

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, NY. ON
January 16, 2014

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and copy of the web cast is kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Ramaglia, Joseph, Vice Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Whitbeck, Carl G., Counsel
Bushek, Brian, Treasurer

Chairman Gerentine called the meeting to order at 3:12 pm. Chairman Gerentine called for a motion to adopt the minutes of the regular meeting of December 19, 2013. On motion of Commissioner Higgins, seconded by Commissioner Ramaglia, the minutes of the December 19, 2013 Regular Meeting were adopted unanimously.

ADMINISTRATION:

1) E-ZPass IAG Annual Assessment for 2014

Mr. Russo indicated to the Board that the Authority received an invoice for the Authority's annual assessment as a member of the E-ZPass Interagency Group (IAG) for 2014. The IAG is the operating structure comprised of the member agencies that facilitate operational consistency, reciprocity and shared decision-making with respect to E-ZPass and its implementation. The Authority is a full voting member of this organization. As a "small" member agency our annual assessment for 2014 remains unchanged from previous years at \$17,500. Mr. Ruggiero added that the Authority sent a press release in regards to record E-ZPass sales in the toll booths and informed the Board that the Authority will continue to monitor sales in 2014. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-001

Resolution Date: January 16, 2014

WHEREAS, the Board has been presented with an annual renewal assessment for its membership in the Interagency Group (IAG) at a cost of \$17,500 in accordance with the E-ZPass IAG Operating Agreement ; and

WHEREAS, the Authority agrees that is necessary to maintain its membership in the IAG to continue its E-ZPass electronic toll operations ; now therefore

BE IT RESOLVED that this payment to the IAG for its 2014 annual assessment is hereby approved at a cost not-to-exceed \$17,500; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

ENGINEERING:

1) LKB Increase - Revision

Mr. Moreau reported to the Board that the total contract amount in the resolution placed before the Board at the December 2013 meeting was inaccurate. It neglected to reflect the fact that the contract amount had previously been increased by \$46,000 in December of 2012. Mr. Moreau added that the resolution should have indicated that the not-to-exceed amount was increasing, in the amount of \$30,000, from \$195,250.37 to \$225,250.37 instead of from \$149,250.37 to \$179,250.37. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-002

Resolution Date: January 16, 2014

WHEREAS, bids were solicited through the New York State Contract Reporter for professional electrical design services in conjunction with the Newburgh-Beacon Bridge South Span Deck Replacement, which was designated as BA-2012-RE-114-DE and for which Lockwood, Kessler & Bartlett (LKB) was chosen as best qualified; and

WHEREAS, a number of requests for information from the contractor for unanticipated site conditions have nearly exhausted the budget for design support services under this contract; now therefore

BE IT RESOLVED that the contract awarded to LKB, Inc. of Syosset, New York be increased in the amount of \$30,000.00 from the not-to-exceed amount of \$195,250.37 to \$225,250.37.

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January, 2014.

Joseph Ruggiero, Secretary

2) Newburgh-Beacon Bridge South Span Fiber Damage

Mr. Moreau reported to the Board that a fire in the electrical cable tray of the South Span at the NBB occurred. The fire damaged fiber optic lines servicing the cameras, email, and traffic control devices. This also affected EZ-Pass data, which, while recorded on site was unable to be transmitted. The damage is limited to fiber optic line(s) within the electric cable tray; there is no damage to the dark fiber carried separately by the rigid steel conduits. Kiska is installing a new electric cable tray so that we can separate the fiber optic lines from the electric lines in the near future as part of the Newburgh-Beacon Bridge rehabilitation project. In October 2012, the Board passed a resolution retaining Schupp's Line Construction, Inc., as the Authority's on-call fiber optic repair contractor. Hourly rates were established within the agreement but no budget was pre-approved. Schupp's is scheduled to be on site this afternoon to evaluate the damage and commence with repairs. Mr. Moreau added that the Authority would like to ask for authorization to begin work immediately. This contract was awarded without any preset limit so there is no pre-authorization to spend more than \$15,000.00. Mr. Moreau believed that the last fiber optic repair splice made a few years ago cost between \$35,000.00 and \$40,000.00. Chairman Gerentine asked if this damage would be covered under the Authority's insurance. Mr. Ruggiero said the Authority will investigate and report back to the Chairman. Chairman Gerentine made a motion to confirm the appropriate funds for a not-to-exceed cost of \$40,000.00 for on call services, seconded by Vice Chairman Ramaglia. The motion was approved unanimously.

3) Jobs in Progress

Mr. Moreau advised the Board regarding the Engineering Jobs in Progress Report for the month of December, noting that most projects have been shut down due to the winter season. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-003

Resolution Date: January 16, 2014

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

FINANCIAL:

1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of December noting four investments for the month. Mr. Bushek noted that the interest income remains fairly low. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-004

Resolution Date: January 16, 2014

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on December 19, 2013; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

2) Annual Payment to the Department of Civil Service

Mr. Bushek explained to the Board that Section 11 of the Civil Service Law allows that Department to charge public authorities, among other entities, for their fractional share of the expenses for the administration of the Civil Service Department. The Bridge Authority's expense for these services is \$21,428.75 for the year ended March 31, 2013. This is based on a rate of \$171.43 per position multiplied by the 125 permanently filled positions reported by the Authority on its October 2012 payroll. This is a 16.9% reduction from prior year (2013) billing of \$25,803.87 (\$200.03 per position multiplied by the 129 permanently filled positions), and a reduction of 33.3% reduction compared to 2012 of \$32,120.72. This reduction is primarily the result of a 14.3% (2013 vs. 2012) decrease in the Civil Service Department's cost per permanently filled position rate which was further multiplied by the 4 fewer Authority positions. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-005

Resolution Date: January 16, 2014

WHEREAS the Board has reviewed the report relative to the payment of the Authority's share of the charges for the administration of the Department of Civil Service as mandated by the Civil Service Law, now therefore

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$21,428.75 to the Department of Civil Service for the Bridge Authority's share of these costs for the year ending March 31, 2014; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

3) Insurance Fund Balance Determination

Mr. Bushek indicated to the Board that, per requirements of its General Revenue Bond Resolution, the Authority maintains insurance policies to protect it against various risks. Where insurance carries a significant deductible, such as with the property damage and loss of revenue policy on the bridges, the Authority has determined to deposit in the Insurance Fund an amount necessary to cover the deductible. As evidenced by the Professional Certificate from Modjeski & Masters, Inc., independent Consulting Engineer, the Insurance Fund balance necessary to equal the deductible amount is now \$10,027,380, determined by multiplying the \$334,246,000 replacement value of the South Span at Newburgh-Beacon by the 3% deductible amount. As such, Mr. Bushek proposed increasing the Insurance Fund balance to \$10,027,380. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-006

Resolution Date: January 16, 2014

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Insurance Fund; now therefore

BE IT RESOLVED that the balance shall be increased from \$9,665,940 for 2013, to \$10,027,380 for 2014 as recommended by the consulting Engineers, Modjeski and Masters, Inc.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

4) Accident Review Committee Report – Fourth Quarter 2013

Mr. Bushek reported that there were 85 accidents on Authority facilities in the fourth quarter of 2013 compared with 64 the previous year. During this period there were 6 accidents involving Authority personnel, fourth quarter 2012 had no accidents involving Authority personnel. For the year, the total number of accidents, 223, was higher than experienced in 2012, an 11% increase and more in line with the 225 accidents from 2011. This translates into an accident roughly every 261,000 crossings. No action was required by the Board.

BRIDGE OPERATIONS:

1) TRANSCOM Annual Assessment

Mr. Ferguson reported that the 2014 invoice for the Authority's membership contribution to TRANSCOM in the amount of \$67,280.00 is consistent with their 2014 budget, which was unanimously approved by the TRANSCOM Board at their November 26, 2013 meeting. The Authority's annual contribution remains at 1.96% of TRANSCOM's overall operations cost and reflects a 1.85% increase over 2013. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded By Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 014-007

Resolution Date: January 16, 2014

WHEREAS, the Authority has reviewed the memorandum regarding the annual membership dues for TRANSCOM; now therefore

BE IT RESOLVED that the Board approves payment for 2014 TRANSCOM Annual Dues in the amount of \$67,280.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of January 2014.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures in the month of December.

2) December 2013 Traffic and Revenue Analysis

Year to date Bridge Authority's traffic numbers are up 36,682 from last year's traffic count, an increase of 0.06%. Total traffic has decreased in the last two months. No action was required by the Board.

3) December 2013 E-ZPass Sales Analysis

The Authority sold 575 tags in December 2013, compared to 80 sold in December of 2012. Year-to-date 2013 tag sales are 10,923, compared to 674 sold year to date 2012, an increase of 1,521%. No action was required by the Board.

Ms. Sullivan informed the Board of the Authority's injury prevention program noting that two out of the five bridges had no accidents during 2013. She reported that overall accidents have been cut 45% within the last year.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Lashua and approved unanimously, the regular meeting adjourned at 3:28 P.M.

The next regular meeting is scheduled for February 20, 2014 at 3:00 P.M. at Headquarters.