

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
OCTOBER 15, 2020

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE VIA ZOOM TELECONFERENCE:

BOARD MEMBERS:

McDonald, Joan, Chair
Bruni, Maria, Vice-Chair
Berardi, Alexander, Commissioner
Gilbert, Ilan, Commissioner
Jarvis, Colin, Commissioner
O'Brien, Michael, Commissioner

OFFICERS:

Sullivan, Tara, Secretary
Bushek, Brian, Treasurer

ABSENT:

Lanza, Lou, Commissioner

Chair McDonald called the meeting to order at 3:06pm. All Commissioners with the exception of Alexander Berardi and Colin Jarvis (who joined later) and Lou Lanza were present via zoom. First order of business was to adopt the Regular Board meeting minutes of October 15, 2020. Chair McDonald called for a motion. On a motion of Vice-Chair Bruni, seconded by Commissioner Gilbert, the minutes of the October 15, 2020 Regular meeting were adopted unanimously by the Commissioners that were present:

ADMINISTRATION:

1) Konica Minolta Software License and Maintenance Renewal

Mr. Russo informed the Board that the Authority received the annual software maintenance agreement renewal for the Hyland OnBase software which provides digital storage, retrieval and records management workflow of the Authority's personnel records. The effective term for the renewal is 12/01/2020 – 11/30/2021. The software maintenance is provided by Konica Minolta as a single source vendor at a cost of \$23,106.40. On a motion of Commissioner Gilbert and seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 020-101

Resolution Date: October 15, 2020

WHEREAS, the Authority previously procured a software solution (OnBase) through Konica Minolta to digitally store, retrieve and maintain its records management; and,

WHEREAS, the Authority has received an annual renewal for the software maintenance agreement from Konica Minolta at a cost of \$23,106.40; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves the payment of \$23,106.40 to Konica Minolta for software maintenance services for the period 12/01/2020 through 11/30/2021; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

ENGINEERING:

1) System-Wide Street Sweeping Services Final Contract Extension BA-2017-OE-118-OT

Mr. Wright indicated to the Board that the Authority publicly advertised and bid street sweeping of NYSBA's five bridges and approaches in September of 2017. Three bids were received with Custom Street Services, LLC, a certified WBE, as the low bidder at a cost of \$1,056.00 per day with a total not-to-exceed cost of \$47,520.00. The Authority has previously exercised the contract option to renew with allowances for prevailing wage increases, insurance and fuel costs. The Authority wishes to exercise the last one year extension from October 31, 2020 to October 30, 2021. Debra Slizewski, the owner, has provided the cost proposal to continue sweeping services for the 2020-2021 season at the same rates as the initial contract of \$1,056.00 per truck, per day. A purchase order will be issued for forty-five (45) days of sweeping. A brief discussion followed relative to needing the service after the term of the contract had expired and also if it includes the sweeping of the Walkway Over the Hudson. ***Prior to Chair McDonald calling for a motion Commissioners Berardi and Jarvis joined the meeting.*** Chair McDonald called for a motion. On a motion of Commissioner Gilbert and seconded by Vice-Chair Bruni, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 020-102

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to extend the current agreement for system-wide street sweeping services of the Authority's five bridges and approaches, publicly advertised and bid in 2017 as BA-2017-OE-118-OT, "System-Wide Street Sweeping Services"; and

WHEREAS, the Authority has previously awarded this contract to Custom Street Services, LLC, of Hyde Park, New York; and

WHEREAS, this agreement included the option for the Authority to extend the term of the contract for three additional one (1) year periods; and

WHEREAS, the Authority's Engineering department recommends exercising our option to extend the contract for one additional year, from October 31, 2020 through October 30, 2021, and has reviewed and approved Custom Street Services' cost proposal to remain at the base contract rate of \$1,056.00 per truck, per day; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve extending the contract at a cost of \$1,056.00 per truck, per day for forty-five (45) days of sweeping and that a purchase order be issued not-to-exceed \$47,520.00; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

2) OGS Heating Fuel Contract Awards

Mr. Wright reported to the Board that in 2018, the NYS Office of General Services awarded two-year contracts for the bulk purchase of heating fuel to be utilized by all State agencies and authorities. That contract was recently extended through September 1, 2022. NYSBA utilizes these OGS contracts, which provide the benefit of a statewide volume discount. The

Authority's estimated requirements under this OGS contract are as follows:

OGS Award 23091, Heating Fuel Oil Period: 8/31/2018 extended through 9/1/2022: Vendor(s): Qty ;Not to Exceed, Sprague Operating Resources, LLC, Portsmouth, NH (BMB) 15000gl, \$31,236.00; HOP Energy, LLC, d/b/a KoscoHeritagenergy, LLC, Kingston, NY, 4500gl, \$8,916.60, (MHB, NBB). Mr. Wright requested Board approval to utilize these contracts as-needed, based on the terms and daily pricing provisions described therein, with not-to-exceed amounts for the purchases to be issued. Chair McDonald called for a motion. On a motion of Commissioner Gilbert and seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-103

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined it is necessary to procure heating fuel to maintain its facilities and operate its equipment; and

WHEREAS, the Authority has the opportunity to participate in the use of contracts negotiated by the NYS Office of General Services (OGS) for the procurement of heating fuel oil at bulk quantity rates for all agencies and authorities; now therefore

BE IT RESOLVED that the Authority's Board of Commissioners hereby approves creation of purchase orders for the procurement of fuel from the identified vendors as needed, at the daily unit prices calculated in accordance with the contract terms and to issue purchase orders to the designated vendors with the following not-to-exceed amounts:

OGS Award 23091 Heating Fuel Oil Period: 8/31/2018 extended through 9/1/2022

Vendor(s):

Sprague Operating Resources, LLC, Portsmouth, NH (BMB)
\$31,236.00

HOP Energy, LLC, d/b/a/ KoscoHeritagenergy, LLC, Kingston, NY (MHB, NBB)
\$8,916.60

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

3) Third Quarter 2020 traffic Accident Summary Report

Mr. Wright reported that all accidents have been reviewed by him and the Manager of Maintenance to determine if something could be done to prevent similar accidents from happening in the future. All accidents were believed to be from driver error, driving too fast for weather conditions, not paying attention, or distracted driving. A brief discussion followed relative to if there is a rise in commercial vehicle accidents with the uptick of commercial traffic. Also discussed was if the Authority expects more accidents during the construction on the Newburgh Beacon Bridge. No action was required by the Board.

4) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Hudson Valley Bridge Construction, Inc. continues to rehabilitate the south curb and railing at Mid-Hudson Bridge. Work will continue through 2020 and into 2021. Yonkers Contracting is in full swing, completing foundations for the new AET gantry, server building and precast roadway slabs at Newburgh-Beacon Bridge. The Authority has been working with Yonkers and the C.I staff to explore ways to expedite the project. The Executive Chamber is very interested in the Authority completing the project early. A brief discussion followed relative to the distinction between percent complete verses percent elapsed on projects. On a motion of Commissioner Jarvis and seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-104

Resolution Date: October 15, 2020

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

FINANCIAL:

1) Investment Report

Mr. Bushek reviewed the monthly Investment Report noting six investments for the month. Chair McDonald called for a motion. On a motion of Commissioner Berardi and seconded by Vice-Chair Bruni, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-105

Resolution Date: October 15, 2020

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on September 17, 2020; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

2) Continuity of Legal Counsel

Mr. Bushek informed the Board that the Authority has been utilizing the services of Christine M. Chale, Esq. for more than a decade. Ms. Chale, of the firm Rodenhausen, Chale & Polidoro LLP, has been providing various matters including serving as Bond Counsel, regulatory updates, contracting, and E-ZPass/AET matters since May 2014. The firm a certified MWBE, has historically engaged the Authority as a subcontractor under Carl Whitbeck Jr., Esq. whose services as General Counsel for the Authority were terminated in August of this year. Ms. Chale was actively supporting the Authority with a critical contribution on current initiatives related to debt issuance, E-ZPass/AET and miscellaneous contracting work. The Authority would incur considerable expense and lost time on these efforts if required to transition to new counsel at this time. The institutional knowledge of the Authority and her current progress on active initiatives we believe justifies a recommendation to contract Ms. Chale under a single source procurement. Doing so would allow the Authority to continue to support various initiatives. Two engagement letters are included with this memo that outline a scope of services at applicable billing rates for the various matters where Ms. Chale would continue to support the Authority with a direct billing relationship. A brief discussion followed relative to whether the retainer fees are similar or equal to the fees of the Authority's prior counsel. Chair McDonald called for a motion. On a motion of Vice- Chair and seconded by Commissioner Gilbert, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 020-106

Resolution Date: October 15, 2020

WHEREAS; the New York State Bridge Authority has been engaging Christine M. Chale, Esq. for more than a decade. Her services were provided as part of the firm Rodenhausen, Chale, & Polidoro LLP, as counsel since May 2014 as a subcontractor to Carl Whitbeck, Jr. General Counsel of the Authority until August 2020; and

WHEREAS, the Authority has various current matters supported by Ms. Chale that would result in delays and incremental costs to transition to new counsel which supports a single source award; and

WHEREAS, the Authority has received engagement letters from Ms. Chale with a scope consistent with the historical utilization of Ms. Chale's services; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby authorize the retention of Christine M. Chale, Esq. from Rodenhouse, Chale, & Polidoro LLP for services related to bond counsel, debt issuance, and specified services related to all electronic toll collection; and

BE IT FURTHER RESOLVED, that the engagement of Ms. Chale can be terminated at any time at the sole discretion of the Authority

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

3) Workers Compensation Renewal

Mr. Bushek reported to the Board that the Authority's Workers' Compensation Insurance policy renews October 21, 2020 and the State Insurance Fund has offered the Authority a 35% upfront discount on the manual rates charged on each dollar of Authority payroll. This is the same discount as provided last year. Included in the Board packages was the NYSIF (New York State Insurance Fund) broker's proposal for the renewal. The Board approves workers compensation by resolution noting a premium is "subject to audit." The final premium will be revised based on final audited payroll numbers that routinely vary from original estimates. The Board is effectively approving the rates that will be applied to audited payroll after the close of the policy period next year.

Based upon projected salaries for 2020-2021 this year's premium quote increases from the estimated prior year cost of \$396,511 to \$414,122, an increase of \$17,611, or 4.4% not including the \$5,000 broker fee charged annually. Mr. Bushek noted that the Authority compares the estimated renewal premium to the prior years' estimated premium at the time of Board consideration as the audit for the current year payroll will not be complete until after the new policy year begins.

Mr. Bushek emphasized that the final premium cost will be based on actual salaries which are audited by the State Insurance Fund after the end of the policy year. That audit will determine the final cost for the policy year. Mr. Bushek believes the Authority has received the lowest price possible for workers compensation insurance and recommends the Board approve this purchase. Chair McDonald called for a motion. On a motion of Commissioner Jarvis and seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 020-107

Resolution Date: October 15, 2020

WHEREAS, the Board has reviewed the report relative to the purchase of workers' compensation insurance; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve this purchase with the State Insurance Fund, through Associates of Glens Falls Inc., at the projected payroll level cost not-to-exceed cost, subject to payroll audit, of \$414,122.27 in addition to a \$5,000 broker fee; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

4) Annual Payment to Department of Civil Service

Mr. Bushek explained to the Board that Section 11 of the Civil Service Law allows that Department to charge public authorities, among other entities, for their fractional share of the expenses for the administration of the Civil Service Department. The Bridge Authority's 2020 invoice for these services is \$17,378.00 (\$173.78 per position multiplied by the 100 permanently filled positions) for the year ending March 31, 2020, an increase of \$909.35. Chair McDonald called for a motion. On a motion of Commissioner Gilbert and seconded by Commissioner Berardi, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-108

Resolution Date: October 15, 2020

WHEREAS, the Board has reviewed the report relative to the payment of the Authority's share of the charges for the administration of the Department of Civil Service as mandated by the Civil Service Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$17,378.00 to the Department of Civil Service for the Bridge Authority's share of these costs payable in the year ending March 31, 2020; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

5) Accident Review Committee Report – Third Quarter 2020

Mr. Bushek reported to the Board that there 40 accidents on Authority facilities in the second quarter of 2020 which compares to 111 the previous year. No action was required by the Board.

6) Contract BA-2019-RA-005-PS System-Wide EDP Consultant Extra Work

Mr. Bushek explained to the Board that in the original contract, Fagan Consulting provided support to the Authority for the procurement and installation of a new toll system which will be operated by the proposer. The original contract award to Fagan Consulting in November 2019 authorized \$175,000 through March 31, 2021. The Authority expended the Fagan Consulting funds allocated to the Toll Systems Provider procurement with the RFP for contract BA-2019-RO-006-IT Toll Systems Provider. The Authority has chosen to rebid the contract for Toll Systems Provider under BA-2020-RO-011-IT. Fagan has proposed \$14,801.64 for the support necessary to answer proposer questions, evaluate responses, evaluation of proposals, and various management and planning activities leading up to award. This additional work as an increase to the contract is being brought to the Board for approval. In addition, the original contract anticipated a schedule that did not include rebidding the Toll Systems Provider contract. As such, the Authority staff also propose extending the Fagan Consulting contract from March 31, 2021 to December 31, 2021. Chair McDonald called for a motion. On a motion of Commissioner Gilbert, and seconded by Commissioner Jarvis, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-109

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to modernize tolling systems and processes at all of its facilities; and,

WHEREAS, the Authority has awarded Fagan Consulting, an MWBE, contract BA-2019-RA-005-PS for \$175,000 for consulting in support of the procurement and installation of a new toll system; and,

WHEREAS, the Authority has chosen to rebid the Toll Systems Provider contract that expended the portion of the original \$175,000 award to Fagan Consulting allocated to the procurement with the execution of the first Toll Systems Provider RFP; and,

WHEREAS, Fagan Consulting has proposed an amount for extra work to support the Authority with the expected proposer questions, responses, evaluation of proposals, and various management and planning activities leading up to award for a rebidding of the Toll Systems Provider contract in the amount of \$14,801.64; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority authorize the extra work under contract BA-2019-RA-005-PS System-Wide Electronic Data Processing Consultant at the not to exceed amount of \$14,801.64 to Fagan Consulting and extend the original award to December 31, 2021; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

INFORMATION TECHNOLOGY:

1) NYSBA Website Re-Design BA-2020-OA-008-PS

Mr. Steber informed the Board that the Authority advertised this project in the NYS Contract Reporter to re-design the NYSBA website, with proposals due September 16, 2020. One hundred sixty-eight (168) firms requested the proposal package and thirty (30) proposals were received. The M/WBE goals were set at 30% and the SDVOB goal at 6%. Included among the main objectives of this project are an updated website with attractive aesthetics, improved user experience, adaptability to mobile devices, and adherence to state branding guidelines. After reviewing the technical and cost proposals, the cross-departmental weighting committee would like to recommend BBG&G Advertising, Inc., a certified WBE based in Campbell Hall, NY, as best qualified to perform the work at a not to exceed cost of \$37,900.00. This cost includes the \$34,500.00 base price, plus \$3,400.00 for additional options, such as a full-day photography shoot to provide visual elements for the website, as well as an option for four hours of additional staff training to ensure our IT department can maintain the website going forward. A brief discussion followed relative to potential synergy with Historic Bridges of the Hudson Valley and cross pollination of the Authority websites. Chair McDonald called for a motion. On a motion of Commissioner Berardi, and seconded by Vice-Chair Bruni, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 020-110

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional services in connection with the NYSBA Website Re-Design to be designated (BA-2020-OA-008-PS); and

WHEREAS, the Authority advertised for "Website Re-Design" in the New York State Contract Reporter; and

WHEREAS, thirty (30) firms submitted their technical and cost proposals; and

WHEREAS, the Authority has determined that BBG&G Advertising, Inc. of Campbell Hall, New York, a certified woman-owned business enterprise, is best qualified to provide the required professional services; and

WHEREAS, a cross-departmental weighting committee has reviewed and approved the proposal; now therefore

BE IT RESOLVED that the Board of Commissioners authorize a professional services agreement to be issued to BBG&G Advertising, Inc. to provide these design services, as well as additional options of a photography shoot and staff training, at a not-to-exceed cost of \$37,900.00; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

2) FLIR Camera Replacement BA-2020-RO-007-AC

Ms. Byrne indicated to the Board that in 2010 NYSBA installed forward looking infrared cameras on all spans using funds awarded from FEMA's Port Security Grant Program (PSGP). The FLIR model PTZ35x140ms was used in the initial deployment, and again in 2016 when the camera at the Newburgh-Beacon Bridge required replacement. In 2019 the Authority opted to test an Axis Q8741-LE when the FLIR camera failed at the Kingston-Rhinecliff Bridge. The Q8741-LE offered the same performance as the FLIR camera at a lower cost, and had the added advantage of being manageable using the same system that maintains the rest of NYSBA's fixed and PTZ cameras. The Q8741-LE is also easier to install and remove, decreasing the amount of labor involved in the event that the camera must be shipped back to the manufacturer for repair. NYSBA recently applied for additional FEMA PSGP funds to replace the remaining four FLIR cameras, and was awarded \$40,402.00. The award requires a cost match of 25% of non-federal funds in the amount of \$13,468.00. Ms. Byrne provided a breakdown that described how the dollar amounts are to be applied. The Authority, through the NYS OGS Contract number PT68757, was provided with a quote for this procurement. Through the RFQ process, Argent Associates, Inc., a NYS certified MWBE, supplied the Authority with the lowest acceptable price quote of \$37,174.12 for the cameras. This expense is identified in the Operation Department's 2020 Capital Improvement Program, Project ID # SO-0034. Chair McDonald called for a motion. On a motion of Commissioner Jarvis and seconded for Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-111

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the interest of public safety to issue purchase orders to Argent Associates, Inc., to replace aging critical security cameras and sensors, under the capital project entitled "System-Wide Camera Replacement" BA-2020-RO-007-AC; and

WHEREAS, a purchase will be made through the OGS request for quote (RFQ) process; and

WHEREAS, the priority is for replacement of FLIR Security Thermal Sensors at the end of their useful life span; and

WHEREAS, the Authority has reviewed the quotes from Argent Associates, Inc., a NYS certified MWBE; now therefore

BE IT RESOLVED that the Board of Commissioners approves that a purchase order be issued to Argent Associates, Inc, in the not to exceed amount of \$37,174.12; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

3) DYNAC System Wide Software Update- BA-2020-RO-013-IT

Ms. Byrne informed the Board that the New York State Bridge Authority utilizes a Supervisory Control and Data Acquisition (SCADA) system called DYNAC (developed by Kapsch, formerly Transdyn) to manipulate gates, lane use signals, and both fixed and variable message signs across all facilities. The current system is well over a decade old, and now runs the risk of not operating properly due to antiquated server architecture and an outdated software platform. NYSBA staff is increasingly concerned with the security risks that exist as a result of operating on a very old version of Java, as well as the age of the system that is critical to the daily safe operation of all five facilities. This upgrade project will bring the Authority's system to V16. DYNAC V16 migrates away from using outdated software and instead utilizes HTML5. This change will greatly enhance the security of the system by eliminating one of the most common attack vectors, and allows for expanded usability as a result of HTML5 being platform independent. NYSBA receives the additional benefit of access to any system drivers that were developed for other customers, enabling a lower cost of system expansion in the future if desired. Kapsch is the developer and maintenance provider for the existing ITS system as well as our current ITS Consultant. Due to their position as developer, Ms. Byrne recommended that Kapsch be designated as a single source for the upgrade task. The Information technology department identified this project in the Operation Capital Budget ID# SO-0038 and would like to utilize Kapsch to complete the work as stated in the proposal presented for \$376,655.00. Chair McDonald called for a motion. On a motion of Commissioner Berardi, seconded by Commissioner O'Brien, and Chair McDonald called for a roll call. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-112

Resolution Date: October 15, 2020

WHEREAS, the Board of Commissioners of The New York State Bridge Authority has reviewed the memorandum dated September 28, 2020, describing the need to update the DYNAC system BA-2020-RO-013-IT; and

WHEREAS, Kapsch TrafficCom USA, Inc., is the developer and maintenance provider for the existing DYNAC (ITS) system; and

WHEREAS, the Authority will utilize the services of Kapsch to complete the update to the DYNAC system as a single source provider; now therefore,

BE IT RESOLVED, that the Board of Commissioners of The New York State Bridge Authority authorize Kapsch TrafficCom USA, Inc., of McLean, VA, to perform the upgrade of the DYNAC system at a not-to-exceed amount of \$376,655.00; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October, 2020.

Tara Sullivan, Secretary

4) System Wide Ongoing Camera Replacement 2020- BA2020-RO-007-AC

Ms. Byrne explained to the Board that NYSBA maintains a regular camera replacement program to ensure the uninterrupted operation of cameras deemed critical to the safety and security of our employees and the traveling public. The Authority ordered and successfully replaced all Sightlogix thermal sensors at the Rip Van Winkle (RVW) and Bear Mountain Bridges (BMB) as part of System Wide Ongoing Camera Replacement in 2019. NYSBA initially deployed these thermal sensors system wide in August 2012. This year the Information Technology department are replacing all thermal sensors at the Mid-Hudson Bridge (MHB), as well as beginning to replace the thermal sensors at Newburgh-Beacon Bridge (NBB). The remaining thermal sensors at NBB and all sensors at Kingston-Rhinecliff Bridge (KRB) will be replaced as part of the System Wide Ongoing Camera Replacement in 2021. Additionally the remaining Axis cameras being replaced were selected based on age, available spares, and likelihood of failure. The Axis Q6044-E models have been discontinued, and are experiencing an increased rates of failure with their internal power boards. NYSBA refurbishes all cameras whenever feasible, but the Q6044-E camera housings are beginning to deteriorate to the point that they will no longer be repairable. Furthermore, the fixed cameras being replaced by Axis P1375-E are all discontinued models that are between six and nine years old. The three cameras designated as spares in this order are to address holes in our camera inventory that would lead to an outage whenever a damaged camera is returned to the manufacturer for repair. The Authority, through the NYS OGS Contract numbers PT68757 and PT68778, was provided with two quotes for this procurement. Through the RFQ process, Argent Associates, Inc., a NYS certified MWBE, supplied the Authority with the lowest acceptable price quote of \$27,229.80 for the Axis cameras and Convergent provided a quote of \$52,255.10 for the SightLogix SightSensors. This expense is identified in the Operation Department's 2020 Capital Improvement Program, Project ID # SO-0034. Chair McDonald called for a motion. On a motion of Commissioner Berardi, seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners present voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-113

Resolution Date: October 15, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the interest of public safety to issue purchase orders to Argent Associates, Inc and Convergent Technologies, LLC, to replace non-functioning and aging critical traffic and security cameras and sensors system-wide, under the capital project entitled "System-Wide Camera Replacement", BA-2020-RO-007-AC; and

WHEREAS, various purchases will be made through the OGS request for quote (RFQ) process; and

WHEREAS, the priority will be the replacement of Traffic and Security cameras, and Sensors at the end of their useful life and non-functioning cameras and sensors; and

WHEREAS, the Authority has reviewed the quotes from Argent Associates, Inc a NYS certified MWBE and Convergent Technologies, LLC; now therefore

BE IT RESOLVED that the Board of Commissioners approve that two purchase orders be issued, one to Argent Associates, Inc, in the not-to-exceed amount of \$27,229.80 and one to Convergent Technologies, LLC in the not to exceed amount of \$52,255.10; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of October 2020.

Tara Sullivan, Secretary

5) License Plate Reader Expansion for Implementation of All Electronic Tolling-BA-2020-RO-015-AC

Ms. Byrne indicated to the Board that in late 2013 the Authority deployed a License Plate Reader (LPR) system to the Rip Van Winkle, Kingston-Rhinecliff, and Bear Mountain bridges, during the installation of the Automated Toll Payment Machines (ATPM). NYSBA recognized a risk in operating an unmanned facility without the ability to identify vehicle license plates that traverse the property. NYSBA upgraded all LPR related servers in 2019 to replace aging hardware and to accommodate the expansion of the system to the remaining two facilities. This project will also replace the existing six (6) cameras in the system, as they are approaching seven years of age and are no longer under warranty. This is a multiple-award OGS Centralized Contract and there are no local vendors with MWBE or SDVOB certification listed. The Authority has chosen Leonardo/Selex ES, Inc. under PC69032 for this procurement in the amount of \$279,475.00. Per OGS, this award has a total of 0% participation goals of for MWBE and SDVOB. With the conversion to All Electronic Tolling (AET) the expectation of expanding the LPR system, for security purposes to the Mid-Hudson and Newburgh-Beacon bridges has been identified in the Operating Capital Budget ID# SO-0040. Chair McDonald called for a motion. On a motion of Commissioner Jarvis, seconded by Commissioner O'Brien, Chair McDonald called for a roll call vote. All Commissioners voted aye unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-114

Resolution Date: October 15, 2020

WHEREAS, the Board of Commissioners of The New York State Bridge Authority has reviewed the memorandum dated September 28, 2020, describing the need to update and expanded the ELSAG License Plate Reader system BA-2020-RO-015-AC; and

WHEREAS, there is a current Centralized OGS Contract for this equipment and there are no local vendors with MWBE or SDVOB certifications listed. NYSBA has chosen Leonardo/Selex ES, Inc., under PC69032 for this procurement and per OGS, this award has a total of 0% participation goals for MWBE and SDVOB; now therefore

BE IT RESOLVED, that the Board of Commissioners of The New York State Bridge Authority authorize issuing a purchase order to Leonardo/Selex ES, Inc., to perform the upgrade and expansion of the ELSAG LPR system at a not-to-exceed amount of \$279,475.00.00; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th
day of October, 2020.

Tara Sullivan, Secretary

REPORTS TO BOARD:

1) Monthly Activity Report of the Acting Executive Director

The Monthly Activity Report was submitted by Acting Executive Director Tara Sullivan noting no expenditures. No action was required by the Board.

2) October 2020 Traffic and Revenue Analysis

Ms. Sullivan noted for the month of October that the Authority's revenues are \$4,489,332.00 below last year's receipts (\$39,324,705 in 2020, \$43,814,037 in 2019), a decrease of 10.25%. No action was required by the Board.

3) October 2020 E-ZPass Sales Analysis

Ms. Sullivan indicated that year-to-date 2020 tag sales are 7,861, compared to 7,118 sold year-to-date 2019, an increase of 10.44%. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for October 2020

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners by Historic Bridges of the Hudson Valley Director, Kathy Burke. No action was required by the Board.

This concluded the Regular meeting. Chair McDonald asked for a motion to adjourn. On a motion of Commissioner Gilbert, seconded by Commissioner O'Brien and approved unanimously, the Regular meeting adjourned at 4:08 p.m.

The next Regular meeting of the Board of Commissioners meeting is scheduled for November 19, 2020 at 3:00pm at Headquarters.