

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
MARCH 15, 2018

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Jablonski, Diane, Commissioner  
Stanton, J. Henry, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:30 pm. Chairman Gerentine called for a motion to adopt the minutes of the February 15, 2018 Regular meeting. On a motion of Commissioner Higgins, seconded by Commissioner Stanton, the minutes of the February 15, 2018 Regular meeting were adopted unanimously.

ADMINISTRATION:1) IBTTA 2018 Annual Membership

Mr. Russo indicated to the Board that the Authority is in receipt of the International Bridge, Tunnel and Turnpike Association (IBTTA) invoice for active membership dues for the year 2018. The dues schedule is based on each member's toll revenue for the prior fiscal year. Based on the Authority's audited toll revenue for 2017, the membership dues for 2018 is \$24,882, a decrease of \$17 from the prior year. The IBTTA continues provide access to industry experts and data, coordinate valuable resources, facilitate interoperability efforts across regions and serve as a public advocate for the tolling industry. Mr. Russo further indicated that the Authority participates in the work being advanced with our direct input and through members of our E-ZPass Group who serve directly on many of its committees. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-019Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority is an active member of the International Bridge, Tunnel and Turnpike Association (IBTTA); and,

WHEREAS, the Authority has received an invoice for its annual IBTTA membership dues for the year 2018 in the amount of \$24,882.00; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment in the amount of \$24,882.00 for the Authority's 2018 IBTTA membership dues; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

2) 2017 Prompt Payment Report

Mr. Russo reported to the Board that pursuant to New York State Bridge Authority Prompt Payment Policy §207.4b and §2880 of the Public Authorities Law, copies are to be mailed within ninety days of the end of the fiscal year to the State Comptroller, the State Director of the Budget, the Chairman of the State Finance Committee, and the Chairman of the Assembly Ways and Means Committee. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-020Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority Prompt Payment Policy as adopted by this Authority in compliance with §2880 of the Public Authorities Law requires an annual report on the scope and implementation of such policy be submitted to the Board for review purposes within ninety (90) days after the close of the fiscal year; and,

WHEREAS, the Executive Director has compiled and submitted such a report reflecting the requirements of Section 207.4 of such Policy; now therefore  
BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby approve the described report for fiscal year 2018 filed herewith; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

3) Annual Real Property Disposal Reports/ Disposal Guidelines

Mr. Russo reported to the Board that pursuant to the Public Authorities Accountability Act of 2005, one of the requirements states that the Authority must annually review its guidelines for the disposal of property and furthermore, that the Board must re-designate a "Contracting Officer" to be responsible for such disposals. Based on Article 9, Title 5-A, of the Public Authorities Law, the Board must also approve annually a report listing all real property as well as a report of real and personal property disposed during the fiscal year. These reports are then submitted to various State offices as listed in the guidelines. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution were adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-021

Resolution Date: March 15, 2018

WHEREAS, the Public Authority Accountability Act of 2005 requires that Authorities annually review and re-adopt guidelines for the disposal of property subject to Article 9, Title 5-A of the Public Authorities Law; and,

WHEREAS, Board has received and reviewed its disposal guidelines; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority re-adopts the attached "Guidelines and Procedures for the Disposal of Personal Property" and re-designates the Director of Administrative Services as its Contracting Officer with the duties and responsibilities as described within the "guidelines"; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-022

Resolution Date: March 15, 2018

WHEREAS, the Public Authority Accountability Act of 2005 requires that Authorities submit annually a report listing all real property owned by the Authority together with a report of all real and personal property disposed subject to Article 9, Title 5-A of the Public Authorities Law; and,

WHEREAS, the Authority Board has received and reviewed the subject reports; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority hereby approves the Real Property and the Disposal of Personal Property reports for 2017 and authorizes their submission in accordance with the reporting requirements of Article 9, Title 5-A of the Public Authorities Law; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

4) Annual Procurement Contracts Report & Procurement Guidelines

Mr. Russo indicated to the Board that the Public Authorities Law and the Authority's Guidelines for Establishing Standards for the Use, Award, Monitoring and Reporting of Procurement Contracts require an annual report detailing information on contracts over \$5,000 entered into during 2017 or ongoing from previous years. Additionally, the Board must review and adopt the Authority's Guidelines for Establishing Standards for the Use, Award, Monitoring and Reporting of Procurement Contracts on an annual basis. There were no revisions to the guidelines this year. Mr. Russo further indicated that following the adoption of these resolutions, the report together with the guidelines, are submitted to various State departments and Legislative committees in accordance with the Public Authorities Law. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolutions were adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-023

Resolution Date: March 15, 2018

WHEREAS, the Bridge Authority has heretofore adopted Standards For the Use, Award Monitoring and Reporting of Procurement Contracts; and

WHEREAS, the guidelines recommend that they be reviewed and confirmed by the Board annually; and

WHEREAS, there are no recommendations for changes to the standards.

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority re-affirms its Standards For the Use, Award Monitoring and Reporting of Procurement Contracts as presented; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-024

Resolution Date: March 15, 2018

WHEREAS, the Board has received and reviewed the Authority's 2017 Annual Procurement Report in accordance with its Procurement Guidelines and pursuant to Section 2879 of the Public Authorities Law; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority hereby approves the Annual Procurement Report for 2017 and authorizes its formal submission as required by the Public Authorities Law; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

ENGINEERING:1) 2018 Chevrolet Bolt EV

Mr. Wright indicated to the Board that the Authority recently utilized the competitive mini-bid process, "Vehicle Marketplace," offered by the NYS OGS to locate one (1) 2018 Chevy Bolt Electric Vehicle. The Chevy Bolt will meet the Governor's directive for alternative fuel vehicles. This vehicle is an all-electric vehicle with an effective range of 230 miles. The Authority is pursuing a NYSERDA grant to be applied to the purchase cost of this vehicle and a charging station. It will replace a 2011 Ford Escape utilized by the Manager of Maintenance. A 2017 Jeep Cherokee currently utilized by the Engineering department as a pool vehicle will be transferred to the Manager of Maintenance and the new vehicle will be utilized as the new Engineering pool vehicle. Three responses were received. The low bidder, Cappellino Chevrolet, has quoted the Authority a price of \$33,635.89 for the vehicle that meets the spec the Authority submitted. There is currently no authorized M/WBE vendor for vehicles and as such; vehicle purchases been placed on the Authority's Exclusion list for this year. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-025Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to replace a 2011 Ford Escape operated by the Authority's Manager of Maintenance, and

WHEREAS, a 2017 Jeep Cherokee currently utilized by Engineering department as a pool vehicle will be transferred to the Manger of Maintenance and a new 2018 Chevrolet Bolt Electric Vehicle will be utilized as the new Engineering department pool vehicle; and

WHEREAS, the Authority has utilized the competitive mini-bid process, "Vehicle Marketplace" offered through the New York State Office of General Services contract for Class 1-2 Vehicles under Award #22898 to procure a 2018 2018 Chevrolet Bolt Electric Vehicle, which meets the Governor's directive for alternative fuel vehicles; and

WHEREAS, Cappellino Chevrolet, of Boston, New York, has provided the low quote; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize that a purchase order be issued to Cappellino Chevrolet for a 2018 Chevrolet Bolt Electric Vehicle in an amount not to exceed \$33,635.89; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No: 18-036

Resolution Date: March 15, 2018

WHEREAS the New York State Bridge Authority has determined it is in the public interest to replace a 2005 Chevrolet Impala operated by the Authority's Security Coordinator as a pool vehicle; and

WHEREAS a 2017 Chevy Impala currently titled by Executive Director will be transferred to the Security Coordinator and the new 2018 Chevrolet Malibu Hybrid will be titled by the Executive Director; and

WHEREAS the Authority has utilized the competitive bidding process. Vendor Marketplace offered through the New York State Office of General Services contract for Class 1-2 Vehicles under Award #12011 to procure a 2018 Chevrolet Malibu Hybrid, which meets the Governor's directive for alternative fuel vehicles; and

WHEREAS Van Borel Chevrolet of Madison, New York, has provided the low price now thereon;

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize that a purchase order be issued to Van Borel Chevrolet for a 2018 Chevrolet Malibu Hybrid in an amount not to exceed \$27,150.79; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

Joseph Ruggiero, Secretary

2) 2018 Chevrolet Malibu Hybrid

Mr. Wright indicated that the Authority recently utilized the competitive mini-bid process, "Vehicle Marketplace," offered by the NYS OGS to locate one (1) 2018 Chevy Malibu hybrid. The Chevy hybrid will meet the Governor's directive for alternative fuel vehicles. It will replace a 2008 Chevrolet Impala utilized by the Security Coordinator as a pool vehicle. A 2011 Chevy Impala currently utilized by the Executive Director will be transferred to the Security Coordinator and the new vehicle will be utilized by the Executive Director. Van Bortel Chevrolet, Inc., has provided the low bid at a price of \$27,160.79 for the vehicle that met the spec we submitted. There is currently no authorized M/WBE vendor for vehicles and as such; vehicle purchases have been placed on the Authority's Exclusion list for this year. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-026

Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to replace a 2008 Chevrolet Impala operated by the Authority's Security Coordinator as a pool vehicle, and

WHEREAS, a 2011 Chevy Impala currently utilized by Executive Director will be transferred to the Security Coordinator and the new 2018 Chevrolet Malibu Hybrid will be utilized by the Executive Director; and

WHEREAS, the Authority has utilized the competitive mini-bid process, "Vehicle Marketplace" offered through the New York State Office of General Services contract for Class 1-2 Vehicles under Award #22898 to procure a 2018 Chevrolet Malibu Hybrid, which meets the Governor's directive for alternative fuel vehicles; and

WHEREAS, Van Bortel Chevrolet, of Macedon, New York, has provided the low quote; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize that a purchase order be issued to Van Bortel Chevrolet for a 2018 Chevrolet Malibu Hybrid in an amount not to exceed \$27,160.79; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

3) RVWB West Abutment Rehabilitation BA-2018-RE-101-DE

Mr. Wright indicated to the Board that at this time, the Authority would like to task Modjeski & Masters with the design of the west abutment rehabilitation at the Rip Van Winkle Bridge. This would be a Supplemental Agreement design assignment under their General Consultant contract. The bearing link assemblies at the west abutment are deteriorating and are in need of repair, as documented in recent inspection reports. As a direct result of this deterioration, the bridge deck has lowered in elevation with respect to the abutment side of the expansion joint at this location. The Board received the cost estimate to prepare rehabilitation plans, specifications, cost estimate and bid documents to address the noted deterioration in the amount of \$159,241.96. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-027

Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to award a professional services contract for the design of the "Rip Van Winkle Bridge West Abutment Rehabilitation" project (BA-2018-RE-101-DE); and

WHEREAS, the Authority has determined that our General Consultant, Modjeski & Master, under their current term agreement, is uniquely qualified for this assignment; and

WHEREAS, the Authority's Engineering department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority award a Supplemental Agreement to Modjeski & Masters, Inc., of Poughkeepsie, New York to provide professional design services at a not-to-exceed cost of \$159,241.96; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

4) WOTH Steel Repairs BA-2017-RE-116-CM

Mr. Wright reported to the Board that the Authority advertised in the NYS Contract Reporter to perform approximately forty (40) steel repair types, including restoration of the concrete base for Pier 0. Other items include furnishing, installing and removing approved "scaffolding/shielding" below the bottom chord and steel repairs to include installation of new anchor bolts, repair of corroded members with structural steel reinforcing plates and angles and installation of new bottom chord safety cables at the main span. As these are specialized steel repairs and of 300+ firms in the M/WBE and SDVOB databases, only four (4) firms were determined to be questionably capable of meeting the requirements, the Authority requested a waiver of the 30% M/WBE goals to 5%. This waiver was granted on January 9, 2018, prior to the advertisement being placed on The NYS Contract Reporter. Bids were due February 22, 2018. Twenty-one (21) contractors requested the proposal package with five (5) bids received; the apparent low bidder being Arben Group, LLC of Pleasantville, NY at \$3,948,648.00. The Engineer's Estimate was \$3,750,000.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-028

Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to perform steel repairs at the Walkway Over the Hudson, as specified on the contract drawings, as project BA-2017-RE-116-CM, "Walkway Over the Hudson Steel Repairs"; and

WHEREAS, the Authority's Engineering and Maintenance department advertised for this opportunity in the New York State Contract Reporter Bids with due February 22, 2018 and the Authority received five (5) proposals; and

WHEREAS, due to the specialized nature of the steel repairs, only four (4) firms of the three hundred (300) plus firms in the M/WBE and SDVOB databases were deemed possibly capable of meeting the requirements, the Authority requested a waiver from 30% M/WBE participation to 5%, which was granted on January 9, 2018; and

WHEREAS, the Authority's Engineering and Maintenance department has reviewed and approved Arben Group, LLC, as the apparent low bidder; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve issuing a construction contract to Arben Group, LLC, of Pleasantville, New York in an amount not to exceed \$3,948,648.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement

this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No. 18-012

Resolution Date: March 15, 2018

WHEREAS, on June 17, 2017 the Authority's Board of Commissioners authorized a contract with a professional services agreement for the design of the design for the New York State Thruway Over the Hudson with VSP USA known as the 2017-RS-18-01 and

WHEREAS, the construction project publicly advertised and bid as BA-2017-RS-18-01 has been awarded to AECOM Group, LLC of Parsippany, New York and

WHEREAS, the Authority wishes to retain the AECOM Consultant during construction to provide technical services including attending the pre-construction meeting, liaison with the local inspection staff, reviewing necessary bid items to answer technical questions and interpret contract documents, reviewing shop drawings and bid change requests, and participating in the final inspection and

WHEREAS, VSP USA has provided a cost proposal for these design support services, which has been reviewed and approved by the Engineering Department and

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize entering into a Supplemental Agreement with VSP USA of Parsippany, New York for these professional services at a total cost to exceed cost of \$105,312.00 and

BE IT FURTHER RESOLVED that the Executive Director, or his designee is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, the resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

Joseph Ruggiero, Secretary

5) WOTH Steel Repairs – Design Support by WSP – BA-2017-RE-116-CM

Mr. Wright indicated to the Board that WSP is the designer of record for the steel repairs project for the Walkway Over the Hudson. The Authority's practice is to retain the Design Consultant during construction to provide technical services, including attendance at the pre-construction meeting, liason with the field inspection staff, including necessary field visits to answer technical questions and interpret contract documents, checking shop drawings, submittals and field change requests, and participation in the final inspection. WSP has submitted a not-to-exceed cost to perform these construction inspection services of \$108,512.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-029

Resolution Date: March 15, 2018

WHEREAS, on June 15<sup>th</sup>, 2017 the Authority's Board of Commissioners authorized entering into a professional services agreement for the design of the "Steel Repairs" for the Walkway Over the Hudson, with WSP USA known as BA-2017-RE-116-DE; and

WHEREAS, the construction project, publicly advertised and bid as BA-2017-RE-116-CM; has been awarded to Arben Group, LLC, of Pleasantville, New York and

WHEREAS, it is Authority practice to retain the Design Consultant during construction to provide technical services, including attendance the pre-construction meeting, liason with the field inspection staff, including necessary field visits to answer technical questions and interpret contract documents, checking shop drawings, submittals and field change requests, and participation in the final inspection and;

WHEREAS, WSP USA has provided a cost proposal for these design support services, which has been reviewed and approved by the Engineering department; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize entering into a Supplemental Agreement with WSP USA of Briarcliff Manor, New York, for these professional services at a total not-to-exceed cost of \$108,512.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

6) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright reported that the sidewalk replacement project at Rip-Van Winkle is scheduled to finish in the spring. Steel repairs at the Mid-Hudson Bridge and the Newburgh-Beacon Bridge are scheduled to finish this year. The catwalk lowering is on schedule at the Newburgh-Beacon Bridge. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-030

Resolution Date: March 15, 2018

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15th day of March 2018.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month noting eight investments. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-031

Resolution Date: March 15, 2018

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on February 15, 2018; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

## 2) Quarterly Operations Report Q4 2017

Mr. Bushek indicated to the Board that the traffic increase of 0.58% was the net result of an increase in passenger traffic of 0.8% and a decrease in commercial traffic of 2.73%. This slight increase reflects a modest increase in traffic when the first quarter impact of 2017 winter weather and the leap year in 2016 are considered. Toll revenue decreased 0.28% as a result of the mix of traffic. The increase in passenger traffic was not enough to offset the decrease in commercial traffic. Increasing interest rates resulted in interest income increasing \$200,000 to \$868,000 year to date. Miscellaneous receipts increased \$212,000 primarily as a result of incremental fiber leasing to \$828,000. Operating expenses increased \$460,000 as a result of net changes in the following: Employee Retirement, related to GASB 68, was down \$100,000; Salaries up \$200,000 associated with contractually obligated wage and salary increases; Maintenance and Repairs up \$100,000 associated with weather related costs experienced with the return to normal winter weather in 2017 as compared to 2016, Equipment up \$100,000 as the Authority added to its investment in security systems and equipment, and Depreciation up \$100,000 as the Authority updates its vehicle fleet. Operating expenses were budgeted at \$34.4 million, which includes \$2.5 million for accrual post-employment benefits and \$1.6 million for depreciation of the Walkway Over The Hudson booked at year end. As of 12/31, \$30.9 million was spent. No action was required by the Board.

3) 2017 Annual Investment Report

Mr. Bushek reported to the Board that the Authority's Investment Guidelines adopted pursuant to Public Authorities Law requires the subject report to be filed annually. The contents of the report included the Independent accountants' report on compliance with Authority Investment Guidelines, The Investment Guidelines, noting there were no amendments in the past year and Investment Income Record and cost of Investment Associated Services. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-032

Resolution Date: March 15, 2018

WHEREAS, Investment Guidelines adopted by this Authority pursuant to the Public Authorities Law § 2925 require that an annual report be prepared and submitted to the Board for approval each year; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the Annual Investment Report for the fiscal year 2017; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

#### 4) Annual Report Required by Section 2800 Public Authorities Law

Mr. Bushek informed the Board that, with their approval, the Annual Report per Section 2800 Public Authority Law report is to be sent to the Governor (Authority Budget Office), Comptroller and the ranking majority and minority members of the Senate Finance and Assembly Ways and Means committees. In addition to the requirements of Section 2800, the Authority provides annually through PARIS (Public Authority Reporting Information System). Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 018-033

Resolution Date: March 15, 2018

WHEREAS, Public Authorities Law § 2800 requires that an annual report be prepared and submitted to the Board for approval each year and annual PARIS reporting requires the Mission Statement and Lobbying Contact Policy reported; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the Annual Report pursuant to Public Authorities Law § 2800 for the fiscal year 2017, the Mission Statement and Lobbying Contact Policy; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

INFORMATION TECHNOLOGY:1) Network Monitoring Software Procurement

Mr. Herd indicated to the Board that as the Authority's network grows and the Command Center continues to take on a more important role in our operation, network and system downtime must be kept to a minimum. Response to an issue must be timely. In addition, security of the Authority's systems is a major focus to prevent malicious attacks that can adversely affect our ability to operate. The IT Department uses a number of tools to monitor the security and health of the NYSBA network. Network monitoring software has been utilized to help identify issues and aid in the resolution to these issues. We installed a network monitoring utility from Solarwinds several years ago. At the time, 500 licenses were purchased. If a problem occurred on the network, the Authority would move our licenses around to look at the problem area. This method allowed for a reactive response to issues. The Authority's network has grown to over 6,000 points of interest. A point of interest is considered any point at which a device connects to the network, overall bandwidth of networks and performance of each device connected to our network. It also includes any point at which a device could be attached to our network, typically, unused network jacks and wireless devices. Monitoring these points allows us to detect when unauthorized devices are connected and greatly enhances our security. Mr. Herd investigated purchase of additional licenses for the Solarwinds product and found the price to be over \$40,000 for the initial purchase and close to \$10,000 a year for software maintenance. With this in mind, the Authority researched other monitoring solutions. Mr. Herd explained that after extensive testing in our environment we settled on PRTG. PRTG offered the same leveling of monitoring as Solarwinds at significantly reduced cost of ownership. The price for PRTG is \$12,213.29 for 10,000 licenses and \$9,696.38 for 3 years (this will need to be requoted in 1 year) of continuing maintenance after the 1<sup>st</sup> year. While the cost of the initial product is under the threshold for Board approval, the total cost of ownership, \$21,909.67, over 4 years will require Board approval. Chairman Gerentine called for motion. Vice Chairman Higgins made a motion to move as amended, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-034

Resolution Date: March 15, 2018

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need for network monitoring software; and,

WHEREAS, the Authority will participate in the NYS OGS Contract # PD67647 through SHI, a MWBE firm; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order for the network monitoring software at a not-to-exceed amount of \$21,909.67; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No. 018-022  
Resolution Date: March 15, 2018

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need to replace one (1) server, one (1) video server and four (4) routers and  
WHEREAS, the Authority will participate in the NYS OGS Contract # PD67647 through SHI, a MWBE firm; now therefore  
BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order for the network monitoring software at a not-to-exceed amount of \$21,909.67; and  
BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.  
IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

2) Server Replacement Program – 2018

Mr. Herd indicated to the Board that the IT Department's Capital Improvement Program includes a server replacement program. As part of this year's program, six servers are scheduled for replacement. Two servers will replace network servers, one at MHB and one at OPS, as part of our scheduled replacement program. The remaining four servers will replace aging video servers at KRB and BMB that are out of warranty. All new servers will include a five year warranty. The old servers will be repurposed where needed. The Authority has reached out to the NYS OGS Contract and WMBE vendors for price quotes. Quality and Assurance Tech Corporation, who is on the NYS OGS Contract #PM21120 and a WBE firm, supplied the Authority with a price quote of \$59,849.32. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-035

Resolution Date: March 15, 2018

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need to replace one file server, one Citilog server and four video servers; and,

WHEREAS, the Authority will participate in the NYS OGS Contract # PM21120 through Quality and Assurance Tech Corporation, a WBE firm; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order for the six servers at a not-to-exceed amount of \$59,849.32; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

### 3) Hirschmann Switch Procurement – MHB

Mr. Herd indicated to the Board that there are two fiber rings for the ITS network at the Mid-Hudson Bridge facility; the installation was completed twelve years ago. Due to additional planned equipment for this facility it is required that we upgrade the 100 Meg ring to 1 GB speed. Request for quotes had been sent out for the 13 Hirschmann switches needed for the network upgrade. Three price quotes were received. SHI provided the Authority with the best price. SHI is a WMBE firm and on the NYS OGS Contract # PD67647. The total cost of this procurement will be \$32,746.90. Mr. Herd further indicated that this procurement will be out of budget. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously.

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 018-036

Resolution Date: March 15, 2018

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need for the procurement of the Hirschmann Switches for the Mid-Hudson Bridge Facility; and,

WHEREAS, the Authority will participate in the NYS OGS Contract # PD67647 through SHI, a WMBE firm; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order for the thirteen Hirschmann Switches at a not-to-exceed amount of \$32,746.90; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

4) System Wide Radio Replacement – BA-2017-RA-006-IT

Mr. Herd explained to the Board that Board approval was given for the system wide radio replacement and upgrades to the current NYSBA 2-way radio communications system at the October 2017 Board meeting. It was discovered that the six call boxes and three portable radios weren't included in the original proposal. When working with NYCOMCO to plan the installations NYCOMCO, is listed on the NYS OGS, and supplied the Authority with a price quote for the radio replacement. The total cost of these additions will be \$8,256.39 which will bring the total cost of the project to \$323,241.39. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-037

Resolution Date: March 15, 2018

WHEREAS, the Board of Commissioners has reviewed the memorandum on the additional expenses to the NYSBA 2-way radio communications system project; and,

WHEREAS, this procurement is identified within the approved 2017/2018 Capital Improvement Program; now therefore

BE IT RESOLVED, that additional funding (\$8,256.39) be approved for the contract with New York Communications Inc. to supply additional materials and perform all necessary work to replace and upgrade the NYSBA 2-way radio communications system at a not to exceed cost of \$323,241.39; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

BRIDGE OPERATIONS:1) NYS Authority – 4<sup>th</sup> Quarter 2017 E-ZPass Expenses

Mr. Smith indicated to the Board that he and Mr. Savosky have reviewed the invoice from the New York State Thruway Authority for 4<sup>th</sup> quarter 2017 Bridge Authority E-ZPass expenses for the period October 1, 2017 through December 31, 2017 and, as such find them to be true and accurate and recommended that they be paid in the amount of \$932,443.75. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-038Resolution Date: March 15, 2018

WHEREAS, the Memorandum of Understanding dated April 29, 2009 states that the Bridge Authority agrees to reimburse the NYS Thruway Authority for E-ZPass related costs it incurs which are determined as chargeable to the Bridge Authority; and

WHEREAS, E-ZPass related costs resulting from 5,428,718 transactions during the period October 1, 2017 – December 31, 2017 in the amount of \$932,443.75 and equaling a cost of 17.2 cents per transaction have been confirmed as chargeable to the Bridge Authority; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment to the NYS Thruway Authority in the amount not to exceed \$932,443.75; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March 2018.

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Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) February 2018 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of February traffic increased 1.75% and revenue increased .16%. No action was required by the Board.

3) February 2018 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2018 tag sales were 1,580, compared to 1,560 sold year-to-date 2017. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for February 2018

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley President Tara Sullivan and Director Kathy Burke.

NEW BUSINESS:1) Lane Camera Project

Mr. Kelly reported to the Board that this proposal calls for installing cameras in every toll lane at the Authority. This enhancement will improve the Authority's ability to audit transactions by providing visibility to cash collection activities which are extensions of the cash trail. This project scope includes cameras, camera licenses, video servers and related installation components. Overall we estimate the project will not exceed \$40,000.00 for Mid-Hudson and Newburgh Beacon utilizing in-house labor. The three smaller bridges are being upgraded separately at a small incremental cost due to the small number of lanes at those facilities and preexisting equipment related to the ATPMs. The servers and cameras, which are the bulk of the project, will be purchased utilizing NYS contracts and funded using the Camera Replacement/Upgrade line of the NYS Bridge Authority Capital Improvement Plan (BA-2018-RE-111-AC). In the event that the Authority elects to move to a cashless toll system, these cameras will be used elsewhere in the Authority. Mr. Kelly provided the Board with a full project scope reflecting the equipment and materials needed for project implementation. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-039

Resolution Date: March 15, 2018

WHEREAS, the New York State Bridge Authority has determined that it is necessary to install additional cameras at the Authority's facilities to enhance our ability to audit transactions by providing visibility to cash collection activities; and,

WHEREAS, various equipment purchases will be made through NYS Office of General Services Contracts and other entities to ensure best pricing for the Authority; and,

WHEREAS, the Authority will seek to purchase cameras from Adirondack Cabling and Security for \$6,097.78 on NYS OGS Contract; video servers from Quality and Assurance Tech Group, a MWBE, for \$22,620.66 on NYS OGS Contract; Windows 2016 server licenses for \$1756.82 from DellEMC on NYS OGS Contract; camera licenses for Video Insight from Treehaven Technologies Inc. for \$6240.00; power over ethernet switches from Amazon for \$908.00; Misc. cabling and equipment for \$2366.74; and

WHEREAS, the New York State Bridge Authority will utilize the Camera Replacement and Upgrade line in the Authority's Capital Improvement Program (BA-2018-RE-111-AC); now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York

State Bridge Authority approve the purchase of cameras, video servers and ancillary equipment necessary to complete this project in a not to exceed amount of \$40,000.00; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 15<sup>th</sup> day of March, 2018.

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Joseph Ruggiero, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton and approved unanimously, the regular meeting adjourned at 3:50 P.M.

The next Regular Meeting of the Board of Commissioners meeting is scheduled for April 19, 2018 at 3:00 P.M. at Headquarters.