

New York State Bridge Authority Finance Committee Meeting Minutes of December 19, 2019

The New York State Bridge Authority's Finance Committee met at the Authority's Headquarters in Highland, New York, at 3:09 p.m. on December 19, 2019.

In addition to Finance Committee Chairman Roderick Dressel, Committee member Richard Gerentine and Diane Jablonski, those in attendance included:

Roger P. Higgins
Henry J. Stanton
Tara Sullivan
Brian Bushek
Carl G. Whitbeck, Jr., Esq.

Upon a motion made by Mr. Gerentine and seconded by Ms. Jablonski the minutes of the September 19, 2019 meeting was approved unanimously.

Mr. Bushek noted the Finance Committee complied with all requirements of the Charter. The Finance Committee reviewed the Annual Report on Committee Activities. Upon a motion made by Mr. Dressel, seconded by Gerentine, the Annual Report on Committee Activities was approved unanimously.

ANNUAL REPORT OF THE FINANCE COMMITTEE TO THE BOARD OF THE NEW YORK STATE BRIDGE AUTHORITY

Overview

Below is an outline of the Finance Committee charter requirements and the activities performed to meet those requirements. This summary will serve as the Finance Committee review of its own activity for the year 2019.

Meetings

The Finance Committee conducted meetings either itself or in conjunction with the Audit Committee on March 21, 2019, May 16, 2019, September 19, 2019, and December 19, 2019. This meets the charter requirement to have at least one meeting each quarter.

Responsibilities

1. The Finance Committee shall assist the Authority in its oversight of the Authority's long-range financial planning.

The Committee reviewed the Budget and Financial Plan 2020-2023 and sent it to the full Board for approval at its meeting on September 19, 2019.

2. The Finance Committee shall review external debt financing proposals for major construction projects and other types of projects.

No additional debt financing was required in 2019. Additional financing is needed and noted in the Budget and Financial Plan 2020-2023 and will be

further evaluated as we approach the projected need in 2020. The Finance Committee reviewed these requirements for external debt financing at the September 19, 2019 meeting as part of the review of the Budget and Financial Plan 2020-2023.

3. The Finance Committee shall review the status of the Authority's external debt position as required, but no less frequently than once a year.
The Committee performed this review through the analysis of the Budget and Financial Plan 2020-2023 which included the Debt Schedule report at its September 19, 2019 meeting.
4. The Finance Committee shall assist the Authority in its oversight and preparation of the annual budget.
The committee performed a review during the September 19, 2019 meeting where, in conjunction with the Audit Committee, it reviewed the Budget and Financial Plan for 2020-2023 and referred the budget to the full Board for approval.
5. Review and assess at least annually the adequacy of the Finance Committee Charter and submit proposed revisions to the Authority for its approval.
The current charter was adopted during the June 17, 2010 meeting. No further revision was determined necessary during 2019 and this document is evidence of annual review.
6. At least annually, evaluate the Committee's own performance with respect to the requirements of the Charter in such a manner as the Committee deems appropriate.
This outline will serve as an evaluation of the performance outlined in the charter and confirm responsibilities have been carried out for 2019.

Mr. Bushek presented the Budget and Financial Plan for 2020-2023 to the committees prior to asking the full Board approval at the September 19th meeting. Mr. Bushek stated that the Plan was available for public inspection and comment at all of our facilities for the thirty days required by the regulation. It was made available to the public on the Authority's website, comments have been received. Following discussion and any changes by the committees at the September 20th meeting and/or the Board at its December meeting, the Board was asked to consider a resolution approving the Budget and Financial Plan 2020- 2023.

The Committee approved the 2020-2023 Budget and Financial Plan to be sent to the Board for its approval at its December Meeting.

Mr. Bushek reviewed the Revised Bridge System Net Revenue's is required by §7.13 of the Bond Resolution, the Authority must submit its bridge system net revenues to the Trustee for the bondholders. The Authority previously adopted the Estimated

Bridge System Net Revenues in September, but due to material changes in assumptions for the 2020-2023 Budget and Financial Plan the Authority has a revision. This revision demonstrates that the material changes to the assumptions still provide adequate debt service coverage to maintain compliance with the Authority's bond resolution.

Changes in the assumptions primarily related to Revenues, previously a single toll increase in April of 2020 was projected. The Authority's current proposed budget contains a smaller toll increase phased in over four years starting May 1, 2020 and completed on May 1, 2023. Note that the Authority would be in compliance with the resolution without a toll increase. The increase on May 1, 2020 will increase the excess over net revenue requirement.

Upon a motion made by Mr. Gerentine, seconded by Ms. Jablonski, the Revised Bridge System Net revenues was accepted unanimously and will be sent to the full Board with both Committees' recommendation for adoption.

Having no other business, the meeting adjourned at 3:14 pm.