

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
January 17, 2019

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Stanton, J. Henry, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

ABSENT:

Jablonski, Diane, Commissioner

Chairman Gerentine called the meeting to order at 3:11 pm. Chairman Gerentine called for a motion to adopt the minutes of the December 20, 2018 Regular meeting. On motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the minutes of the December 20, 2018 Regular meeting were adopted unanimously.

ADMINISTRATION:1) OGS Gasoline Contract Awards

Mr. Russo indicated to the Board that the NYS Office of General Services (OGS) recently awarded new, two-year contracts for the bulk purchase of gasoline to be used by all agencies and authorities. The Authority typically relies on the OGS contracts which provide the benefit of a statewide volume discount. The Authority's estimated requirement under this OGS contract is as follows: OGS Award 23092 Gasoline Statewide Period: 12/19/2018 through 12/17/2020, Vendor(s): Global Montello Group Corp. Waltham, MA (All Locations) 99,600gl, \$221,898.51. Mr. Russo prepared a resolution for the Board to adopt the use of the NYS OGS contracts for the purchase of gasoline as needed based on the terms and daily pricing provisions described therein with a not to exceed amount for the purchase orders to be issued. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-001

Resolution Date: January 17, 2019

WHEREAS the Board has established that it is necessary to procure gasoline to operate its equipment for the purpose of maintaining its facilities and conducting official business; and

WHEREAS, the Authority has the opportunity to participate in the use of contracts negotiated by the NYS Office of General Services (OGS) for the procurement of gasoline at bulk quantity rates for all agencies and authorities; now therefore

BE IT RESOLVED the Authority hereby adopts the following NYS OGS Fuel contract and the terms and conditions defined therein for the procurement of gasoline from the identified vendor as needed at the daily unit prices calculated in accordance with the contract terms and to issue purchase orders to the designated vendor with the following not to exceed amount:

**OGS Award 23092 Gasoline Statewide Period: 12/19/2018 through 12/17/2020**

**Vendor(s):**

**Global Montello Group Corp., (All Locations) 99,600gl \$221.898.51  
Waltham, MA; and**

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January 2019.

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Joseph Ruggiero, Secretary

ENGINEERING:1) 2019 In-House Capital Improvement Plan

Mr. Wright reported to the Board that based upon the most recent inspections, our Engineering and Maintenance department has developed both an update to the Authority's five year capital plan and a series of in-house capital improvements. These in-house projects are necessary and can be accomplished with our own forces. The Authority is able to save a significant amount by performing these tasks in-house versus by contract; the projected savings this year is \$1,267,536.00. Vice Chairman Higgins noted that a tremendous amount of credit is due to the employees of the Authority which allow this ambitious plan to be possible. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-002

Resolution Date: January 17, 2019

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to authorize the in-house capital projects as recommended by the Authority's Consulting Engineer; and

WHEREAS, the Authority continues to invest in cost savings measures utilizing our in-house maintenance skills wherever practical; the projected savings generated by performing these tasks in-house versus by contract is \$1,267,536.00; and

WHEREAS, the scope of work for these projects has been developed by the Engineering and Maintenance department and determined to be necessary for the continued safe and efficient operation of the bridges by the General Consultant; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorizes the 2019 In-House Capital Projects in the amount of \$1,310,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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 Joseph Ruggiero, Secretary

2) Extension Earthkind Energy's "System-Wide Green Energy Development Consultant" BA-2015-OE-005-PS

Mr. Wright indicated to the Board that in 2015, the Authority publicly advertised for a consultant to assist in system-wide green energy development. Four proposals were received with EarthKind Energy, of Rhinebeck, NY, being chosen as best qualified. The professional services agreement was a three (3) year contract with the option to extend for two (2) additional one (1) year terms. At this time Mr. Wright recommended to extend EarthKind's professional services contract for the first one (1) year term at a not-to-exceed cost of \$25,000.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-003

Resolution Date: January 17, 2019

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to extend the current contract for system-wide green energy development, publicly advertised and bid as BA2015-OE-005-PS, "System-Wide Green Energy Development Consultant"; and

WHEREAS, the Authority has previously awarded this professional services contract to EarthKind Energy, a DBA of Starphire.net, Inc., of Rhinebeck, New York; and

WHEREAS, this contract included the option for the Authority to extend the term of the contract for two additional 1 year periods; and

WHEREAS, the Authority's Engineering Department recommends exerting our option to extend the contract for an additional year, retroactively effective from August 21, 2018 to August 20, 2019 at a not-to-exceed amount of \$25,000.00; now therefore

BE IT RESOLVED that an extension of this agreement be issued to EarthKind Energy; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January 2019.

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Joseph Ruggiero, Secretary

3) Supplemental Agreement with Earthkind Energy for Analysis and Design of a Solar Installation on the NBB Span

Mr. Wright recommended issuing a Supplemental Agreement to EarthKind Energy to perform a solar energy feasibility study to include solar panels as part of the NBB North Span re-decking project for the following tasks: hourly rates, overhead and profit with a not-to-exceed amount of \$26,400.00: The proposed consulting would include:

- Identification of potential solar panel locations on the bridge
- Identification of the current solar incentives that are available and how they could be utilized
- Cost-Benefit analysis of solar development options, including purchase, lease and Power Purchase Agreements (PPAs).
- Solar RFP and Evaluation

Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-004

Resolution Date: January 17, 2019

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to award a professional services contract for a solar energy feasibility study (BA-2019-OE-008-PS) to include solar panels as part of the Newburgh-Beacon Bridge Re-decking project; and

WHEREAS, the Authority has determined that our System-Wide Green Energy Consultant, EarthKind Energy, under their current term agreement, is uniquely qualified for this assignment; and

WHEREAS, the Authority's Engineering department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority award a Supplemental Agreement to EarthKind Energy, a DBA of Starphire.net, Inc., of Rhinebeck, New York to provide professional design services at a not-to-exceed cost of \$26,400.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

4) Establishment of NYSBA as SEQR Lead Agency for Empire Trail

Mr. Wright indicated to the Board that in August of 2018, he directed the Authority's General Consultant, Modjeski and Masters, to begin drafting plans for the Empire State Trail at the Kingston-Rhinecliff Bridge. M&M and Shumaker Consulting Engineering, their sub-consultant, are preparing an Environmental Assessment Form that will identify and evaluate any potential impacts to adopting the Empire State Trail Plans in accordance with SEQRA and 6NYCRR Part 617. At this point in the process, NYSBA wishes to declare itself the SEQR Lead Agency for this action. Letters of Intent to Establish Lead Agency were sent to all potential involved/interested Agencies and no objections were received. Mr. Wright recommended to establish NYSBA as SEQR Lead Agency status for the SEQR review of the plans for the Empire State Trail at the Kingston-Rhinecliff Bridge. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-005

Resolution Date: January 17, 2019

WHEREAS, the draft plans for the Empire State Trail at the Kingston-Rhinecliff Bridge have been prepared by the Authority's General Consultant, Modjeski & Masters; and

WHEREAS, Modjeski & Masters, with their sub-consultant, Schumaker Consulting Engineering, are preparing an Environmental Assessment Form to identify and evaluate the potential impacts of adopting the Empire State Trail Plans and to conduct a coordinated review, in accordance with the requirements of the State Environmental Quality Review Act (SEQRA) and 6NYCRR Part 617; and

WHEREAS, pursuant to Part 617 of the SEQR implementing regulations, The New York State Bridge Authority (NYSBA) wishes to designate itself as the SEQR Lead Agency for this action; and

WHEREAS, NYSBA sent letters of Intent to Establish Lead Agency for SEQR – Empire State Trail at the Kingston-Rhinecliff Bridge to all potential involved/interested Agencies requesting any objections to the assumption of Lead Agency status by NYSBA; and

WHEREAS, NYSBA received no objections to the assumption of Lead Agency status within the prescribed thirty (30) day period; now therefore

BE IT RESOLVED that NYSBA establishes SEQR Lead Agency status for the SEQR review of the plans for the Empire State Trail at the Kingston-Rhinecliff Bridge; and

BE IT RESOLVED that the Board of Commissioners of The New York State Bridge Authority authorize the Chief Engineer to undertake the necessary notices and filings for this action; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

5) Fourth Quarter Accident Report

Mr. Wright reported to the Board that all of the accidents have been reviewed by him and the Manager of Maintenance determining if something could be done to possibly prevent similar accidents from happening in the future. They believed that all of the accidents were from driver error, driving too fast for weather conditions, not paying attention or distracted driving. No action was required by the Board.



6) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright mentioned that the truss link project at the Rip Van Winkle Bridge is on winter shut down until spring. Steel repairs continue on the Walkway Over the Hudson and are substantially complete. At the Newburgh-Beacon Bridge, the catwalk lowering project continues, and is scheduled for completion in March. The 9W bridge rehab project at the Newburgh-Beacon Bridge is in its second stage. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-006

Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of January 2019.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Report

Mr. Bushek reviewed the monthly Investment Report noting sixteen investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-007

Resolution Date: January 17, 2019

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on December 20, 2018; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

2) Financial Advisor BA-2018-OA-007

Mr. Bushek informed that Board that in November 2018 the Authority advertised in the New York State Contract Reporter for the contract BA-2018-OA-007 Financial Advisor to support the Authority through its toll schedule revision and planned Series 2021 new money debt issue as indicated in the 2019-2022 Budget and Financial Plan. The Authority received six proposals in early December 2018 and evaluated them. After conducting phone interviews with the two highest scoring firms Mr. Bushek recommended Acacia, a WBE firm that served as the Authority's Financial Advisor for both the Series 2011 and Series 2012 debt issue. The request for proposal contained the Authority's standard provisions for MWBE and SDVOB goals. Acacia is a WBE firm and waivers were obtained for the MBE and SDVOB goals. The scope of services is anticipated to require a contract duration of approximately three years through 2021. In addition, the Authority plans to utilize Acacia for services surrounding continuing disclosure given the increased complexity associated with new regulatory requirements and may utilize a two year extension. A three year contract term approval is requested for a total of \$112,500. A brief discussion took place regarding the responsibility of a financial advisor. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-008

Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the report relative to the Contract BA2018-OA-007 Financial Advisor Services; and,

WHEREAS, the Authority received and reviewed the sole proposal relative to the Contract BA2018-OA-007 Financial Advisor Services with proposed MWBE and SDVOB goals established and a partial waiver granted; now therefore,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the award for three years the contract BA2018-OA-007 Financial Advisor Services in substantially the form on file with the Secretary, to Acacia Financial Group, Inc., for an amount not to exceed \$112,500; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to execute the contract and take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

### 3) Traffic Consultant BA-2018-OA-004

Mr. Bushek reported to the Board that in November 2018 the Authority advertised in the New York State Contract Reporter for the contract BA-2018-OA-004 Traffic Consultant to support the toll schedule revision planned for July 1, 2020 in the 2019-2022 Budget and Financial Plan. The Authority received one proposal in early December 2018 from Stantec Consulting Services Inc. This is the same firm that provided the traffic study and required documentation for the 2012 toll schedule revision and both Authority Series 2011 and Series 2012 bonds.

Stantec has proposed a total not-to-exceed cost of \$163,888 for three tasks:

1. Revenue forecast and alternatives evaluation
2. Additional Bonds requirements for the planned Series 2021
3. Anticipated Updates that are expected as the revenue analysis will require update prior to debt issuance.

The request for proposal contained the Authority's standard provisions for MWBE and SDVOB goals. Stantec Consulting Services Inc. has proposed a utilization of 10.7% WBE, 7.6% MBE, and 4.6% SDVOB. A waiver has been sought and received to allow for the lower goals. The scope of services is anticipated to require a contract duration through 2021. Mr. Bushek recommended an approval by the Board for a three year contract term. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 019-009

Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the report relative to the Contract BA2018-OA-004 Traffic Consultant Services; and,

WHEREAS, the Authority received and reviewed the sole proposal relative to the Contract BA2018-OA-004 Traffic Consultant Services with proposed MWBE and SDVOB goals established and a partial waiver granted; now therefore,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the award for three years the contract BA2018-OA-004 Traffic Consultant Services in substantially the form on file with the Secretary, to Stantec Consulting Services Inc., for an amount not to exceed \$163,888; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to execute the contract and take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

#### 4) Insurance Fund Balance Determination

Mr. Bushek indicated to the Board that per requirements of its General Revenue Bond Resolution, the Authority maintains insurance policies to protect it against various risks. Where insurance carries a significant deductible, such as with the property damage and loss of revenue policy on the bridges, the Authority has determined to deposit in the Insurance Fund an amount necessary to cover the deductible. As evidenced by the Professional Certificate from Modjeski & Masters, Inc., independent Consulting Engineer, the Insurance Fund balance necessary to equal the deductible amount is now \$11,599,000, determined by multiplying the \$386,630,000 replacement value of the South Span at Newburgh-Beacon by the 3% deductible amount. As such, Mr. Bushek proposed increasing the Insurance Fund balance to \$11,599,000. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 019-010

Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Insurance Fund; now therefore and,

BE IT RESOLVED, that the balance shall be increased from \$11,217,000 for 2018 to \$11,599,000 for 2019 as recommended by the consulting Engineers, Modjeski and Masters, Inc.; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

5) Accident Review Committee Report Q4 2018

Mr. Bushek reported to the Board that there were 99 accidents on Authority facilities in the fourth quarter of 2018 as classified by bridge which compares with 87 accidents in previous years. No action was required by the Board.

6) Public Authorities Law §2975 Cost Recovery Charges

Mr. Bushek reported to the Board that Public Authorities Law §2975 directs the Division of Budget (DOB) to allocate expenses for central governmental services to various public Authorities including the NYS Bridge Authority. Each year, the Authority is billed by the division of the Treasury's Taxation and Finance Department for a portion of the \$55,000,000 which may be charged for these services. The Bridge Authority's share of this billing for the year ending March 31, 2019 is \$369,000, this is the same amount annually since 2014. The DOB does not provide backup with the bill as to how they calculate which authorities are charged. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-011

Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the report relative to the payment of public authority cost recovery charges for central government services as mandated by Public Authorities Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$369,000 to the Department of Taxation and Finance for the Bridge Authority's share of these costs for the year ending March 31, 2019; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

7) Annual Payment to Department of Civil Service

Mr. Bushek indicated to the Board that section 11 of the Civil Service Law allows that Department to charge public authorities, among other entities, for their fractional share of expenses for the administration of the Civil Service Department. The Bridge Authority's 2018 invoice for these services is \$16,883.68 (\$152.28 per position multiplied by the 106 permanently filled positions) for the year ending March 31, 2018. A decrease of \$313.92. Chairman Gerentine called for a motion. On a motion by Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-012Resolution Date: January 17, 2019

WHEREAS, the Board has reviewed the report relative to the payment of the Authority's share of the charges for the administration of the Department of Civil Service as mandated by the Civil Service Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$16,883.68 to the Department of Civil Service for the Bridge Authority's share of these costs payable in the year ending March 31, 2018; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary



BRIDGE OPERATIONS:1) Transcom Annual Assessment

Mr. Pavlin presented to the Board that the invoice for the Authority's 2019 Member Operations Support to TRANSCOM. The Authority's annual contribution of \$79,054.00 remains at 1.96% of TRANSCOM's overall operating costs. This amount has been allocated in the Authority's 2019 operations budget. Mr. Pavlin recommended an approval for payment. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-013Resolution Date: January 17, 2019

WHEREAS, The Authority is a member of TRANSCOM and along with twelve other transportation agencies provides operations support to this organization in the form of an annual dues payment; and

WHEREAS, The Authority has reviewed the memorandum and invoice regarding the annual membership dues for TRANSCOM and have found it to be consistent with the 2019 budget as approved in September of 2018 by the TRANSCOM Board; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment for 2019 TRANSCOM annual dues in the amount of \$79,054.00; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17<sup>th</sup> day of January, 2019.

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Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) December 2018 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of December traffic decreased 1.88% and revenue increased .98%. No action was required by the Board.

3) December 2018 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2018 tag sales were 9,647, compared to 11,991 sold year-to-date 2017. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for December 2018

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley President Tara Sullivan and Director Kathy Burke.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Dressel, seconded by Commissioner Stanton and approved unanimously, the regular meeting adjourned at 3:36 P.M.

The next regular Meeting of the Board of Commissioners meeting is scheduled for February 21, 2019 at 3:00 P.M. at Headquarters.