

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
July 17, 2014

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer
Whitbeck, Carl G., Counsel

ABSENT:

Ramaglia, Joseph, Vice Chairman

Chairman Gerentine called the meeting to order at 3:12 pm and recessed to an Attorney-Client session. The Board returned out of the Attorney-Client session at 3:45 pm. Chairman Gerentine called for a motion to adopt the minutes of the June 19, 2014 Regular meetings. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the minutes of the June 19, 2014 Regular Meeting were adopted unanimously.

ADMINISTRATION:1) MOU for NY CSC Consultant

Mr. Russo explained to the Board that in anticipation of the expiration of its contract with the operator (Xerox) of the NY E-ZPass Customer Service Center (CSC), the TBTA, NYSTA and Port Authority have conducted procurement for a professional consultant to assist in developing specifications and an RFP for the procurement of the next CSC operator. The Authority's E-ZPass transactions are currently processed through the NY CSC via an MOU with the Thruway and as such the Authority derives benefits from NYSTA's contract with the CSC operator. Accordingly, NYSTA asked the Authority to participate in its (one-third) share of the cost of the consultant contract. The Authority negotiated an amount of 2% of the total contract cost with NYSTA being responsible for the remaining 31.33% of its one-third share. The total budget for the contract for professional services is \$1,281,494.00 which would make the Authority's cost \$25,629.88. As a non-voting member of the IMOC Committee (NYSTA, Port, TBTA), Mr. Russo was invited to participate in the procurement process and ultimate selection of the vendor. HNTB was the selected consultant to provide these professional services. Mr. Russo will also be involved in the review of the consultant's work product. The MOU which provides greater detail has been reviewed by General Counsel and is approved as to form. A brief discussion followed relative to scope of tasks and change in technology. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-065Resolution Date: July 17, 2014

WHEREAS the NYS Bridge Authority (NSYBA) has an existing Memorandum of Understanding with the NYS Thruway Authority (NYSTA) to process E-ZPass transactions through NYSTA's E-ZPass NY Customer Service Center (NY CSC) ; and

WHEREAS, the Board has reviewed the staff memo and Memorandum Of Understanding (MOU) among the TBTA, Port Authority, NYSTA and NYSBA relative to the procurement of professional consulting services (Services) to develop RFP specifications for the NY CSC for the procurement of a contractor to operate the NY CSC ; and

WHEREAS the Board has deemed it appropriate to participate with the other parties to the MOU in the cost of these Services; and

WHEREAS the Board recognizes NYSBA's share shall be two percent (\$25,629.88) of the total budget (\$1,281.494); now therefore

BE IT RESOLVED that the Executive Director is hereby authorized to execute the MOU as presented and agreed upon by the parties for the purpose of contracting for professional services with HNTB New York Engineering and Architecture, PC. The execution of the MOU by any such officer shall be conclusive evidence of approval. The officers, agents and employees of the Authority are hereby authorized and directed to do all such acts and things and to execute all such documents as may be necessary or convenient to carry out and comply with the terms of this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

2) Administration Travel Request – E-ZPass Meeting

Mr. Russo informed the board that the next E-ZPass Interagency Group bi-monthly Executive Committee meeting is being scheduled together with its annual Executive Management Strategic Planning meeting. The meetings are scheduled for August 13 - 14, 2014 at the offices of the Delaware River Joint Toll Bridge Commission in New Hope, PA. In accordance with the Authority's travel reimbursement guidelines, Mr. Russo requested Board authorization for one overnight hotel stay August 13th to attend these meetings as the Executive Committee representative. The group room rate provided to the IAG in Lambertville, NJ is \$145. Mr. Russo will travel by car to the meeting and total travel and per diem costs should not exceed \$300. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-066Resolution Date: July 17, 2014

WHEREAS, the Board has received and reviewed a request for overnight, out-of-state travel to attend a special E-ZPass Interagency Group (IAG) Executive Management Committee (EMC) Meeting being held at the offices of the Delaware River Joint Toll Bridge Commission in New Hope, PA on August 13 – 14, 2014; now therefore

BE IT RESOLVED that travel is recognized and authorized by the Board, in accordance with the Authority's travel reimbursement guidelines, for Bob Russo's attendance at the identified IAG meeting as the EMC representative for the Authority with travel & lodging costs estimated not to exceed \$300 ; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

ENGINEERING:1) New Load Ratings

Mr. Moreau indicated to the Board that FHWA has issued a directive through NYDSOT requiring all state highway bridges to be rated for special hauling vehicles (SHVs). Modjeski & Masters has performed load ratings on all of the Authority's facilities in the past and is best qualified for this assignment. The Authority's General Consultant agreement with M&M includes a budget for design assignments such as this and no new funding is required. Our past practice has been to inform the Board of any significant assignments designated under this contract. The proposal is to provide the required load rating on all six highway bridges under the Authority's jurisdiction for a not-to-exceed amount of \$58,200.00. No action required by the Board.

2) Design Support Services for System-Wide Substructure Repairs

Mr. Moreau noted that the Board awarded the construction contract for system-wide substructure repairs to I. & O.A. Slutzky at the June Board meeting. At this time, Mr. Moreau mentioned that there will be a subsequent request to award a Supplemental Agreement to Foit-Albert, the designer of record for this project, to provide design support services during the construction phase. Mr. Moreau requested authorizing the work in accordance with the proposal in the amount of \$23,600.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-067

Resolution Date: July 17, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional services for design support to Foit-Albert Associates for the project entitled "System-wide Substructure Repairs," (BA-2014-RE-101-DE); and

WHEREAS, the Authority has previously awarded the original design contract for this project to Foit-Albert Associates of Albany, New York under contract BA-2014-RE-101-DE; and

WHEREAS, this contract allows for supplemental professional engineering services; and

WHEREAS, the Authority's Engineering Department has reviewed and approved their estimated cost proposal; now therefore

BE IT RESOLVED that a Supplemental Agreement be issued to Foit-Albert Associates in the amount of \$23,600.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

3) Systemwide Camera Replacement Project

Mr. Moreau indicated to the Board that the Authority's traffic camera system is aging and last year the Authority included a camera replacement line item in the Capital Improvement Program. The technical services group would like to begin replacing cameras using the criteria that all purchases are from OGS contract and will be prepared in accordance with the Authority's Procurement Policy, incremental cameras will not be purchased if funds are required to repair existing equipment. The initial purchase includes three Axis PTZ cameras. Two Axis fixed cameras will also be placed to expand security coverage in a frequently traveled area. Subsequent purchases will be specifically targeted at replacing cameras that are up to 7 years old. Mr. Moreau asked the Board to consider various purchases for camera replacements in an amount not-to-exceed \$100,000.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-068Resolution Date: July 17, 2014

WHEREAS, the New York State Bridge Authority has determined that it is in the interest of public safety to replace non-functioning and aging critical pier and security cameras system-wide as well as incremental upgrades as necessary, under the contract entitled "System-Wide Camera Replacement" (BA-2014-RE-112-AC); and

WHEREAS, various purchases will be made throughout the duration of this project and the necessary equipment is available on OGS contract; and

WHEREAS, first priority will be the replacement of non-functioning cameras; incremental cameras will not be purchased if funds are required to repair existing equipment; and;

WHEREAS, the Authority has reviewed and approved the cost proposal from Adirondack Cabling, Inc.; and

BE IT RESOLVED that a purchase order be issued to Adirondack Cabling, Inc., of Albany, New York, for this equipment in an amount not-to-exceed \$100,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

4) Jobs in Progress Monthly Report

Mr. Moreau advised the Board regarding the Engineering Jobs in Progress Report for the month of June, noting the Newburgh-Beacon paint project is in its final stages. Also mentioned was Newburgh-Beacon's Walkway being impacted due to a new sequence of repairs. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-069Resolution Date: July 17, 2014

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of June noting four investments for the month. Mr. Bushek mentioned the interest income yields rose slightly. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-070

Resolution Date: July 17, 2014

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on June 19, 2014; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

2) 2014 Insurance Renewals

In July 2011, 2012, and 2013 the Authority awarded contracts for several insurance policies for one-year periods beginning August 1st. The right was reserved by the Authority to renew policies for two additional years if the carrier offered timely renewal at substantially the same terms, conditions and rates subject to modification for actual loss experience. Mr. Bushek distributed a revised memo and resolution that included additional premium reductions. Those insurances include General Liability BA-2011-OA002-IN through Risk Strategies, Business Automobile Insurance through Salerno Brokerage BA2011-OA004 -IN, Umbrella and Excess Liability through Risk Strategies BA2011-OA003-IN, Police Professional through Risk Strategies BA2011-OA-006-IN, and Commercial Package through Associates of Glens Falls BA2011-OA005-IN. Based on historical rates and most rates being materially the same, adjusted for experience it is recommended to renew for one additional year. In addition, the renewal for Public Officials and Employment Practices Liability Insurance through Risk Strategies BA2012-OA008-IN was evaluated. Based on the comparable quotes received and historical premiums, it is recommended to renew for an additional two years. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-071Resolution Date: July 17, 2014

WHEREAS, the Board has reviewed the report relative to the August 1, 2014 purchase of insurance policies covering general liability, business automobile, umbrella/excess liability, commercial package, police professional liability, and public officials and employment practices liability; now therefore

BE IT RESOLVED that the purchase of these insurances is hereby approved at the following not to exceed costs:

\$124,574 for one year, subject to audit, for Contract BA2011-OA002-IN General Liability with the Lexington Insurance Company through Risk Strategies, Inc.;

\$70,699 for one year, subject to audit, for Contract BA2011-OA004-IN Business Automobile with HDI Gerling America Insurance Company through Salearno Brokerage;

\$133,468 for one year, subject to audit, for Contract BA2011-OA003-IN Umbrella and Excess Liability with the Lexington Insurance Company through Risk Strategies, Inc.;

\$11,757 for one year, subject to audit, for Contract BA2011-OA005-IN Commercial Package with the Harleysville Insurance Company through Associates of Glens Falls Inc.;

\$4,611 for one year, subject to audit, for Contract BA2012-OA006-IN Police Professional Liability with Darwin National Assurance Co. through Risk Strategies, Inc.; and

\$33,810 for two years, subject to audit, for Contract BA2012-OA008-IN Public Officials and Employment Practices Liability through Risk Strategies, Inc.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July 2014.

Joseph Ruggiero, Secretary

3) Accident Review Committee Report – Second Quarter 2014

Mr. Bushek reported to the Board that there were 58 accidents on Authority facilities in the second quarter of 2014 compared with 49 the previous year. During this period there was one accident, none with injuries, involving Authority personnel as compared to two in the prior year. No action was required by the Board.

INFORMATION TECHNOLOGY:1) Microsoft Licensing Renewal

Mr. Herd informed the Board that it is necessary to license the Microsoft operating systems and programs installed on the computers in use at the Authority. To maintain license integrity and to allow the use of multiple versions of the Microsoft Suite of products, the Authority participates in the NYS Statewide Microsoft Licensing Program (Software Assurance). The benefits of this program include price protection, predictable budgetary amounts and software licensing flexibility over the period of this agreement. This program is structured as a “three year” agreement with annual payments. The total cost of this program will be \$69,328.59 over a three year period. Mr. Herd recommended an approval of an initial payment of \$22,804.57 for the 2014/2015 contract period. The licensing agreement through the NYS Office of General Services has been awarded to Dell and they are the reseller of these services. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-072Resolution Date: July 17, 2014

WHEREAS the Board of Commissioners has reviewed the memorandum describing the need to license the Microsoft software products in the use on the Authority’s electronic computer systems; and

WHEREAS, the Authority will participate in this licensing program through the NYS OGS Statewide Contract PS# 66134; now therefore

BE IT RESOLVED that the purchase of the software licensing services for one year of a three year obligation is hereby approved at a cost of \$22,804.57 of a total cost of \$69,328.59; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July, 2014.

Joseph Ruggiero, Secretary

2) 2014 PC Replacement Program

Mr. Herd requested authorization to purchase twenty three desktops and five laptop computers. The computers currently being used are four years old, out of warranty and due for replacement. The cost associated with any repairs is beyond a reasonable amount. The reason for the high desktop numbers is that this is the first time that the computers in the Command Center are being replaced. These new desktops will also come with a five year warranty instead of four years. The total of this purchase will be \$17,650.00. The other three laptops are on the NYS OGS Contract # PT65246 and an M/WBE company for a total of \$5,460.73. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution as adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-073Resolution Date: July 17, 2014

WHEREAS the Board of Commissioners has reviewed the memorandum describing the need to replace desktop and laptop computers; and

WHEREAS, the Authority will participate in the NYS OGS Contract # NY Microcomputer Aggregate Buy Contract # PT65350 and Hewlett-Packard. The two companies where this procurement is being made are M/WBE companies; now therefore

BE IT RESOLVED that the purchase of the desktop and laptop computers will be a not-to-exceed amount of \$23,110.73; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July, 2014.

Joseph Ruggiero, Secretary

3) AS400 Procurement and JD Edwards Software Upgrade

Mr. Herd reported to the Board that the Authority purchased the current AS400 unit in 2009 and has completed its anticipated useful life of 5 years. This hardware supports the JD Edwards financial software and the Kronos time and attendance software. Mr. Herd recommended an approval for the hardware upgrade in the not-to-exceed amount of \$34,555.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-074Resolution Date: July 17, 2014

WHEREAS the Board of Commissioners has reviewed the memorandum describing the need to procure hardware and software for the iSeries; and

WHEREAS, the Authority has determined that the software and hardware procurement is the most cost effective way to upgrade the Authority's system; now therefore

BE IT RESOLVED that the purchase of the hardware and software be a not-to-exceed amount of \$34,555.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July, 2014.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) June 2014 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of June traffic increased 2.05% and revenue increases 2.62%. Year-to-date traffic has decreased 0.70% and revenue has decreases 0.77%. No action was required by the Board.

3) June 2014 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2014 tag sales were 4,070, compared to 5,466 sold year-to-date 2013. No action was required by the Board.

NEW BUSINESS:1) Management Confidential Plan

Chairman Gerentine reported that the existing Management Confidential plan, existing since 2000, is a merit based system and has been reviewed and updated for the Board's consideration.

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-075

Resolution Date: July 17, 2014

WHEREAS, the Executive Director has recommended that changes be made to the Management/Confidential Compensation Plan for the Authority, and

NOW THEREFORE,

BE IT RESOLVED, that the revised Management/Confidential Compensation Plan, a copy of which is annexed to this Resolution, is hereby adopted in place and stead of the existing plan; and,

BE IT FURTHER RESOLVED, that the Executive Director and his staff take all steps reasonable and necessary to implement the intent of this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of July, 2014

Joseph Ruggiero, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Higgins, seconded by Commissioner Lashua and approved unanimously, the regular meeting adjourned at 4:08 P.M.

The next regular meeting is scheduled for August 21, 2014 at 3:00 P.M. at Headquarters.