

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, NY. ON
March 20, 2014

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and copy of the web cast is kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Ramaglia, Joseph, Vice Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Whitbeck, Carl G., Counsel
Bushek, Brian, Treasurer

Chairman Gerentine called the meeting to order at 3:25 pm. Chairman Gerentine called for motion to adopt the minutes of the regular meeting of February 20, 2014. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the minutes of the February 20, 2014 regular meeting were approved unanimously. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the amended minutes of the December 19, 2013 Regular Meeting were adopted unanimously.

ADMINISTRATION:

1) IBTTA Member Dues 2014

Mr. Russo said that the Authority is in receipt of the International Bridge, Tunnel and Turnpike Association (IBTTA) invoice for membership dues for the year 2014. The dues schedule is based on each member's toll revenue for the prior fiscal year. Based on the Authority's audited toll revenue for 2013, the membership dues for 2014 is \$23,106, an increase of \$1,436 over the prior year. This increase is due to an increase year over year in toll revenue as well as a minor rate increase. The invoice indicated this calculation as well as a copy of the letter from the IBTTA Executive Director highlighting some of the Association's accomplishments for the past year and its focus for 2014. The IBTTA continues to coordinate the industry's efforts toward achieving national interoperability for electronic toll collection through a number of committees dedicated to this effort. The Authority continues to participate in the work being advanced with our direct input and through members of our E-ZPass Group who serve directly on these committees. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-018

Resolution Date: March 20, 2014

WHEREAS the New York State Bridge Authority is an active member of the International Bridge, Tunnel and Turnpike Association (IBTTA); and

WHEREAS, the Authority has received an invoice for its annual IBTTA membership dues for the year 2014 in the amount of \$23,106.00 ; now therefore

BE IT RESOLVED that payment to the IBTTA is approved in the amount of \$23,106.00 for the Authority's 2014 membership dues; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

2) Annual Prompt Payment Report 2013

Mr. Russo reported that pursuant to New York State Bridge Authority Prompt Payment Policy §207.4b and §2880 of the Public Authorities Law, copies of the Prompt Payment report are to be mailed within ninety days of the end of the fiscal year to the State Comptroller, the State Director of the Budget, the Chairman of the State Finance Committee, and the Chairman of the Assembly Ways and Means Committee. Chairman Gerentine called for a motion. On a motion of Commissioner Lashua, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-019

Resolution Date: March 20, 2014

WHEREAS, the New York State Bridge Authority Prompt Payment Policy as adopted by this Authority in compliance with §2880 of the Public Authorities Law requires an annual report on the scope and implementation of such policy be submitted to the Board for review purposes within ninety (90) days after the close of the fiscal year; and

WHEREAS, the Executive Director has compiled and submitted such a report reflecting the requirements of Section 207.4 of such Policy; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve the described report for fiscal year 2013 filed herewith; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

3) Annual Procurement Report 2013

Mr. Russo indicated that Public Authorities Law and the Authority's Guidelines for Establishing Standards for the Use, Award, Monitoring and Reporting of Procurement Contracts require an annual report detailing information on contracts over \$5,000 entered into during 2013 or ongoing from previous years. This report requires Board approval per the guidelines. Additionally, the Board must review and adopt the Authority's Guidelines for Establishing Standards for the Use, Award, Monitoring and Reporting of Procurement Contracts on an annual basis. These guidelines are attached as well with a resolution to re-adopt them. The report together with the guidelines, are submitted to various State departments and Legislative committees in accordance with the Public Authorities Law. A brief discussion followed relative to an inquiry by Commissioner Lashua about reports being available on the Authority's website. Chairman Gerentine called a motion to adopt both resolutions associated with the Annual Procurement Contracts and Procurement Guidelines. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolutions were adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 014-020

Resolution Date: March 20, 2014

WHEREAS, the Bridge Authority has heretofore adopted Standards For the Use, Award Monitoring and Reporting of Procurement Contracts which was last amended as of November 15, 2012; and

WHEREAS, the guidelines recommend that they be reviewed and confirmed by the Board annually; and

WHEREAS, there are no recommendations for changes to the standards.

NOW THEREFORE BE IT RESOLVED, that the Bridge Authority re-affirms its Standards For the Use, Award Monitoring and Reporting of Procurement Contracts.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 014-021

Resolution Date: March 20, 2014

WHEREAS the Board has received and reviewed the Authority's 2013 annual procurement report in accordance with its Procurement Guidelines and pursuant to Section 2879 of the Public Authorities Law; now therefore

BE IT RESOLVED that the report is hereby approved and authorized for official submission as required by the Public Authorities Law; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

4) Annual Report on Disposal of Property/Disposal Guidelines

Mr. Russo reported that pursuant to the Public Authorities Accountability Act of 2005, one of the requirements states that the Authority must annually review its guidelines for the disposal of property and furthermore, that the Board must re-designate a “Contracting Officer” to be responsible for such disposals. Based on Article 9, Title 5-A, of the Public Authorities Law, the Board must also approve annually a report listing all real property as well as a report of real and personal property disposed during the fiscal year. The report together with the guidelines, are then submitted to various State offices in accordance with the Public Authorities Law. Chairman Gerentine called for a motion to adopt the Authority’s current guidelines along with the required annual reports for 2013. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-022

Resolution Date: March 20, 2014

WHEREAS the Public Authority Accountability Act of 2005 requires that Authorities submit annually a report listing all real property owned by the Authority together with a report of all real and personal property disposed subject to Article 9, Title 5-A of the Public Authorities Law; and

WHEREAS, the Authority Board has received and reviewed the subject reports; now therefore

BE IT RESOLVED that the annual Real Property and the Disposal of Personal Property reports for 2013 are hereby approved for submission in accordance with the reporting requirements of Article 9, Title 5-A of the Public Authorities Law; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-023

Resolution Date: March 20, 2014

WHEREAS the Public Authority Accountability Act of 2005 requires that Authorities annually review and re-adopt guidelines for the disposal of property subject to Article 9, Title 5-A of the Public Authorities Law; and

WHEREAS, the Authority Board has received and reviewed its disposal guidelines; now therefore

BE IT RESOLVED that the attached "Guidelines and Procedures for the Disposal of Personal Property" are hereby re-adopted and that the Board re-designates the Director of Administrative Services as its Contracting Officer with the duties and responsibilities as described within the "guidelines"; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

5) Payroll Service Provider Contract

The Authority's contract with GTM Payroll Services is due to expire on 03/31/2014. The original contract, awarded on December 16, 2010, provided for three years of service from the first processed payroll which was effective April 1, 2011. The original procurement was a competitive RFP which yielded proposals from three vendors; GTM Payroll Services, Inc., Paychex Inc. and ADP, Inc. Costs from the vendor not selected ranged from 33% to 60% higher than the awarded vendor, GTM Payroll Services. Based on internal discussions, Mr. Russo proposed that the Authority consider designating a "single source" contract with GTM Payroll Services for a period of five years to be executed in five one-year terms, renewable each year. Thereafter the Authority would revisit the subject to determine if a new competitive procurement would be beneficial to the Authority. Mr. Russo explained that the reasons for designating a single source contract include: continuity without transition costs, low cost solution, staff familiarity with software interface, and dedicated account managers. GTM costs have been reasonable over the three-year service period with progressive discounts in each of the three years of 10%, 12.5% and 15% from its standard pricing. A brief discussion followed relative to the current system's performance. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-024

Resolution Date: March 20, 2014

WHEREAS, the Board has reviewed the staff memo relative to the need to continue to procure payroll services; and

WHEREAS, the Board has discussed and agreed upon staff recommendations and justifications to designate a single source contract for a five-year period to its current service provider; and

WHEREAS, the Board has determined it to be in the public interest to procure such services to process its payroll transactions and related services; now

BE IT RESOLVED that a single source contract for payroll services be issued to GTM Payroll Services, Inc. for a five-year period effective April 1, 2014, authorized in one year renewable terms and in accordance with the terms and conditions as presented in the accompanying proposal, with the first year estimated costs not to exceed \$12,500, based on number of active employees processed; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

ENGINEERING:

1) Transdyn ITS Camera & Sign Maintenance

Mr. Moreau explained that the Authority entered into a multi-year preventative maintenance contract with Transdyn in 2010. Each year the scope of work is reviewed to include any new equipment and the cost is presented to the Board for their consideration. Several new cameras and security sensors have been added to enhance remote surveillance for Project Nightwatch. Transdyn is asking for a modest 3% increase over last year's budget, bringing the current year's total to \$148,320.00. Transdyn's staff has been responsive and the overall reliability of the system has improved under this preventative maintenance program. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-025

Resolution Date: March 20, 2014

WHEREAS the Board of Commissioners has reviewed the memorandum regarding the funding for the Authority's ITS Preventive Maintenance addendum to Contract; BA-2010-RO-001-ES awarded by resolution of the board dated January 21, 2010 to Transdyn; and

WHEREAS, the Authority has requested funding for preventive maintenance of the ITS system through our ITS Consultant with an annual lump sum payment of \$148,320.00 with an option to renew the final (1) one year term; now therefore

BE IT RESOLVED that funding for contract BA-2012-OO-011-IT Intelligent Transportation Systems Preventative Maintenance addendum be extended one year from March 31, 2014 through March 31, 2015 at a lump sum amount of \$148,320.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20st day of March 2014.

Joseph Ruggiero, Secretary

2) Bear Mountain Bridge Maintenance Pickup Replacement

Mr. Moreau reported that the 2008 Ford pickup, truck # 312 from BMB, was struck from behind while crossing the NBB and the insurance company has designated it a total loss. The Authority received in excess of \$15,000 from the insurance company for the truck. Mr. Moreau proposed purchasing a new replacement pickup off the NYS OGS contract with the same specs as the previous pickups approved last month. Mr. Moreau suggested that the Authority purchase one new Ford F-250 4wd regular cab pickup from Henderson Ford, Inc. at a cost of \$23,805.31; he also added that Henderson Ford is a certified MBE vendor. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-026

Resolution Date: March 20, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Webster Ford, DBA Henderson Ford of Webster, New York, for the purchase of one (1) Ford F-250, 4-wheel drive regular cab pickup truck to replace Truck #312, a 2008 Ford pickup, rendered a total loss by an accident on the Newburgh-Beacon Bridge;

WHEREAS, the Authority has determined that Henderson Ford has the OGS contract award and is a certified MBE vendor, and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Henderson Ford for the purchase of one (1) Ford F-250, 4-wheel drive regular cab pickup truck in the amount of \$23,805.31; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

3) Electronic Toll Systems Department Vehicle Acquisition

Mr. Moreau proposed purchasing two new small vans for use by the Electronic Toll System department from the NYS Office of General Services, which has now provided for multi-year vehicle contracts. The vehicles he suggested to replace are used by the Toll Techs and both meet or exceed the Board approved replacement criteria: 5 years of age, 100,000 miles or 3,000 hours. Truck #281 is a 2002 Chevy Astro cargo van with 148,786 miles. Mr. Moreau explained that this vehicle has required numerous mechanical repairs and is at the end of its life cycle. Truck #29 is a 2005 Ford Escape Hybrid with 122,792 miles. This vehicle creates concern due to mileage and age, and even more so due to the fact that it is a hybrid and has a battery pack. Mr. Moreau recommended replacing it while it is still operational because both vehicles no longer provide a level of reliability. In an effort to reduce our overall fleet, we will be selling two additional vehicles from this department, which are no longer operational, as surplus: truck #259, a 2001 Dodge Grand Caravan and truck #279, a 2002 Chevy Astro cargo van. Mr. Moreau recommended purchasing one new Ford Transit Connect and one new Dodge Caravan off of the OGS contracts. The Ford Transit would be provided by Henderson Ford, Inc., (certified MBE) at a cost of \$20,949.41. Mr. Moreau noted that there is a long lead time for this vehicle though and expects the Authority will receive it sometime in September. The Dodge Caravan would be provided by Main Motorcar and at a cost of \$21,800.00 and it should be received within less than 90 days. In an effort to utilize W/MBE vendor for all purchases, substitutions for the Dodge Caravan were looked into, however, the only other state approved W/MBE vendor is Van Bortel Ford. The Ford minivan is the Ford Edge, which is a higher end vehicle, listing for over \$30,000.00. The second Ford option is the Escape, which only seats four and has very limited cargo space. It lists for \$1,400.00 more than the Dodge Caravan. Mr. Moreau recommended the Dodge Caravan would provide the highest level of flexibility and functionality for our needs and does fall within the capital program vehicle budget. Vehicle purchases this year placed 7 out of 8 vehicles with an MBE vendor. Chairman Gerentine called for a motion to adopt both resolutions. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolutions were adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-027

Resolution Date: March 20, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Webster Ford, DBA Henderson Ford of Webster, New York, for the purchase of one (1) Ford Transit Connect XL (S6E XL) van to replace the 2002 Chevrolet Astro cargo van, Truck #281, currently utilized by the Electronic Toll System department;

WHEREAS, the Authority has determined that Henderson Ford has the OGS contract award and is a certified MBE vendor, and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Henderson Ford for the purchase of one (1) Ford Transit Connect XL (S6E XL) in the amount of \$20,949.41; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-028

Resolution Date: March 20, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Main Motorcar of Johnstown, New York, for the purchase of one (1) 2014 Dodge Grand Caravan SE to replace the 2005 Ford Escape Hybrid, Truck #29, currently utilized by the Electronic Toll System department;

WHEREAS, the Authority has determined that Main Motorcar has the OGS Dodge vehicle contract award, and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Main Motorcar for the purchase of one (1) Dodge Grand Caravan SE in the amount of \$21,800.80; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

4) Pure Technologies Invoice

Mr. Moreau informed the Board that in the year 2000, the Authority hosted a suspension bridge operator conference at the BMB and Pure Technologies offered to install their prototype acoustic monitoring system on the cables of the bridge. Since that time Pure Technologies monitored the cable for all acoustic emissions and their proprietary software gives a report of potential wire breaks. The Authority has tracked approximately thirteen wire breaks since the system was installed, giving a high level of confidence that corrosion mitigation efforts were successful. The Authority has been paying the monitoring service fee of \$30,000.00 per year to Pure Technologies as a part of the In-House Capital Improvement Program. After a brief discussion regarding data shared internationally, Chairman Gerentine called for a motion. On a motion of Commissioner Dressel, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-029

Resolution Date: March 20, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Pure Technologies Ltd. for monitoring the cables and anchorage of the Bear Mountain Bridge; and

WHEREAS, Pure Technologies installed the original equipment and has been monitoring on-site activity at the Bear Mountain Bridge since 2000; and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal as a sole source vendor; now therefore

BE IT RESOLVED that a purchase order be issued to Pure Technologies Ltd. in the amount of \$30,000.00 for monitoring services from February 2014 through February 2015; and

BE IT FURTHER RESOLVED that the Executive director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

5) Jobs in Progress

Mr. Moreau advised the Board regarding the Engineering Jobs in Progress Report for the month of February, noting that Kiska has restarted the paint project at the Newburgh-Beacon Bridge and deck panel replacement has begun as well. Also mentioned was the use of a new system to fill potholes and the Authority's satisfaction with the results. Chairman Gerentine called for a motion. On a motion of Commissioner Lashua, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-030

Resolution Date: March 20, 2014

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

FINANCIAL:

1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of February noting four investments for the month. Mr. Bushek noted that the interest incomes are slightly lower for January. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-031

Resolution Date: March 20, 2014

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on February 16, 2014; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

2) 2013 Annual Investment Report

Mr. Bushek indicated to the Board that the Authority's Investment Guidelines adopted pursuant to Public Authorities Law requires the subject report. The contents of the report are Independent accountants' report on compliance with Authority Investment Guidelines, the Investment Guidelines (which had no amendments in 2014.), and Investment Income record including the cost of investment associated services. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 014-032

Resolution Date: March 20, 2014

WHEREAS, Investment Guidelines adopted by this Authority pursuant to the Public Authorities Law § 2925 require that an annual report be prepared and submitted to the Board for approval each year; now therefore

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the Annual Investment Report for the fiscal year 2013; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

3) 2013 Annual Report Per Section 2800 Public Authorities Law

Mr. Bushek report informed the Board that the Annual Report per Section 2800 Public Authorities Law is to be sent to the Governor (Authority Budget Office), Comptroller and the ranking majority and minority members of the Senate Finance and Assembly Ways and Means committees. Mr. Bushek also noted that this report is sent to the Governor and the Comptroller via PARIS (Public Authority Reporting Information System). Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 014-033

Resolution Date: March 20, 2014

WHEREAS, Public Authorities Law § 2800 requires that an annual report be prepared and submitted to the Board for approval each year and annual PARIS reporting requires the Mission Statement and Lobbying Contact Policy reported; now therefore

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the Annual Report pursuant to Public Authorities Law § 2800 for the fiscal year 2014, the Mission Statement and Lobbying Contact Policy; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

4) 2014 Internal Auditor Engagement

Mr. Bushek reported that on September 21, 2011, the Authority advertised in the NYS Contract Reporter and our website for a contract internal auditor to assist in compliance with the Public Authorities Accountability Act of 2005 as amended by the Public Authorities Reform Act of 2009. In addition to other requirements, these Acts require all public authorities to complete an annual assessment of the effectiveness of their internal control structure and procedures within ninety days after the end of its fiscal year. The role of the internal auditor is to assist the Authority in completing its annual assessment of the effectiveness of its internal control structure and policies, and to assist the Authority in maintaining a program of internal control review. The Authority structured the request for proposal to require three one year contracts with the option to extend the contract for two additional years provided the terms and conditions remain materially the same. In November 2011, the Authority awarded three one year contracts to the lowest responsible bidder, Tronconi, Segarra, & Associates. The engagement letter which must be signed references the 2013 pricing as indicated in the original proposal of \$21,100 and extends this pricing to 2014. The 2014 engagement will continue to execute the program of internal control review with a new 2014 audit program that will be provided in a subsequent meeting. Based on the Authority's satisfaction with the services provided by Tronconi, Segarra, & Associates Mr. Bushek recommended to the Audit Committee and the Board to approve the engagement letter for the additional year extension for 2014 to Tronconi, Segarra & Associates. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-034
Resolution Date: March 20, 2014

WHEREAS, the Board has reviewed the report relative to the contract for internal auditor services; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve the engagement for the extension of the contracts for one additional year for internal auditor services to Tronconi, Segarra & Associates at a not to exceed cost of \$21,100 for the year ending December 31, 2014; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

5) Independent Account Services – Audit of Year-End 2014 Financial Statements

Mr. Bushek informed the Board that in July 2011, the Authority advertised a Request for Proposal (RFP) for the subject services and in September 2011 awarded three one year contracts to Toski, Schaefer, & Co. who subsequently changed its name to Toski & Co., P.C. In the original RFP the Authority provided for two additional one year extensions provided the terms remained materially the same. In the engagement letter for the audit of the year-end 2014 financial statements Toski & Co., P.C. proposes the same \$16,900 fee from the original proposal in 2011. Based on the satisfaction with the Authority's prior audits and the cost which has remained the same for the last seven years Mr. Bushek recommended the Audit Committee and the Board approve the fourth year of the original contract as the first of two additional years with Toski & Co., P.C. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-035

Resolution Date: March 20, 2014

WHEREAS, the Board has reviewed the report relative to the contract for independent accountant services; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve the third year of the three one year contracts for independent accountant services for the year ending December 31, 2014 for the annual fee of \$16,900 to Toski, Schaefer & Co.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March 2014.

Joseph Ruggiero, Secretary

INFORMATION TECHNOLOGY:

1) IT – Network Infrastructure Upgrade

Mr. Herd indicated to the Board that the Authority is in the process of upgrading the network switch environment at all of its facilities. This will allow the Authority to keep current on equipment by replacing routers and switches, some of which are approaching 14 years old. As part of this upgrade the IT Department will repurpose the older equipment. These switches will prepare the Authority for a new phone system once a system has been selected. Two price quotes were received by the Authority from Verizon and Annese & Associates. Both of these companies are on the NYS OGS Contract and Annese & Associates is also a W/MBE company. Annese & Associates did supply the Authority with the lowest price quote of \$116,152.15. Mr. Herd recommended an approval for \$120,000.00 total for this project which will also cover the miscellaneous expenses (\$3,847.85) associated with the switch procurement. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-036

Resolution Date: March 20, 2014

WHEREAS the board has reviewed the memorandum about the procurement of the switches to upgrade the network environment; and

WHEREAS, the Authority will utilized the NYS OGS contract for this procurement, with two price quotes being submitted and Annese & Associates, a W/MBE firm providing the lowest price quote ; now therefore

BE IT RESOLVED that a purchase order be awarded to Annese & Associates in the amount of \$116,152.15 and additional money for associated expense for the miscellaneous items needed to install these switches for a total not to exceed amount of \$120,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of March, 2014.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:

- 1) Monthly Activity Report of the Executive Director
The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures in the month of February.
- 2) February 2014 Traffic and Revenue Analysis
Year to date Bridge Authority's traffic numbers are down 413,052 from last year's traffic count, a decrease of 4.95%. Total traffic has decreased in the last three months. No action was required by the Board.
- 3) February 2014 E-ZPass Sales Analysis
The Authority sold 590 tags in February 2014, compared to 932 sold in February of 2013, a decrease of 36.7%. No action was required by the Board.
- 4) Fiber Optic Lease Program Summary
Mr. Ruggiero explained to the Board that the Authority began a staged renovation of our fiber optic plant in 2010. While upgrading the facilities, excess capacity was designed into the plant to afford the Authority the opportunity to lease excess dark fiber optic strands. Ideally, Dark Fiber leasing will pay for the infrastructure in a reasonably short period of time, giving the Authority both excess capacity and a source of non-toll revenue. The program began on the Mid-Hudson Bridge and has expanded to the Newburgh-Beacon Bridge. Options are currently being explored to develop similar operations at the Kingston-Rhinecliff and Rip Van Winkle Bridges. Cash flow for the program, beginning in 2011 (the first lease) and running through 2022 (the last year of existing leases), indicates that we will pass the break-even point with the expected payments due to the Authority this May, turning a net program profit of \$34,170. This means we have recovered all capital costs and are "in the black" within three years of initiating the venture and that the current leases are expected to deliver a cumulative net profit of \$1.278 million over the next eight years. Mr. Ruggiero also noted that future leases at either the Mid-Hudson Bridge or the Newburgh-Beacon Bridge can be expected to be almost entirely net revenue as little to no additional capital costs are likely. No action required by the Board.
- 5) 6 Month Capital Improvement Plan Review
Mr. Moreau summarized changes to the most updated 2014-2018 Capital Improvement Plan. Chairman Gerentine called for a motion to accept amendments made to the 2014-2018 Capital Improvement Plan. On a motion of Commissioner Higgins, seconded by Commissioner Lashua the 6 Month Capital Improvement Plan was accepted.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins and approved unanimously, the regular meeting adjourned at 4:10 P.M.

The next regular meeting is scheduled for April 17, 2014 at 3:00 P.M. at Headquarters.