

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
June 21, 2018

---

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Jablonski, Diane, Commissioner  
Stanton, J. Henry, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:11 pm. Chairman Gerentine called for a motion to adopt the minutes of the May 17, 2018 Annual and Regular meetings. On motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the minutes of the May 17, 2018 Annual and Regular meetings were adopted unanimously.

ADMINISTRATION:1) Facility Cleaning Services – BA-2018-OE-03-PS

Mr. Russo indicated to the Authority that the Authority recently advertised an RFP, BA-2018-OE-03-PS, for NYSBA HQ and MHB Facility Cleaning Services. The RFP was requested by seven firms with four submitting bids to perform these services. The lowest proposal was from Prospect Cleaning Service, Inc., of Brooklyn, NY with a bid of \$1,993.70 per month. The company is dual State certified as both MBE and WBE. The annualized cost of the service, \$23,924.40, is significantly lower than that of a full time staff cleaner. Mr. Russo noted that he contacted two of the firm's references, one being the NYS Thruway, with favorable recommendations. Having met all of the RFP requirements, Mr. Russo recommended an award of a contract to Prospect Cleaning Services, Inc. for a one year period with the option to renew for (3) three additional (1) one-year periods. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-075

Resolution Date: June 21, 2018

WHEREAS, the Authority has determined it in the public interest to utilize the services of an outside firm to clean and maintain its facilities at Headquarters and the Mid-Hudson Bridge; and

WHEREAS, the Authority solicited RFP BA-2018-OE-03-PS NYSBA HQ and MHB Facility Cleaning Services; and

WHEREAS, the Authority's staff has received and reviewed the resulting proposals and recommends the selection of Prospect Cleaning Service, Inc. to provide professional cleaning services; now therefore

BE IT RESOLVED, the Board of Commissioners of the New York State Bridge Authority authorize award of a contract in an amount not to exceed \$23,924.40 for a one-year term with the option to renew for (3) three additional (1) one-year terms to Prospect Cleaning Service, Inc. of Brooklyn , NY, a certified MBE and WBE ; and,

BE IT RESOLVED FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June, 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

ENGINEERING:1) 2018 Capital Equipment Purchase - Heavy Duty Diesel Dump Truck

Mr. Wright indicated to the Board that the 2018 Capital Equipment budget includes the purchase of one (1) new HD diesel dump truck with plow hitch and sander to be utilized at the Mid-Hudson Bridge. This truck will replace Truck #203, which will be moved to Newburgh-Beacon. Newburgh-Beacon Truck #235, a 2000 International 4700 that had 45,000 miles and 5,500 hours (currently the odometer and hour meter are inoperable) will be sold at auction. The truck specified would be a Mack Dump Truck available by piggybacking onto an existing Onondaga County heavy truck Class 8 statewide contract #7823. The cab and chassis would be procured through Beam Mack Sales Service, Inc., of East Syracuse, New York with Tenco equipment installed by their local dealer, Amthor Welding, of Gardiner, New York. The vehicle has been priced out at \$193,085.61. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-076Resolution Date: June 21, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to issue a purchase order to Beam Mack Sales Service, Inc., of East Syracuse, New York for the purchase of one (1) new HD diesel dump truck with plow hitch and sander to be utilized at the Mid-Hudson Bridge to replace Truck #203, which will be transferred to the Newburgh-Beacon Bridge. Newburgh-Beacon Truck #235, a 2000 International 4700, with 45,000 miles and 5,500 hours, will be sold at auction; and

WHEREAS, there is no current OGS contract for this equipment and Onondaga County has publicly advertised and awarded Onondaga County Heavy Truck Class 8 Statewide Contract #7823; and

WHEREAS, NYS General Municipal Law allows for the Authority's shared utilization of another agency's publicly advertised and awarded contract; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve issuing a purchase order to Beam Mack Sales Service, Inc., of East Syracuse, New York for the purchase of one (1) new HD diesel dump truck with plow hitch and sander in the amount of \$193,085.61; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June 2018

\_\_\_\_\_  
Joseph Ruggiero, Secretary

2) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month of May. Mr. Wright mentioned that the sidewalk approaches at the Rip Van Winkle Bridge will be finished at the end of June. Also mentioned was the solar project at Kingston-Rhinecliff Bridge, which will begin July and finishes in September. Steel repairs at the Walkway Over the Hudson are underway. Steel repairs at the Cable investigation on the Mid-Hudson Bridge will be done July through September. Steel repairs at the Newburgh-Beacon Bridge will be complete by August. Also the catwalk lowering and 9W ramp will be complete by the end of 2018. Mr. Wright also mentioned that the security fencing installation will start at multi-facilities in June. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-077Resolution Date: June 21, 2018

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of June 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of April noting nine investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-078Resolution Date: June 21, 2018

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on May 17, 2018; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June, 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

2) 2018 Maintenance Reserve Fund Balance Determination

Mr. Bushek presented to the Board in accordance with Section 5.03 of the Bond Resolution, a certificate of an Authorized Officer of the authority indicating the required balance in the Maintenance Reserve Fund is \$72,593,000. This balance, determined by resolution annually, is the amount necessary to enable the Authority to comply with the covenant contained in Section 7.12 of the Bond Resolution. It represents the revised Board approved Capital Improvement Program for the years 2018-2020. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-079Resolution Date: June 21, 2018

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Maintenance Reserve Fund; now therefore and,

BE IT RESOLVED, that the balance shall be \$72,593,000 as recommended by the consulting Engineers, Modjeski and Masters, P.C.; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June, 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

BRIDGE OPERATIONS:1) New York State Thruway Authority – 1<sup>st</sup> Quarter 2018 E-ZPass Expenses

Mr. Pavlin and Mr. Savosky have reviewed the invoice from the New York State Thruway Authority for 1st quarter 2018 Bridge Authority E-ZPass expenses for the period January 1, 2018 through March 31, 2018, and as such, find them to be true and accurate and recommended that they be paid in the amount of \$958,957.76. Chairman Gerentine called for a motion. On a motion on Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-080Resolution Date: June 21, 2018

WHEREAS, the Memorandum of Understanding dated April 29, 2009 states that the Bridge Authority agrees to reimburse the NYS Thruway Authority for E-ZPass related costs it incurs which are determined as chargeable to the Bridge Authority; and

WHEREAS, E-ZPass related costs resulting from 4,852,833 transactions during the period January 1, 2018 – March 31, 2018 in the amount of \$958,957.76 and equaling a cost of 19.8 cents per transaction have been confirmed as chargeable to the Bridge Authority; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment to the NYS Thruway Authority in the amount not to exceed \$958,957.76; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

REPORTS TO BOARD:

- 1) Monthly Activity Report of the Executive Director  
The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.
- 2) May 2018 Traffic and Revenue Analysis  
Mr. Ruggiero noted for the month of May traffic increased 1.80% and revenue increased 2.04%. No action was required by the Board.
- 3) May 2018 E-ZPass Sales Analysis  
Mr. Ruggiero indicated that year-to-date 2018 tag sales were 4,069, compared to 4,541 sold year-to-date 2017. No action was required by the Board.
- 4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for May 2018  
The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley President Tara Sullivan and Director Kathy Burke.

5) Annual Funding Documents (NYSBA Board Resolution) and Authorization to Renew HBHV Operating Procedures Manual for July 1, 2018 to June 30, 2019

Ms. Sullivan reported to the Board that the Historic Bridges of the Hudson Valley (HBHV) was created to carry out the NYSBA mission ***“to maintain and operate the vehicle crossings over the Hudson River entrusted to its jurisdiction for the economic and social benefit of the people of the State of New York.”*** The law creating the New York State Bridge Authority is found in the Bridge Authority Act, currently Sections 525 to 542 of the New York Public Authorities Law. ***The act also states that NYSBA may*** advertise the facilities and advantages of the bridges. An integral part of the NYSBA mission states that it is in the best interest of NYSBA and the people of the Hudson Valley to create a popular awareness of the many beneficial aspects of having a regional, time-tested, and wholly successful authority running their bridges, keeping them safely maintained, and keeping the costs and therefore the tolls down. In July 2016, HBHV hired a new Director, Kathy Burke who as a New York State certified teacher with an M.S. in Education, established author and researcher of NYSBA bridges, began a critical new phase of promoting the rich history of the NYSBA bridges and directing HBHV to a place among the notable historic organizations in the Hudson Valley. Ms. Sullivan indicated to the Board that Ms. Burke and HBHV have made multiple and impressive accomplishments in this phase as demonstrated in the presentation made to the Board at the April Monthly Meeting. Due to this success, Ms. Sullivan asked the Board to renew the HBHV Internal Operating Procedures with a \$20,000 reduction in funding, and accompanying resolution, which will allow for renewing Ms. Burke’s Employment Agreement for another year and includes basic operating and administrative funds for HBHV. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted by majority with one abstention.

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-081

Resolution Date: June 21, 2018

WHEREAS, the New York State Bridge Authority (hereinafter “the Authority”), by Section 528(13) of the Public Authorities Law of the State of New York, is authorized to participate in educational and marketing programs to promote and advertise the benefit of the bridges; and

WHEREAS, the Authority has hundreds of artifacts relating to the history of the Authority and its bridges; and

WHEREAS, the success of the Walkway-Over-the-Hudson has emphasized to the Authority the benefit of making the public aware of the

important infrastructure improvements which the five bridges offer to the Hudson Valley, in particular, and to the northeastern United States in general; and

WHEREAS, the Authority has caused the Historic Bridges of the Hudson Valley Inc. (hereinafter "HBHV") to be incorporated with the Board of Regents of the State of New York as an educational entity; and

WHEREAS, the Authority seeks to expand the public consciousness of the Authority, its bridges, and the history of the contribution of the bridges to the growth of the Hudson Valley; and

WHEREAS, the Authority specifically could provide public access to its artifacts by creating a museum within the anchorage at the east end of the Mid-Hudson Bridge; and

WHEREAS, the Authority has implemented an educational program and curriculum throughout the Hudson Valley through the creating, preparation and distribution of educational materials to school districts in the counties serviced by the Authority; and

WHEREAS, the Board of Commissioners of the Authority believes that it would be appropriate to renew its adopting of an Internal Operating Procedures Manual with HBHV to further advance the purposes hereinabove set forth in accordance with the Internal Operating Procedures Manual which is annexed to this resolution and made a part hereof as if fully set forth at length herein; and

WHEREAS, HBHV has hired an employee on a part-time basis to further the purposes of the corporation; and

WHEREAS, HBHV proposes to renew an Employment Agreement with Kathryn Burke to provide such part-time services in accordance with the proposed Employment Agreement, a copy of which is annexed to this resolution; now therefore

BE IT RESOLVED, that the Board of Commissioners hereby adopts the Internal Operating Procedures Manual and the Chairman is hereby authorized and directed to execute the Manual; and

BE IT FURTHER RESOLVED, that the Executive Director, upon execution of the renewed Internal Operating Procedures Manual by both parties, shall cause the sum of \$57,286 to be transferred to Pattison, Koskey, Howe & Bucci, CPA's, P.C., on behalf of HBHV in order to fund the implementation of this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June, 2018.

---

Joseph Ruggiero, Secretary

OLD BUSINESS:1) Management Compensation Plan

The Management/Confidential Compensation Plan has been updated to include changes to the salary ranges and current staff salaries reflective of the similar adjustments to the salary schedules in the collective bargaining agreement that were effective March 22, 2018. Additionally, the list of management and confidential titles has been updated to reflect all current titles. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-082

Resolution Date: June 21, 2018

WHEREAS the New York State Bridge Authority has adopted a Management-Confidential Compensation Plan to administer the compensation of non-union employees; and,

WHEREAS, the Authority periodically updates the Management-Confidential Compensation Plan to provide appropriate consistency with the Collective Bargaining Agreement as well as address the changing needs of the Authority; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority has reviewed and approves the updated Management-Confidential Compensation Plan effective March 22, 2018; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June 2018.

\_\_\_\_\_  
Joseph Ruggiero, Secretary

NEW BUSINESS:1) HOOCS Memorandum of Agreement

Mr. Scaglione reported to the Board that the Authority has negotiated with the New York State Department of Transportation (NYSDOT) on an Integrated Permitting Agreement for Coordinating Issuance of Oversize and/or Overweight Vehicle Permits, also known as the Highway Oversize Overweight Credentialing System (HOOCS). NYSDOT is also working with the New York State Thruway Authority (NYSTA), Metropolitan Transportation Authority (MTA) and the Port Authority of New York and New Jersey (PANYNJ), who all plan on becoming partner agencies in HOOCS. HOOCS will serve as a web based, one-stop source for motor carriers to input their planned permitted travel within the borders of New York State and be automatically issued all of the necessary oversize and overweight (OS/OW) permits from all of the HOOCS partner agencies that a motor carrier would need for any trip. Based on the particular weight and/or size of the load, the HOOCS system will also determine the appropriate route for the motor carrier so as to avoid any illegal bridge crossings or roadway travel. The HOOCS system will automatically invoice and collect payment for said OS/OW permits when the motor carrier inputs their information. NYSDOT will centrally collect the permit fees assessed and dispense these fees to the partner agencies on a monthly basis for that partner agencies particular OS/OW permits that were issued for that month. The partner agencies will each have user accounts to allow partner agency staff to actively monitor the HOOCS system in real time so enforcement can be performed as necessary on the partner agencies behalf. The HOOCS system will provide a coordinated and improved customer experience for motor carriers operating in New York State and will ensure that motor carrier travel is safe and efficient. Additionally, NYSDOT has taken on the full development cost of creating the HOOCS system on behalf of all partner agencies, which is a net gain for the Authority. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-083

Resolution Date: June 21, 2018

WHEREAS, the laws of the State of New York impose limitations on the dimensions and weights of motor vehicles in the interest of promoting public safety and the preservation of transportation infrastructure; and,

WHEREAS, the encouragement of economic development and the improvement of conditions within the State of New York require solutions for the safe and efficient movement of freight that may exceed the dimensions and/or weights that are prescribed by law; and,

WHEREAS, Vehicle & Traffic Law Section 385 makes it possible for the Bridge Authority to grant permits and regulate the transportation by oversized and overweight motor vehicles; and,

WHEREAS, the State of New York, acting through its Department of Transportation, with support from the New York Office of Information Technology Services has developed a system for the issuance of permits to motor carriers that is known as the Highway Oversize Overweight Credentialing System (HOOCs) that has the capacity to serve as a one-stop source for necessary permits; and,

WHEREAS, certain cities, counties, local governments, New York Public Authorities, and Interstate Authorities that participate in the permitting of motor vehicles that exceed the dimensions and/or maximum weights prescribed by New York Vehicle & Traffic Law Section 385 may benefit by utilizing HOOCs to address their own especial public safety and infrastructure concerns; while, also making it possible for motor carriers to realize efficiencies by working through HOOCs to plan all of their permitted travel within the borders of New York, and

WHEREAS, the system developed by the New York State Department of Transportation and the New York Office of Information Technology Services has the capacity to address the permitting needs of the Bridge Authority;

NOW THEREFORE, BE IT RESOLVED that, the Board of Commissioners of the New York State Bridge Authority authorizes the Executive Director, with the advice and consent of Authority Counsel, to enter into an Integrated Permitting Agreement with the New York State Department of Transportation for Coordinating Issuance of Oversize and/or Overweight Vehicle Permits; and,

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of June, 2018.

---

Joseph Ruggiero, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel and approved unanimously, the regular meeting adjourned at 3:34 P.M.

The next regular Meeting of the Board of Commissioners meeting is scheduled for July 19, 2018 at 3:00 P.M. at Headquarters.