

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
July 18, 2013

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and copy of the web cast is kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Ramaglia, Joseph, Vice Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

Whitbeck, Carl G., Counsel

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer

Chairman Gerentine called the meeting to order at 3:03 pm and called for a motion to adopt the minutes of the regular meeting of June 20, 2013. On motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the minutes of the June 20, 2013 Regular Meeting were adopted unanimously.

ENGINEERING:

1) ELSAG Camera Purchase – Tabled

The Board requested that Mr. Moreau research further the financial implications of this purchase. After further discussion, a motion was made by Vice Chairman Ramaglia to table the resolution and seconded by Commissioner Higgins. Upon a unanimous vote, the resolution was tabled.

2) WOTH Elevator – Pier Wall Emergency Repairs

Mr. Moreau reported that BCI Construction, Inc., of Albany, New York, the competitively selected on-site NYS Park Contractor is uniquely available to perform and schedule this work without delaying the sensitive elevator construction schedule. Mr. Moreau requested a purchase order to be issued to BCI Construction, Inc. in an amount not-to-exceed \$217,642.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-072

Resolution Date: July 18, 2013

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to repair the retaining wall adjacent to the new Walkway Over the Hudson elevator site as this parcel changes from a limited access area to a public park; and

WHEREAS, the Authority has reviewed the condition, integrity and construction access for this work; and

WHEREAS, BCI Construction, Inc., of Albany, New York, the current Parks on-site contractor, was selected through a publicly advertised solicitation and is uniquely available to perform and schedule this work without delaying the sensitive elevator construction schedule; and

WHEREAS, the Authority's Engineering Department has reviewed and approved their estimated cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to BCI Construction, Inc., in an amount not to exceed \$217,642.00 for this work; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

3) Radio System Upgrade for Project Nightwatch

Mr. Moreau explained to the Board that in order for the Command Center to be able to communicate directly with radio handsets at the three bridges involved with Project Nightwatch, an equipment upgrade is required. The KRB facility already has this upgrade but new equipment is required at BMB, RVWB and the Command Center. Mr. Moreau along with Mr. Mazzella, Mr. Hanlon and Mr. Herd met with NYCOMCO to look at other options and the eventual upgrade of our complete radio system. They all concurred that this would be the best solution to the current requirement for direct communication needs. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-073

Resolution Date: July 18, 2013

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to advance our toll collection technology with unmanned equipment under a project entitled Nightwatch and operating an unmanned facility will require security and operational enhancements, including radio communication; and

WHEREAS, the Kingston-Rhinecliff Bridge is already operating with this ability, the Authority would like to expand the capability to the Rip Van Winkle and Bear Mountain Bridges as well as the Command Center; and

WHEREAS, NYCOMCO, Inc. of Poughkeepsie, New York, is our current vendor and holds a state contract; now therefore

BE IT RESOLVED that a purchase order be issued to NYCOMCO, Inc. in the amount of \$11,490.84; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

4) Fire Alarm Systems at BMB

Mr. Moreau indicated at the May Board meeting that he asked for Board approval of a package of vendors to implement security enhancements at the Bear Mountain Bridge. One of the three vendors was designated as ADT, the fire and burglar alarm group. This division of ADT was bought out by Tyco earlier this year. Although the cost proposal was received some time ago, Tyco has agreed to honor the original cost. Noting that this expense is less than the \$5,000 threshold for Board approval, Mr. Moreau would like this correction reflected in the minutes to show Tyco as the vendor, not ADT. The cost remains at \$3,266.47 and no Board action is required.

5) Jobs in Progress Monthly Report

Mr. Moreau advised the Board regarding the Engineering Jobs in Progress Report for the month of June, noting the the steel repairs on the Walkway Over the Hudson are finished and remained within budget. Painting continues at the Newburgh-Beacon Bridge. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-074

Resolution Date: July 18, 2013

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

FINANCIAL:

1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of June noting four investments for the month and that interest income yields remain steady. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-075

Resolution Date: July 18, 2013

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on June 20, 2013; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

2) Insurance Replacements Renewals

Mr. Bushek indicated that in July 2011 and 2012, the Authority awarded contracts for several insurance policies for one-year periods beginning August 1st. The right was reserved by the Authority to renew policies for three additional one-year terms if the carrier offered timely renewal, at substantially the same terms, conditions and rates subject to modification for actual loss experience. Mr. Bushek recommended the following insurance companies; \$124,573.50 for one year, subject to audit, general liability with the Lexington Insurance Company through Risk Strategies, Inc.; \$65,761 for one year, subject to audit, business automobile with HDI Gerling America Insurance Company through Salearno Brokerage; \$125,909.40 for one year, subject to audit, umbrella and excess liability with the Lexington Insurance Company through Risk Strategies, Inc.; \$40,422 for one year, subject to audit, commercial package with the Harleysville Insurance Company through Associates of Glens Falls Inc.; \$4,611 for one year, subject to audit, for police professional liability with Darwin National Assurance Co. through Risk Strategies, Inc. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-076

Resolution Date: July 18, 2013

WHEREAS, the Board has reviewed the report relative to the August 1, 2013 purchase of insurance policies covering general liability, business automobile, umbrella/excess liability, commercial package, and police professional liability; now therefore

BE IT RESOLVED that the purchase of these insurances is hereby approved at the following not to exceed costs:

\$124,573.50 for one year, subject to audit, for Contract BA2011-OA002-IN General Liability with the Lexington Insurance Company through Risk Strategies, Inc.;

\$65,761 for one year, subject to audit, for Contract BA2011-OA004-IN Business Automobile with HDI Gerling America Insurance Company through Salearno Brokerage;

\$125,909.40 for one year, subject to audit, for Contract BA2011-OA003-IN Umbrella and Excess Liability with the Lexington Insurance Company through Risk Strategies, Inc.;

\$40,422 for one year, subject to audit, for Contract BA2011-OA005-IN Commercial Package with the Harleysville Insurance Company through Associates of Glens Falls Inc.;

\$4,611 for one year, subject to audit, for Contract BA2012-OA006-IN Police Professional Liability with Darwin National Assurance Co. through Risk Strategies, Inc.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

3) Actuarial Consulting Services for Post-Employment Benefits, Other than Pension

Mr. Bushek reported to the Board that the Governmental Accounting Standards Board (GASB) issued accounting standards for U.S. public agencies in 2004. GASB determined that pension benefits and health benefits are similar in that they accrue over time and are both a type of deferred compensation. Mr. Bushek explained that GASB Statement No. 45, or GASB 45, requires public agencies to conduct regular actuarial studies to determine the accrued liability for retiree health benefits, to determine the annual cost to the entity to fund this liability and to report progress made in funding the liability. The Authority has been required to comply with GASB 45 for all years since 2007. To comply the Authority contracted with USI Consulting Group in 2007 to prepare three reports for the years 2007, 2009, and 2011. The original contract expired and the Authority advertised in May for the subject services on the NYS Contract Register and its website. It also performed MWBE outreach. On May 31, the Authority received three proposals and after review rejected all proposals, modified the request for proposal, and reissued. On July 10 the Authority received three proposals. Structured as an initial study in 2013 and retaining the option for two additional studies in 2015 and 2017. One proposal was rejected as non-responsive. The other two proposals considering all three evaluations were: USI Consulting \$26,740, Bolton Partners \$29,820. Bolton Partners submitted a proposal to utilize an MWBE subcontractor for 20%. However, Bolton Partners proposal was 11.5% higher than the USI Consulting Proposal. This amount exceeds the Authority's stated procurement policy limit. Based on the Authorities satisfaction with USI Consulting, Mr. Bushek recommended the award to USI Consulting Group. Chairman Gerentine called for a motion. On a motion of Commissioner Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-077

Resolution Date: July 18, 2013

WHEREAS, the Board has reviewed the report relative to the contract BA-2013-OA-002-PS Actuarial Consulting Services for Post-Employment Benefits, Other than Pension; now therefore

BE IT RESOLVED that the purchase of these services is hereby approved at the following not to exceed costs:

\$8,595 for the 2013 study, for Contract BA2013-OA-002-PS Actuarial Consulting Services with USI Consulting Group, with the option to provide the 2015 assessments for \$8,940 and the 2017 assessment for \$9,205;

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

4) Accident Review Committee Report – Second Quarter 2013

Mr. Bushek indicated that there were 49 accidents on Authority facilities in the second quarter of 2013 compared with 73 the previous year. During this period there were two accidents, none with injuries, involving Authority personnel as compared to zero in the prior year. No action was required by the Board.

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero. On behalf of Mr. Ruggiero, Ms. Sullivan noted no expenditures in the month of June.

2) June 2013 Traffic and Revenue Analysis

Year to date Bridge Authority's traffic numbers are down 399,838 from last year's traffic count, a decrease of 1.4%. While overall traffic numbers have been trending downward, the Kingston-Rhinecliff Bridge and Bear Mountain Bridge have had an increase in traffic numbers for three straight months, April 2013 through June 2013. No action was required by the Board.

3) June 2013 E-ZPass Sales Analysis

The Authority sold 1,067 tags in June 2013, compared to only 50 sold in June of 2012. Year-to-date 2013 tag sales are 5,466, compared to 406 sold year to date 2012, an increase of 1,246%. No action was required by the Board.

OLD BUSINESS:

1) Travel Request – E-ZPass Meeting

Mr. Bellucci requested authorization from the Board for out-of-state travel that occurred on June 12-13, 2013, for Director of Administrations Robert Russo. Mr. Russo attended a special E-ZPass Interagency Group Executive Management Committee meeting which was held in Wilmington, Delaware. Typically such travel requests are authorized by resolution in advance of travel. This travel request was submitted to Albany for pre-approval and that approval was granted after the prior meeting agenda was established and just prior to the travel itself. Mr. Bellucci requested the Board to formally accept and authorize this travel request by resolution so that it is reflected in the official minutes of the Authority. Mr. Bellucci noted that the original request was submitted with a cost not-to-exceed \$250 and the actual expenditures were \$226.67. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 013-078

Resolution Date: July 18, 2013

WHEREAS, the Board has received and reviewed a request for overnight, out-of-state travel to attend a special E-ZPass Interagency Group (IAG) Executive Management Committee (EMC) Meeting being held at the E-ZPass offices in Wilmington, DE on June 12 – 13, 2013; now therefore

BE IT RESOLVED that travel is recognized and authorized by the Board, in accordance with the Authority's travel reimbursement guidelines, for Bob Russo's attendance at the identified IAG meeting as the EMC representative for the Authority with travel & lodging costs estimated not to exceed \$250 ; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of July 2013.

Joseph Ruggiero, Secretary

Chairman Gerentine commended the Authority on its strong credit rating of AA-, reported by Standard and Poor credit rating this month, which benefits NYSBA's bonding ability and reduces costs. He added that NYSBA's staff continues to work diligently to keep the facilities in great condition.

Ms. Sullivan reported that for the month of June NYSBA was injury free.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia and approved unanimously, the regular meeting adjourned at 3:26 P.M.

The next regular meeting is scheduled for August 15, 2013 at 3:00 P.M. at Headquarters.