

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
June 18, 2015

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Ramaglia, Joseph, Vice Chairman  
Dressel, Roderick O., Commissioner  
Higgins, Roger P., Commissioner  
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:00 pm. Chairman Gerentine called for a motion to adopt the minutes of the May 21, 2015 Annual and Regular meetings. On motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the minutes of the May 21, 2015 Annual and Regular meetings were adopted unanimously.

ADMINISTRATION:1) JDE Enterprise Upgrade Service

Mr. Russo reported to the Board that the Authority recently advertised a Request For Proposal, for software consultant services to assist in a major software version upgrade of its JD Edwards ERP financial software applications. Software maintenance support from Oracle is about to expire for the existing version. The software consultant would provide technical expertise in the installation, migration, upgrade, functional and report testing, and retrofit for a version upgrade from Version 9.0 to 9.1. The last major version upgrade of the software was performed in 2009. The Authority advertised the RFP in the NYS Contract Reporter as well as the NYS Contract System for MWBEs. One proposal was received from Denovo Ventures, LLC of San Diego, CA. Denovo is a Platinum Partner of Oracle and services hundreds of JD Edwards public sector clients. The Authority has positive past experience with Denovo as it has provided services for both the previous upgrade and implementation of the JD Edwards Procurement module. Denovo's proposal is complete and responsive to the RFP and includes a 30% utilization of an MWBE which also happens to be an Oracle Partner. The total proposed not to exceed price to complete this service is \$76,220 with 1 year post "go live" technical support based on time and materials as needed. Mr. Russo also acknowledged there is a reserve of hours available and only applicable should the scope of work create any unforeseen effort, to be authorized by the Authority on a time and materials basis not-to-exceed \$12,405. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-067

Resolution Date: June 18, 2015

WHEREAS the Board has reviewed the memo establishing the need to procure professional IT consulting services to assist its staff in the installation and testing of a major software version upgrade for its financial applications in order to continue operation of a current, vendor supported version of the software ; and

WHEREAS, the Authority has received and reviewed a responsive proposal from Denovo Ventures, LLC to perform professional IT consulting services in connection with an upgrade for the Oracle/JD Edwards EnterpriseOne software from Version 9.0 to Version 9.1; now therefore

BE IT RESOLVED that a contract, BA-2015-RA-004-PS, is awarded to Denovo Ventures, LLC for IT professional consulting services for the scope of work as proposed in the amount not-to-exceed \$76,220 ; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June, 2015.

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Joseph Ruggiero, Secretary

ENGINEERING:1) Bobcat Skid-Steer Loader Purchase for Newburgh-Beacon Bridge

Mr. Wright indicated to the Board that the 2015 Capital Equipment budget provides for replacing an existing Bobcat skid-steer with snow blower at the NBB. The maintenance department is satisfied with Bobcat equipment and have priced out a comparable skid-steer loader with snow blower attachment to replace the existing 1992 Bobcat unit. Bobcat equipment is available off NYS OGS contract. The proposal includes the skid-steer, a bucket, pallet forks and a snow blower at the discounted price of \$33,895.94. The Authority will retain the 1992 Bobcat and reassign it to MHB for limited duty. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-068

Resolution Date: June 18, 2015

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Clark Equipment Co., DBA Bobcat Company, for the procurement of one (1) Bobcat skid-steel loader with bucket, pallet forks and a snow blower, which will be provided by their local reseller, Summit Handling Systems of Walden, New York; and

WHEREAS, the Authority has determined that Clark Equipment has the OGS contract award; and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Clark Equipment Co., DBA Bobcat Company, of West Fargo, North Dakota, for the purchase of one (1) Bobcat skid-steel loader with bucket, pallet forks and a snow blower in the amount of \$33,895.94; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June 2015.

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Joseph Ruggiero, Secretary

2) Tractor Loader Purchase for Bear Mountain Bridge

Mr. Wright informed the Board that the 2015 Capital Equipment budget provides for replacing an existing 1982 New Holland tractor loader at BMB. The Authority has purchased Case tractor loaders at two other facilities to replace this type of equipment. Case Equipment is available off NYS OGS contract and the local dealer, Hoffman Equipment, has provided a cost proposal. The discounted cost proposal for this item is \$71,523.78. The Authority will auction off the machine that this replaces. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-069

Resolution Date: June 18, 2015

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Hoffman Equipment, Inc., for the procurement of one (1) Case 570N EP 4WD Loader Tractor; and

WHEREAS, the Authority has determined that Hoffman Equipment, Inc., has the OGS contract award; and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Hoffman Equipment, Inc. of Marlboro, NY for the purchase of one (1) Case 570N EP 4WD Loader Tractor in the amount of \$71,523.78; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June 2015.

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Joseph Ruggiero, Secretary

### 3) New Pickups – Mini-Bid Results

Mr. Wright indicated to the Board that the 2015 Capital Equipment budget provides for replacing four (4) regular cab 4X4 trucks and one (1) crew cab 4X4 truck. This request was authorized by the the Executive Director last week. The Authority solicited prices through the NYS OGS mini-bid process and received proposals from three (3) vendors with the lowest price submitted by Van Bortel Ford, Inc., a certified WBE, of East Rochester, NY. The total for all five (5) vehicles is \$132,337.01. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-070

Resolution Date: June 18, 2015

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Van Bortel Ford, Inc, for the procurement of four (4) regular cab 4X4 trucks and one (1) crew cab 4X4 truck; and

WHEREAS, the Authority has placed a mini-bid request at the NYS Vehicle Marketplace with bids due June 10<sup>th</sup>; and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Van Bortel Ford, Inc., a certified WBE, of East Rochester, New York, for the purchase of four (4) regular cab 4X4 trucks and one (1) crew cab 4X4 truck in the amount of \$132,337.01; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June 2015.

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Joseph Ruggiero, Secretary

4) Jobs in Progress Monthly Report

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month of May. Mr. Wright mentioned that the Newburgh-Beacon redecking project has no new change orders. The Mid-Hudson Bridge Dehumidification project is out for bid. Also mentioned was the railing issue on the Walkway Over the Hudson. An agreement has been prepared in which the Authority will be reimbursed all cost to administer the project from investigation to final construction. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-071Resolution Date: June 18, 2015

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of June 2015.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of May noting six investments for the month. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-072Resolution Date: June 18, 2015

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on May 21, 2015; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June 2015.

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Joseph Ruggiero, Secretary

Chairman Gerentine called for a motion to recess at 3:14 pm. on a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins.

2) Insurance Renewal for General, Umbrella and Excess Liability

Returning from recess, Chairman Gerentine called the meeting to order at 3:16pm. Mr. Bushek reported that normally the Authority issues an RFP for the General Liability and Umbrella & Excess Liability coverage as part of the RFP issued for the policies that will be brought to the Board in July. This year these two policies are recommended to be renewed without issuing an RFP based on advice from General Counsel and our Broker. Mr. Whitbeck has recommended and Mr. Bushek agrees that it is in the best interest of the Authority to extend the existing contracts as this carrier defends the Authority in the claims related to the accidents at NBB. General Liability BA-2011-OA002-IN through Risk Strategies and Umbrella and Excess Liability with Lexington Insurance Company through Risk Strategies BA2011-OA003-IN. Mr. Bushek noted that considering the increase reflects the Authority's claims reserves over the past 3 years the higher premium is reasonable. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-073

Resolution Date: June 18, 2015

WHEREAS, the Board has reviewed the report relative to the August 1, 2015 purchase of insurance policies covering general liability and umbrella/excess liability; now therefore

BE IT RESOLVED that the purchase of these insurances is hereby approved at the following not to exceed costs:

\$132,345 for one year, subject to audit, for Contract BA2011-OA002-IN General Liability with the Lexington Insurance Company through Risk Strategies, Inc.;

\$142,828.80 for one year, subject to audit, for Contract BA2011-OA003-IN Umbrella and Excess Liability with the Lexington Insurance Company through Risk Strategies, Inc.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June 2015.

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Joseph Ruggiero, Secretary

3) 2015 Maintenance Reserve Fund Balance Determination

Mr. Bushek reported to the Board that in accordance with Section 5.03 of the Bond Resolution a certificate of an Authorized Officer of the authority indicating the required balance in the Maintenance Reserve Fund is \$53,028,000. This balance, determined by resolution annually, is the amount necessary to enable the Authority to comply with the covenant contained in Section 7.12 of the Bond Resolution. It represents the September 2014 Board approved Capital Improvement Program for the years 2015-2017. Chairman Gerentine called or motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-074

Resolution Date: June 18, 2015

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Maintenance Reserve Fund; now therefore

BE IT RESOLVED that the balance shall be \$53,028,000 as recommended by the consulting Engineers, Modjeski and Masters, P.C.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of June 2015.

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Joseph Ruggiero, Secretary

Commissioner Lashua joined the meeting at 3:20 pm.

INFORMATION TECHNOLOGY:1) Microsoft License Renewal

Mr. Herd explained to the Board that it is necessary to license the Microsoft operating systems and programs installed on the computers in use at the Authority. To maintain license integrity and to allow the use of multiple versions of the Microsoft Suite of products, the Authority participates in the NYS Statewide Microsoft Licensing Program (Software Assurance). The benefits of this program include price protection, predictable budgetary amounts and software licensing flexibility over the period of this agreement. This program is structured as a “three year” agreement with annual payments. The total cost of this program is \$69,328.59 over a three year period, totaling \$22,804.57 for this year. In addition to the existing software it is required to “true up” for licenses that the Authority is utilizing in addition to what we already have. The additional licenses come to a total cost of \$13,267.18. Mr. Herd recommended an approval of the third payment and the additional licenses for a total of \$36,071.75. The licensing agreement through the NYS Office of General Services has been awarded to Dell and they are the reseller of these services. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-075

Resolution Date: June 18, 2015

WHEREAS the Board of Commissioners has reviewed the memorandum describing the need to license the Microsoft software products in the use on the Authority’s electronic computer systems; and

WHEREAS, the Authority will participate in this licensing program through the NYS OGS Statewide Contract PS# 66134; now therefore

BE IT RESOLVED that the purchase of the software licensing services for one year of a three year obligation and the additional required licenses is hereby approved at a cost of \$36,071.75; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of June, 2015.

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Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) May 2015 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of May traffic increased 2.59% and revenue increased 2.57%. No action was required by the Board.

3) April 2015 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2015 tag sales were 2,233, compared to 3,388 sold year-to-date 2014. No action was required by the Board.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Dressel and approved unanimously, the regular meeting adjourned at 3:22 P.M.

The next regular Meeting of the Board of Commissioners meeting is scheduled for July 16, 2015 at 3:00 P.M. at Headquarters.