

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
JULY 16, 2020

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE VIA ZOOM TELECONFERENCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P., Vice Chairman  
Stanton, J. Henry, Commissioner  
Jablonski, Diane, Commissioner  
Dressel, Roderick O., Commissioner

OFFICERS:

Sullivan, Tara, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 11:00 am. Chairman Gerentine called a motion to adopt the amended agenda. On a motion of Commissioner Stanton, seconded by Vice Chairman Higgins, the amended agenda was adopted unanimously. Chairman Gerentine called for a motion to adopt the Regular minutes of the June 9, 2020 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the Regular minutes of the June 9, 2020 Regular meeting were adopted unanimously.

ADMINISTRATION:1) Cleaning Services Renewal

The current contract with Prospect Cleaning Services expires at the end of June. Under the terms of the agreement (BA-2018-OE-03-PS) that was awarded by the Authority on June 21, 2018, the contract is renewable for 3 additional one-year periods subject to Board approval. Prospect Cleaning continues to provide the Authority with good service. The company has responded to enhanced service requests when needed due to COVID-19 and stands ready to provide such services going forward. Accordingly, it was recommended that the Authority renew its agreement with Prospect Cleaning Services of Brooklyn, NY for the 2<sup>nd</sup> one-year renewal period beginning July 1, 2020, at a monthly rate of \$2,917.21 for a total of \$35,006.52. A brief discussion followed regarding pricing as it relates to the COVID pandemic. Chairman called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-068

Resolution Date: July 16, 2020

WHEREAS, the Authority has determined it in the public interest to utilize the services of an outside firm to clean and maintain its facilities at Headquarters and the Mid-Hudson Bridge; and

WHEREAS, the Authority awarded a contract BA-2018-OE-03-PS NYSBA HQ and MHB Facility Cleaning Services to Prospect Cleaning Services on June 21, 2018; and

WHEREAS, the contract permits three one-year renewal periods and Authority staff recommends exercising the second one-year renewal option effective July 1, 2020; now therefore

BE IT RESOLVED, the Board of Commissioners of the New York State Bridge Authority authorize the renewal of contract BA-2018-OE-03-PS in an amount not to exceed \$35,006.52 for a one-year term beginning July 1, 2020 to Prospect Cleaning Service, Inc. of Brooklyn, NY, a certified MBE and WBE; and,

BE IT RESOLVED FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July, 2020.

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Tara Sullivan, Secretary

ENGINEERING:1) Under Bridge Inspection Truck Rehabilitation

Mr. Wright reported to the Board that the Authority's under bridge inspection truck was manufactured in 2008. American National Safety Institute (ANSI) guidelines dictate that the unit undergo a complete rehabilitation and inspection after twelve (12) years. The Authority has reviewed costs from the unit's manufacturer, Aspen Aerials, for a new inspection truck and for rehabbing our existing unit and placing it on a new cab and chassis. A new unit, the same as the Authority's current one, would cost the Authority \$700,000. Our old unit would have a trade in value of \$75,000.00, making the net cost \$625,000. A new cab and chassis is recommended under our existing body, as the truck is twelve years old as well. We've investigated several different avenues to procure the new cab and chassis, with the lowest cost being provided by the local Kenworth dealer who supplies all trucks to Aspen Aerials. The next lowest option for the cab and chassis was for an Onondaga piggyback bid \$8,500 more than the local Kenworth dealer. As an alternative, Aspen Aerial, the sole source, would remanufacture our existing A62 aerial unit. We would plan to get the unit to them in November so that the work would be done over the winter and not cause us to lose any use of the inspection truck. We received a price for the complete factory rebuild of \$253,650, a new 2021 Kenworth T880 cab and chassis at a cost of \$138,948 and the installation work to mount the body on the chassis of \$55,000. The total net cost for the remanufactured body on a new cab and chassis is \$447,598. Mr. Wright recommended issuing a purchase order to Aspen Aerials, of Duluth, Minnesota, at a not-to-exceed cost of \$447,598.00. After the truck arrives in MN and undergoes a more detailed examination, the possibility does exist that there could be additional items that need to be addressed, with a possible cost of up to \$75,000. However, our unit is in very good condition and we expect any additional costs to be minimal, at most. Should that happen, we would issue a separate purchase order for any additional issues. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-069

Resolution Date: July 16, 2020

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to issue a purchase order to Aspen Aerials, Inc., for the complete factory rebuild of the Authority's Aspen A-62 under bridge inspection truck, to include a 2021 Kenworth T880 chassis and installation onto the new chassis, as per Aspen Aerial's cost proposal dated July 1, 2020; and

WHEREAS, American National Safety Institute (ANSI) guidelines dictate that an under bridge inspection unit undergo a complete rehabilitation and inspection after

twelve years and the Authority's unit was manufactured in 2008; and

WHEREAS, Aspen Aerials is the sole source provider of such units; and

WHEREAS, the Engineering and Maintenance department has reviewed and approved the total net cost proposal from Aspen Aerials of \$447,598.00; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve issuing a purchase order to Aspen Aerials, Inc., of Duluth, Minnesota, for the total not-to-exceed cost of \$447,598.00 for the complete factory rebuild, a new 2021 Kenworth T880 cab and chassis and the installation work to mount the body to the chassis; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of July 2020

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Tara Sullivan, Secretary

2) NYS Department of Labor Public Work Enforcement Fund

Mr. Wright explained to the Board that the "Public Work Enforcement Fund" was originally established under Chapter 511 of the NYS Chapter Laws of 1995 and subsequently amended in 1997, 1999, 2003 and 2005. The Department of Labor uses the fund to enforce the State's Labor Law as it relates to construction and reconstruction projects. The amount required to be provided to this fund is 0.010 percent of the total cost of each construction contract. The calculated fund amount, \$109,702.00, for period ending June 30, 2020 is for the recently awarded Mid-Hudson Truss Hanger and Newburgh-Beacon N. Span Deck Replacement projects. This payment requires an approval resolution from the Board. Supporting documentation for this required expenditure: Public Work Enforcement Fund directive effective December 7, 2005, Memorandum to NYSBA Counsel Whitbeck, Esq., NYSBA Voucher & Calculation Report. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-070Resolution Date: July 16, 2020

WHEREAS, the New York State Bridge Authority Board of Commissioners has reviewed the report relative to the payment of the Authority's share of charges for the administration of the Department of Labor "Public Work Enforcement Fund" as mandated by NYS Chapter Laws; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority does hereby approve the payment of \$109,702.00 to the Department of Labor for the Bridge Authority's share of the costs of construction projects awarded for the period ending June 30, 2020; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of July 2020.

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Tara Sullivan, Secretary

3) Bear Mountain Bridge AET Conversion Design – BA-2020-RE-107-DE

This project, which Mr. Wright recommended assigning to Modjeski and Masters as a Supplemental Agreement under their current General Consultant contract, will be for the design of a new gantry and demolition of the toll booths at BMB, in preparation for converting to all electronic tolling, or AET. M&M's scope of work and cost proposal for \$411,641.57 was provided to the Board prior to the meeting. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-071Resolution Date: July 16, 2020

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to award a professional services contract for the design of the "Bear Mountain Bridge AET Conversion" project (BA-2020-RE-107-DE); and

WHEREAS, the Authority's Engineering department has determined that our General Consultant, Modjeski & Masters, under their current term agreement, is uniquely qualified to handle this project; and

WHEREAS, the Authority's Engineering department has reviewed and approved their cost proposal; now therefore

BE IT RESOLVED that Board of Commissioners of the New York State Bridge Authority award a Supplemental Agreement to Modjeski & Masters, Inc., of Poughkeepsie, New York to provide professional design services at a not-to-exceed cost of \$411,641.57; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July 2020.

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Tara Sullivan, Secretary

4) 2<sup>nd</sup> Quarter 2020 Traffic Accident Summary Report

All of the accidents have been reviewed by the Chief Engineer and the Manager of Maintenance and both determined that all were believed to be from driver error, driving too fast for weather conditions, not paying attention or distracted driving. Also noted was how the COVID-19 restrictions affected the decrease in traffic which in turn decreased the number of accidents. No action was required by the Board.

5) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. The Newburgh Beacon Bridge redecking contractor will start mobilizing on Monday July 20<sup>th</sup>. The contractor will begin work at the Newburgh Beacon South Span west abutment bearings. They will start constructing the crossovers and AET gantry. Also at the Newburgh Beacon Bridge the Sidewalk Rehabilitation project is scheduled to be complete in August. The Mid-Hudson Bridge curb, railing and link project has a preconstruction meeting scheduled for Friday, July 17<sup>th</sup>. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-072

Resolution Date: July 16, 2020

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of July 2020.

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Tara Sullivan, Secretary

FINANCIAL:1) Investment Report

Mr. Bushek reviewed the monthly Investment Report noting nine investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-073Resolution Date: July 16, 2020

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on June 9, 2020; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July, 2020.

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Tara Sullivan, Secretary

2) Award Toll System Provider BA-2019-OA-006-IT – Tabled

Chairman Gerentine tabled the Award for a Toll System Provider until the Special meeting on July 29<sup>th</sup> at 11:00am. He also stated that the special meeting would include the revised Capital Plan 2020-2024 as well as 2020 Maintenance Reserve Balance Determination.

### 3) Insurance Awards & Renewals

Mr. Bushek explained to the Board that the continuation of coverage for General Liability and Umbrella & Excess is under expired contracts and renewal is proposed based on claims activity. Normally the Authority issues an RFP for all insurance coverage. The recommendation this year, and the past few years, is based on the ability to obtain a better premium being limited due to recent claims activity, specifically the two large claims that settled in 2017 for a total of \$4,903,688 plus administrative costs that originated under the previous RFP cycle. In addition, for the current and previous year the market for excess liability has tightened considerably and the Authority has been forced to split the excess liability coverage into tiers as no carrier was willing to propose the expiring coverage. For 2020/2021 the proposal for General Liability renewal of \$236,492, an 8% increase over expiring. Umbrella/Excess Liability was split into tiers in 2019 and remains in two tiers supported by different carriers for a total of \$422,863, a 25% increase over expiring. These increases are solely attributable to market increases associated with losses in the overall market. For 2020-2022 the proposal for Public Officials and Employment Practices Liability is also under an expired RFP due to claims activity in the last policy cycle. The proposal is \$36,770, a 3.5% decrease. For both Auto and Commercial Package coverages, the Authority issued an RFP in May 2020. Despite heavy interest in both coverages the Authority received only one proposal from the incumbent brokers for each coverage. For 2020/2021 the proposal recommended for award of Auto coverage is for \$87,039, a reduction of 7.2% over expiring. For 2020/2021 the proposal recommended for award of Commercial Package is proposed for \$47,292, an increase of 7.4% over expiring (a result of tightening of the market). Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-074

Resolution Date: July 16, 2020

WHEREAS, the Board has reviewed the report relative to the August 1, 2020 purchase of insurance policies covering general liability, excess/umbrella liability, business automobile, commercial package, and directors and officers liability; now therefore

BE IT RESOLVED, BE IT RESOLVED that the award of the contracts for the purchase of these insurances is hereby approved at the following not to exceed costs:

\$236,491.83 for one year, subject to audit, extending Contract BA2011-OA002-IN General Liability with Lexington Insurance Co. through Risk Strategies, Inc.;

\$298,338.75 for one year, subject to audit, extending Contract BA2011-OA003-IN Umbrella and Excess Liability with Lexington Insurance Co. through Risk

Strategies, Inc. under modified terms due to market conditions for \$10 million in coverage;

\$124,524 for one year, subject to audit, extending Contract BA2011-OA003-IN Umbrella and Excess Liability with Berkshire Hathaway through Risk Strategies, Inc. under modified terms due to market conditions for coverage between \$10 million to \$25 million;

\$36,770 for two years, subject to audit, to extend Contract BA2012-OA008-IN Public Officials and Employment Practices Liability through Risk Strategies, Inc.;

\$87,039 for one year, subject to audit, for Contract BA2020-OA002-IN Business Automobile with National Union Fire Insurance Co. (AIG Company) through Salerno Brokerage;

\$47,292 for one year, subject to audit, for Contract BA2020-OA003-IN Commercial Package with Great American and Travelers Insurance Company, a division of Nationwide, through Associates of Glens Falls Inc.;

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July, 2020.

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Tara Sullivan, Secretary

4) Accident Review Committee Report – Second Quarter 2020

Mr. Bushek reported that there were 19 accidents on Authority facilities in the second quarter of 2020 classified by bridge as it compares with 116 the previous year. No action was required by the Board.

INFORMATION TECHNOLOGY:1) Gannett Fleming Single Source Justification for Toll System Maintenance Provider

Mr. Herd reported that the Authority has a need to retain support services for its existing toll system until AET has been implemented across all facilities. The toll system currently in use at NYSBA consists of three major components:

1. Lane controller - one for each toll lane. Processes lane transactions and sends to Plaza computer
2. Plaza computer – one at each bridge location. Compiles lane controller transactions and sends to Central toll computer
3. Central Toll computer – located in the operations building. Compiles transactions from all facilities and sends E-ZPass transactions to the Thruway Authority for reimbursement.

The current system support contract is due to expire and would ordinarily necessitate a competitive procurement effort. With a conversion to AET imminent, the need for continued support of our existing toll system is short term. It is anticipated that the cost for a new company to familiarize itself with the existing system would be substantial. Normally this cost is spread over a three to five year term. Gannett Fleming (formerly Traffic Technologies Inc.) has been the maintenance provider for the existing toll system or portions thereof, for 23 years. Much of the system code was developed by Traffic Technologies Inc. (TTI). The complexity of our system requires an in-depth understanding of the software code to allow for maintenance and troubleshooting of issues. Due to its position as developer and long standing role providing maintenance, it is recommended that Gannett Fleming be designated as a single source for the toll system maintenance provider task during this transition to a new AET system. Gannett Fleming has submitted a quote for support services of the toll system from October 1, 2020 thru September 30, 2021 in the amount of \$180,000 annually (to be billed \$15,000 monthly.) This single source procurement will allow for the continuation of support by the existing vendor that will carry the Authority through legacy toll system retirement. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-075

Resolution Date: July 16, 2020

WHEREAS, the Board of Commissioners has reviewed the memorandum describing the need to retain application support services for its existing toll system; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority that designate Gannett Fleming as a single source for the

toll system maintenance provider and hereby be approved at a cost not-to-exceed \$180,000.00, to be billed at a cost of \$15,000.00 monthly; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July, 2020.

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Tara Sullivan, Secretary

BRIDGE OPERATIONS:1) NYS Thruway Authority – 1<sup>st</sup> Quarter 2020 E-ZPass Expenses

Mr. Pavlin and Ms. Santiago have reviewed the invoice from the New York State Thruway Authority for 1st quarter 2020 Bridge Authority E-ZPass expenses for the period January 1, 2020 through March 31, 2020, and, as such, find them to be true and accurate and recommend that they be paid in the amount of \$1,055,880.80. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-076

Resolution Date: July 16, 2020

WHEREAS, the Memorandum of Understanding dated April 29, 2009 states that the Bridge Authority agrees to reimburse the NYS Thruway Authority for E-ZPass related costs it incurs, which are determined as chargeable to the Bridge Authority; and

WHEREAS, E-ZPass related costs resulting from 4,932,666 transactions during the period January 1, 2020 – March 31, 2020 in the amount of \$1,055,880.80 and equaling a cost of 21.6 cents per transaction have been confirmed as chargeable to the Bridge Authority; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment to the NYS Thruway Authority in the amount not to exceed \$1,055,880.80; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of July 2020.

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Tara Sullivan, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Acting Executive Director

The Monthly Activity Report was submitted by Acting Executive Director Tara Sullivan noting no expenditures. No action was required by the Board.

2) June 2020 Traffic and Revenue Analysis

Ms. Sullivan noted for the month of June that the Authority's revenues are \$4,270,518.00 below last year's receipts (\$23,895,780 in 2020, \$28,166,298 in 2019), a decrease of 15.16%. No action was required by the Board.

3) June 2020 E-ZPass Sales Analysis

Ms. Sullivan indicated that year-to-date 2020 tag sales are 4,493, compared to 4,255 sold year-to-date 2019, an increase of 5.59%. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for June 2020

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley Director, Kathy Burke. No action was required by the Board.

NEW BUSINESS:1) Annual Funding Documents (NYSBA Board Resolution) and Authorization to renew HBHV Operating Procedures Manual for July 1, 2020 to June 30, 2021

Historic Bridges of the Hudson Valley (HBHV) was created to carry out the NYSBA mission ***"to maintain and operate the vehicle crossings over the Hudson River entrusted to its jurisdiction for the economic and social benefit of the people of the State of New York."*** The law creating the New York State Bridge Authority is found in the Bridge Authority Act, currently Sections 525 to 542 of the New York Public Authorities Law. ***The act also states that NYSBA may*** advertise the facilities and advantages of the bridges. An integral part of the NYSBA mission states that it is in the best interest of NYSBA and the people of the Hudson Valley to create a popular awareness of the many beneficial aspects of having a regional, time-tested, and wholly successful authority running their bridges, keeping them safely

maintained, and keeping the costs and therefore the tolls down. In July 2016, HBHV hired a new Director, Kathy Burke who as a New York State certified teacher with an M.S. in Education, established author and researcher of NYSBA bridges, began a critical new phase of promoting the rich history of the NYSBA bridges and directing HBHV to a place among the notable historic organizations in the Hudson Valley. Due to this success, the Board was asked to renew the HBHV Internal Operating Procedures with a small increase from last year; (\$2,200) and accompanying resolution; which will allow for renewing Ms. Burke's Employment Agreement for another year and ancillary to salary and administrative expenses. Chairman Gerentine expressed how Ms. Burke has done a great job and thanked her for all of her hard work to make this program such a success. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-077

Resolution Date: July 16, 2020

WHEREAS, the New York State Bridge Authority (hereinafter "the Authority"), by Section 528(13) of the Public Authorities Law of the State of New York, is authorized to participate in educational and marketing programs to advertise the benefit of the bridges; and

WHEREAS, the Authority has hundreds of artifacts relating to the history of the Authority and its bridges; and

WHEREAS, the success of the Walkway-Over-the-Hudson has emphasized to the Authority the benefit of making the public aware of the important infrastructure improvements which the five bridges offer to the Hudson Valley, in particular, and to the northeastern United States in general; and

WHEREAS, the Authority has caused the Historic Bridges of the Hudson Valley Inc. (hereinafter "HBHV") to be incorporated with the Board of Regents of the State of New York as an educational entity; and

WHEREAS, the Authority seeks to expand the public consciousness of the Authority, its bridges, and the history of the contribution of the bridges to the growth of the Hudson Valley; and

WHEREAS, the Authority has implemented an educational program and curriculum throughout the Hudson Valley through the preparation and distribution of educational materials to school districts in the counties serviced by the Authority; and

WHEREAS, the Board of Commissioners of the Authority believes that it would be appropriate to renew its adopting of an Internal Operating Procedures Manual with HBHV to further advance the purposes hereinabove set forth in accordance with the Internal Operating Procedures Manual which is annexed to this resolution and made a part hereof as if fully set forth at length herein; and

WHEREAS, HBHV has hired an employee on a part-time basis to further the purposes of the corporation; and

WHEREAS, HBHV proposes to renew an Employment Agreement with Kathryn Burke to provide such part-time services in accordance with the proposed Employment Agreement, a copy of which is annexed to this resolution; now therefore

BE IT RESOLVED, that the Board of Commissioners hereby adopts the Internal Operating Procedures Manual and the Chairman is hereby authorized and directed to execute the Manual; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, upon execution of the Internal Operating Procedures Manual by both parties, shall cause the sum of \$60,400 to be transferred to Pattison, Koskey, Howe & Bucci, CPA's, P.C., on behalf of HBHV in order to fund the implementation of this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of July, 2020.

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Tara Sullivan, Secretary

Chairman Gerentine called for a motion to adopt a resolution to renew the Acting Executive Director employment agreement. Chairman Gerentine thanked the Acting Executive Director for the tremendous job she has been doing since she has assumed this position.

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 020-078

Resolution Date: July 16, 2020

WHEREAS, the New York State Bridge Authority Board of Commissioners has the power to appoint the Acting Executive Director and Acting Secretary to the Board; now

BE IT RESOLVED that Tara Sullivan is hereby continued as Acting Executive Director and Secretary of the New York State Bridge Authority effective close of business, July 16, 2020 and that her employment agreement dated July 16, 2020 is extended for one year to July 15, 2021.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of July 2020.

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Tara Sullivan, Secretary

Chairman Gerentine also thanked Mr. Herd for his 22 years of service and wished him the best of luck in his retirement. Mr. Herd thanked the Board for their confidence in him through the years.

This concluded the Regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton and approved unanimously, the Regular meeting adjourned at 11:43 A.M.

The next Regular meeting of the Board of Commissioners meeting is scheduled for August 20, 2020 at 3:00pm at Headquarters.