30 a.m. Chair McDonald noted that there were no oral or written public comments submitted for this meeting. The next order of business was to adopt the Regular Board meeting minutes of January 20, 2022. Chair McDonald called for a motion. On a motion of Commissioner Berardi, seconded by Commissioner Gilbert, the minutes of the January 20, 2022 Regular meeting were adopted unanimously.

REPORTS TO THE BOARD:

1) Executive Director's Monthly Summary

Chair McDonald expressed that Dr. Alcantara has been the Executive Director for a short period of time and has shared her enthusiasm, great ideas and focuses on traditional areas. Chair McDonald went on to say that Dr. Alcantara and her team share exciting initiatives, some are for informational purposes and others require action by the Board. Chair McDonald also shared that she is grateful for Dr. Alcantara's leadership and is excited to work with her in the future.

Dr. Alcantara reported to the Board that there are currently no active COVID cases or employees under quarantine. This is great news, as the Authority has made an extensive effort to follow the proper health guidance from the CDC. Consequently, we are discontinuing our flex work schedule and working from home, unless a medical exemption requires it. For instances that require working from home, such as inclement weather or a surge in COVID cases, a "Remote Work Report" was created and will need to be provided by those pre-approved to work from home.

The Bridge Authority (NYSBA) and Thruway Authority (NYSTA) submitted a joint coordination agreement/MOU for existing and future collaborations.

The Bridge Authority is in the process of going live on Mid-Hudson Bridge on March 1, 2022. Thus, the Authority is in the process of hiring the remaining STB personnel needed to staff this facility. As of this moment, the Authority has 10 full-time and 21 part-time STBs. In addition, we are currently analyzing the STBs' department policies and procedures, work instructions, and training program. We are embarking on an important optimization process analysis to determine the optimal number of STBs needed to staff our bridges, based on existing data collected since our first bridge went live approximately seven months ago (Newburgh-Beacon on July 2021).

	RVW	KRB	NBB	BMB	MHB
Full-time	2	2	4	2	4
Part-time	5	2	6	5	6

Every year, the Maintenance department inspect the Authorities bridges and piers and every other year and we provide extensive inspections to them. To meet these goals, Dr. Alcantara signed off on our Engineering Department presenting two projects before the board this month:

- Project BA-2017-RE-103-ES.22 Biennial Bridge Inspection Assignments and
- Project BA-2013-RE-103-ES.22 System Wide Underwater Pier Inspection.

The Authority's December 2021 Tolls transactions were as followed:

	December	
	Revenue	%
EZ Pass Converted Plazas	\$3,740,573.30	78%
Mid-Hudson Plazas	\$ 764,457.90	16%
Tolls by Mail	\$ 318,992.62	7%
Total	\$4,824,023.82	100%

The Authority is monitoring our finalized FY22 budget against our targets and continue to closely track our budget, as well as system wide initiatives and facility specific plans to ensure we produce a financial yield benefit to the Authority.

2) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Dr. Minosca Alcantara, noting no expenditures. No action was required by the Board.

3) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for January 2022

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners by Historic Bridges of the Hudson Valley Director, Kathy Burke. No action was required by the Board.

ENGINEERING:

1) System-Wide Biennial Bridge Inspection Assignments - BA-2017-RE-103-ES.22

Mr. Wright indicated to the Board that the Authority advertised this project in the NYS Contract Reporter in 2016. Seven (7) proposals were received with three (3) consultants approved by the Board to perform biennial inspections on the Authority's bridges: ATANE, Modjeski and Masters and WSP. The original contract was for a three (3) year term with the option to extend for three (3) additional one (1) year terms, for a total of six (6) years. Each year of the contract, these authorized consultants receive a bridge assignment, including its ancillary structures and approaches, from the Chief Engineer so that by the end of the term, each consultant has inspected every one of the Authority's bridges. Upon the expiration of the base three (3) year contract in 2020, the Board approved a three (3) year extension, as per the terms of the original agreement. For 2022, the consultants were assigned to inspect the following bridges and have provided the Engineering department with their cost proposals: ATANE: Rip Van Winkle Bridge at a cost of \$172,559.20, Modjeski and Masters: Bear Mountain Bridge at a cost of \$140,773.00, and WSP: Mid-Hudson Bridge at a cost of \$193,140.00 a total cost of \$506,472.20. Chair McDonald called for a motion. On a motion of Commissioner O'Brien, seconded by Commissioner Gilbert, Chair McDonald called for a roll call. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 022-016

Resolution Date: February 17, 2022

WHEREAS, in late 2016, the New York State Bridge Authority publicly bid and awarded a multi-year professional engineering services contract for biennial bridge inspections of the Authority's river crossings to begin in 2017: the Bear Mountain Bridge, Newburgh Beacon Bridge North and South Spans, Balmville Road Bridge over I-84, I-84 Bridge over 9W, Mid-Hudson Bridge, Route 44/55 Bridge over 9W, Kingston-Rhinecliff Bridge and the Rip Van Winkle Bridge to be designated as (BA-2017-RE-103-ES); and

WHEREAS, M/WBE goals were set for this contract at 30% and SDVOB goals at 6%; and WHEREAS, the original agreement allows for an additional three (3) year extension of the base contract, which was Board approved in 2020; and

WHEREAS, the Authority hired three (3) Consultants to each inspect one main bridge and its ancillary structures and approaches per year; and;

WHEREAS, each year of the three year contract, the approved Consultants shall provide a cost proposal for Board approval to inspect the bridge they have been directed to examine; and WHEREAS; the Consultants have provided their technical and cost proposals; now therefore BE IT

RESOLVED that the Board of Commissioners approve the following Biennial Bridge Inspection Services for 2021 at the following costs:

BA-2017-RE-103-ES.22.1: ATANE: Rip Van Winkle Bridge at \$172,559.20;

BA-2017-RE-103-ES.22.2: Modjeski & Masters: Bear Mountain Bridge at \$140,773.00;

BA-2017-RE-103-ES.22.3: WSP: Mid-Hudson Bridge at \$193,140.00; for a total not-to-exceed cost of \$506,472.20.

BE IT FURTHER RESOLVED that the Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of February, 2022.

Jennifer Rosso, Secretary

2) System-Wide Underwater Bridge Pier Inspections – BA-2022-RE-103-ES

Mr. Wright reported to the Board that the Authority advertised the performance of underwater pier inspections at five of the Authority's facilities in the NYS Contract Reporter, with submittals due February 1st. Twenty-two (22) firms requested the RFP with six (6) proposals tendered. Due to the extremely specialized nature of the work, underwater pier inspections are on the Authority's list of exclusions of M/WBE requirements, therefore, no utilization goals were set for the project. Mr. Wright recommended an award a professional services contract to W.J. Castle PE Associates, (The Castle Group), who were considered lowest bidder and best qualified, at a not-to-exceed amount of \$99,854.13. Castle Associates are qualified to provide these services as they are very familiar with the Authority's bridges; they previously performed these underwater pier inspections services in the past. Chair McDonald called for a motion. On a motion of Commissioner Jarvis, seconded by Commissioner Berardi, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 022-017

Resolution Date: February 17, 2022

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional engineering services in connection with the Newburgh-Beacon Bridge / Mid-Hudson Bridge / Kingston-Rhinecliff Bridge/ Rip Van Winkle Bridge / and Walkway Over the Hudson "Underwater Pier Inspections" to be designated (BA-2022-RE-103-ES); and

WHEREAS, the Authority advertised for "Underwater Pier Inspections" in the New York State Contract Reporter; and

WHEREAS, six (6) firms submitted their technical and cost proposals; and

WHEREAS, the Authority has determined that W. J. Castle, P.E. & Associates, (The Castle Group) of Hainesport, New Jersey, submitted the lowest cost proposal and is best qualified to provide the required professional services; and

WHEREAS, the Authority's Engineering department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners authorize a professional services agreement to be issued to W. J. Castle, P.E. & Associates to provide professional engineering services at a not-to-exceed cost of \$99,854.13; and

BE IT FURTHER RESOLVED that the Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of February 2022.

Jennifer Rosso, Secretary

3) Jobs in Progress

Mr. Wright reported the following regarding the North Span Re-decking Project at the Newburgh-Beacon Bridge: NBB North Span remains on budget and on schedule to be substantially complete in September 2022. 90% of the north half of the bridge deck is removed, 10 – 20% of the new deck panels have been installed and over 50% of the new panels have been fabricated and galvanized. The final contract for the AET toll plaza rehabilitations held a preconstruction meeting on Thursday, February 17, 2022. Chair McDonald called for a motion. On a motion of Commissioner O'Brien seconded by Vice-Chair Bruni, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 022-018

Resolution Date: February 17, 2022

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; now therefore

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of February 2022.

Jennifer Rosso, Secretary

FINANCIAL:

1) Investment Report

Mr. Bushek reviewed the monthly Investment Report, noting fourteen investments for the month. Chair McDonald called for a motion. On a motion of Commissioner Berardi and seconded by Commissioner Gilbert, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 022-019

Resolution Date: February 17, 2022

WHEREAS, the investment control procedures for the New York State Bridge Authority require the Board to review and approve the report of investment transactions completed since the meeting of the Board on January 20, 2022; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of February, 2022.

Jennifer Rosso, Secretary

NEW BUSINESS:

1) Labor Counsel Services BA-2022-OA-006-PS

Mr. Bushek informed the Board that the Authority is quickly approaching the expiration of the current collective bargaining agreement with CSEA Local 1000 on March 31, 2022. The Authority requires the services of Labor Counsel to support negotiations planned to commence shortly following contract award. The Authority has identified Joseph M. Bress as having the qualifications required to support negotiations given his past experience with other NYS Governmental entities, transportation ones in particular. Mr. Bress has proposed an hourly fee of \$120/hr or \$900/day. The Authority is seeking approval for a not to exceed contract of \$50,000, consistent with budgeted estimates for prior labor negotiations. Given the goal of supporting expedited Authority preparation to begin labor negotiations and the contractors' experience with similar negotiations, the Authority recommended the award as a single source to Joseph M. Bress. Chair McDonald called for a motion. On a motion of Commissioner O'Brien, seconded by Commissioner Jarvis, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 022-020

Resolution Date: February 17, 2022

WHEREAS, the New York State Bridge Authority has reviewed the report relative to the procurement of BA-2022-OA-006-PS Labor Counsel services under a personal services contract with Joseph M. Bress; and,

WHEREAS, the Authority has identified Joseph M. Bress, as a labor negotiator with specific background knowledge of public sector labor contracts; and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority authorize the contract BA-2022-OA-006-PS Labor Counsel Services at the not to exceed amount of \$50,000 to Joseph M. Bress for a period of three years with the option to extend two additional one year periods; and

BE IT FURTHER RESOLVED, that the Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of February, 2022.

Jennifer Rosso, Secretary

This concluded the Regular meeting. Chair McDonald asked for a motion to adjourn. On a motion of Commissioner Gilbert, seconded by Commissioner O'Brien, and approved unanimously, the Regular meeting adjourned at 10:02 a.m.

The next Regular meeting of the Board of Commissioners meeting is scheduled for February 17, 2022 at 9:30 a.m. at Headquarters.