

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
April 16, 2015

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Ramaglia, Joseph, Vice Chairman  
Dressel, Roderick O., Commissioner  
Higgins, Roger P., Commissioner  
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:05 pm. Chairman Gerentine called for a motion to adopt the minutes of the March 19, 2015 Regular meeting. On motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the minutes of the March 19, 2015 Regular meeting were adopted unanimously.

ENGINEERING:1) Replacement LED Streetlight Projects at KRB and RVWB

Mr. Wright informed the Board that the Authority has been working with Central Hudson and Lime Energy to upgrade NYSBA's streetlights to LED fixtures, resulting in substantial energy and cost savings. The project was first initiated at MHB and now we are ready to roll out the replacement projects at both the KRB and the RVWB. The cost for these projects will be incorporated into the in-house Capital plan. Proposals from Lime Energy for each of those facilities were given to the Board. Replacement of the fixtures at KRB will include ten (10) LED exterior building-mounted fixtures, eighteen (18) exterior high mast light pole fixtures and one hundred and eight (108) LED exterior pole fixtures for a lump sum cost of \$44,468.70. The Authority's in house forces will provide the installation, resulting in a labor savings of \$19,334.04, leaving the Authority with a total cost of \$25,134.66 and providing us with energy savings of \$46,963.00 per year, a 6.42 month simple payback. The proposal for RVWB quotes fourteen (14) building-mounted LED exterior fixtures and sixty three (63) LED exterior pole fixtures at a lump sum cost of \$22,001.89 and a labor savings of \$11,017.02, resulting in a total cost to the Authority of \$10,984.87 and energy savings of \$20,906.00 per year, a 6.30 month simple payback. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-037

Resolution Date: April 16, 2015

WHEREAS, the New York State Bridge Authority has determined that entering into a reimbursement program with Central Hudson Gas & Electric through their representative, Lime Energy, for the replacement of our conventional streetlights with LED fixtures at the Kingston-Rhinecliff Bridge (BA-2015-RE-104-CM.15) is in the best interest of our patrons; and

WHEREAS, this replacement project will be a part of our in-house Capital plan and will result in over 77.3% energy savings and return on investment is estimated at 6.42 months; and

WHEREAS, the Authority is responsible for only 68% of the cost of this replacement project and is being reimbursed \$19,334.00 for the labor for its in-house forces to install the fixtures; and

WHEREAS, Counsel has reviewed and approved the Authority's participation and this replacement project has already been successfully initiated at the Mid-Hudson Bridge, now therefore;

BE IT RESOLVED that the Authority and Lime Energy enter into this participation agreement at the Kingston-Rhinecliff Bridge in a not-to-exceed amount of \$44,468.70; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-038

Resolution Date: April 16, 2015

WHEREAS, the New York State Bridge Authority has determined that entering into a reimbursement program with Central Hudson Gas & Electric through their representative, Lime Energy, for the replacement of our conventional streetlights with LED fixtures at the Rip Van Winkle Bridge (BA-2015-RE-104-CM-7) is in the best interest of our patrons; and

WHEREAS, this replacement project will be a part of our in-house Capital plan and will result in over 77.9% energy savings and return on investment is estimated at 6.30 months; and

WHEREAS, the Authority is responsible for only 68% of the cost of this replacement project and the Authority is being reimbursed \$11,017.02 for the labor for its in-house forces to install the fixtures; and

WHEREAS, Counsel has reviewed and approved the Authority's participation and this replacement project has already been successfully initiated at the Mid-Hudson Bridge, now therefore;

BE IT RESOLVED that the Authority and Lime Energy enter into this participation agreement at the Rip Van Winkle Bridge in a not-to-exceed amount of \$22,001.89; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

2) 2015 Toll Tech Cargo Van Purchase

Mr. Wright advised the Board that in December of 2014, approval was granted to utilize the NYS OGS mini-bid process to locate an AWD cargo van. The mini-bid process did not locate a leftover 2014 van and was unsuccessful. Mr. Wright and Mr. Mazzella have agreed that a rear wheel drive Ford Transit van available via OGS contract is our next best option. Henderson Ford, an MBE, has 2015 Ford Transit 350 vans on contract and can provide one at a cost of \$26,520.59. This vehicle will replace a 2002 Chevy Astro van with over 153,000 miles on it. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-039Resolution Date: April 16, 2015

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Webster Ford, DBA Henderson Ford of Webster, New York, for the purchase of one (1) Ford Transit 350 rear wheel drive Cargo van;

WHEREAS, the Authority has determined that Henderson Ford has the OGS contract award and is a certified MBE vendor, and

WHEREAS, the Authority's Engineering Department has reviewed and approved this cost proposal; now therefore

BE IT RESOLVED that a purchase order be issued to Henderson Ford for the purchase of one (1) Ford Transit 350 rear wheel drive Cargo van in the amount of \$26,520.59; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

3) International Bridge Conference

Mr. Wright requested authorization to attend the International Bridge Conference from Monday, June 8<sup>th</sup> through Wednesday, June 10<sup>th</sup>, 2015 in Pittsburgh, PA. The estimated total cost of the trip is approximately \$700.25. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-040

Resolution Date: April 16, 2015

WHEREAS, the Board has reviewed the request for Jeff Wright to attend the 2015 International Bridge Conference in Pittsburgh, Pennsylvania June 8<sup>th</sup> – June 10<sup>th</sup> 2015; and

BE IT RESOLVED that attendance at the conference is authorized in accordance with Mr. Wright's travel request form estimated at approximately \$700.25; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

4) NBB Chiappardi Place Gate Replacement

Mr. Wright explained to the Board that the gate at Chiappardi Place was not designed for the volume of construction traffic it experiences and has been stressed and in constant need of repair as a result. Mr. Wright recommended replacing it with a better suited gate and including a fixed camera at this location. Mr. Wright received a quotation from Automatic Control Systems, the Authority's sole source gate supply vendor, for the gate and associated equipment, in the amount of \$29,955.60. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-041

Resolution Date: April 16, 2015

WHEREAS, the automatic gate at the Newburgh-Beacon Bridge's Chiappardi Place was not designed for the volume of construction traffic it experiences and is in need of constant repair as a result; and

WHEREAS, it is in the best interest of the Authority to replace it with a more suitable replacement and include a fixed camera to provide the bridge office with improved security; and

WHEREAS, Automatic Control Systems, of Port Washington, New York is the sole source supplier of these items and has provided the Authority with a quotation; now therefore

BE IT RESOLVED that the Authority award a purchase order to Automatic Control Systems for one (1) Rising Fenced Barrier and the associated equipment for the unit with a total amount not to exceed \$29,955.60; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

5) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month of March. Mr. Wright mentioned that the Newburgh-Beacon South Span redecking is back in full swing with all deck truss panels to be set by the end of May and substantial completion expected at the end of November. Also mentioned was the Mid-Hudson Administration Office building; a roof is being designed and the project will go out for bid in the summer. The Mid-Hudson Bridge Dehumidification project will be out for bid by spring. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-042Resolution Date: April 16, 2015

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of April 2015.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of March noting nine investments for the month. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-043Resolution Date: April 16, 2015

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on March 19, 2015; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April 2015.

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Joseph Ruggiero, Secretary

2) 2015 Internal Auditor Engagement

Mr. Bushek reported to the Board that on September 21, 2011, the Authority advertised in the NYS Contract Reporter and on our website for a contract internal auditor to assist in compliance with the Public Authorities Accountability Act of 2005 as amended by the Public Authorities Reform Act of 2009. In addition to other requirements, these Acts require all public authorities to have in place a program to assess the effectiveness of their internal control structure and procedures within ninety days after the end of its fiscal year. The role of the internal auditor is to assist the Authority in completing its annual assessment of the effectiveness of its internal control structure and policies, and to assist the Authority in maintaining a program of internal control review. The Authority structured the request for proposal to require three one year contracts with the option to extend the contract for two additional years provided the terms and conditions remain materially the same. In November 2011, the Authority awarded three one year contracts to the lowest responsible bidder, Tronconi, Segarra, & Associates. The engagement letter references the 2013 pricing as indicated in the original proposal of \$21,100 and extends this pricing to 2015. The 2015 engagement will continue to execute the program of internal control review with a new 2015 audit program provided to the Audit Committee. Based on the Authority's satisfaction with the services provided by Tronconi, Segarra, & Associates Mr. Bushek recommended to the Audit Committee and the Board to approve the engagement letter for an additional and final year extension for 2015 to Tronconi, Segarra & Associates. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-044

Resolution Date: April 16, 2015

WHEREAS, the Board has reviewed the report relative to the contract for internal auditor services; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve the engagement for the extension of the contracts for a second additional year for internal auditor services to Tronconi, Segarra & Associates at a not to exceed cost of \$21,100 for the year ending December 31, 2015; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of April 2015.

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Joseph Ruggiero, Secretary

### 3) Q4 2014- Quarterly Operations Report

Mr. Bushek reported to the Board that traffic increased 0.55% for 2014 as a net result of an increase in passenger (0.68%) and decreased in commercial (-1.36%) traffic. Revenue increased 0.64% due primarily to the increase in passenger traffic in the fourth quarter. Other income increased to \$1,033,000 as a result of Grants associated with work performed on the WOTH (\$475,000). The Authority's decreased fund balances available to invest associated with the unspent proceeds of the 2012 Series Bonds through year end was compounded by low interest rates on Treasury obligations resulting in a decrease in interest income by 18% to \$390,000 for the year. Operating expenses increased \$237,000, a net result of several factors including: a \$359,000 increase in Salaries associated with contractually obligated pay increases and the settlement of a labor dispute; a \$67,000 decrease in the cost for the retirement system; a \$77,000 increase in the cost of health insurance; a \$63,000 increase in the cost of Utilities; a \$52,000 increase in the cost of Workers Compensation Insurance; a \$162,000 decrease in Commercial Insurance as a result of payments of deductibles in the prior year; a \$87,000 increase in Electronic Toll Costs primarily associated with the greater utilization of E-ZPass; a \$93,000 decrease in Intergovernmental Assessments associated with billing from the Department of Labor associated with the NBB Re-decking project in the prior year; a \$161,000 decrease in Depreciation associated with buildings and equipment becoming fully depreciated; and a \$42,000 increase in the cost of minor equipment. Operating expenses were budgeted at \$30.6 million for 2014, which includes \$2.0 million for accrual post-employment benefits and \$1.6 million for depreciation of the Walkway Over The Hudson booked at year end, actual was \$29.6 million. The Authority's five year capital plan originally budgeted \$80.8 million with \$55.6 million spent. No action required by the Board.

4) Independent Account Services - Audit Year-End 2015 Financial Statements

Mr. Bushek indicated to the Board that in July 2011, the Authority advertised a Request for Proposal (RFP) for the subject services and in September 2011 awarded three one year contracts to Toski, Schaefer, & Co. who subsequently changed its name to Toski & Co., P.C. In the original RFP, the Authority provided for two additional one year extensions provided the terms remained materially the same. In the attached engagement letter for the audit of the year-end 2015 financial statements Toski & Co., P.C. proposes the same \$16,900 fee from the original proposal in 2011. Mr. Bushek further indicated that based on our satisfaction with the Authority's prior audits and the cost which has remained the same for the last eight years Mr. Bushek recommended the Audit Committee and the Board approve the fifth and final year of the original contract with Toski & Co., P.C. Chairman Gerentine called for a motion. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-045

Resolution Date: April 16, 2015

WHEREAS, the Board has reviewed the report relative to the contract for independent accountant services; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby approve the fifth year of the contract specifying three one year contracts with two one year extensions for independent accountant services for the year ending December 31, 2015 for the annual fee of \$16,900 to Toski, Schaefer & Co.; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16th day of April 2015.

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Joseph Ruggiero, Secretary

5) Accident Review Committee Report – First Quarter 2015

Mr. Bushek reported to the Board that there were 68 accidents on Authority facilities in the first quarter of 2015 compared with 60 the previous year. During this period there were 4 accidents involving Authority personnel, first quarter 2014 had 7 accidents involving Authority personnel. No action was required by the Board.

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) March 2015 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of March traffic increased .49% and revenue increased .48%. No action was required by the Board.

3) March 2015 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2015 tag sales were 1,182, compared to 1,866 sold year-to-date 2014. No action was required by the Board.

4) Management-Confidential Compensation Plan Update

Mr. Ruggiero indicated to the Board that the changes made to the Management-Confidential Compensation Plan included accounting for employees covered by Section 212 Waivers, updating the managerial compensation chart and including two additional managers in the managerial compensation chart. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-046

Resolution Date: April 16, 2015

WHEREAS the New York State Bridge Authority has adopted a Management-Confidential Compensation Plan to administer the compensation of non-union employees; and,

WHEREAS, the Authority periodically updates the Management-Confidential Compensation Plan to provide appropriate consistency with the Collective Bargaining Agreement as well as address the changing needs of the Authority; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority has reviewed and approves the updated Management-Confidential Compensation Plan effective March 27, 2015; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April, 2015.

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Joseph Ruggiero, Secretary

NEW BUSINESS:1) Program Agreement with NY State Parks

Mr. Ruggiero explained to the Board that the Operating Agreement between the New York State Bridge Authority (NYSBA) and the New York State Office of Parks, Recreation and Historic Preservation (Parks), dated December 9, 2010, outlines the responsibilities and agreements between NYSBA and Parks regarding the Walkway Over the Hudson State Historic Site and the Walkway Over the Hudson Railroad Bridge. In brief, NYSBA owns and is responsible for the structure of the bridge, the land underneath it and the piers that comprise the support. NYSBA is responsible for the overall 5-year inspection of the bridge and any work required on the structure itself, subject to Board approval. Parks is responsible for the maintenance and operation of the deck, the aspects of the park that serve the public and the lands and facilities outside the two bridge abutments. NYSBA has worked with Parks to provide expertise regarding the preservation of the bridge and the regular maintenance it requires. This has included work on the Walkway deck for which NYSBA has been reimbursed by Parks under a separate agreement. In order to facilitate the ongoing need for our cooperative efforts in areas that are Parks responsibility and for which NYSBA has particular expertise, Parks has approached NYSBA with a proposed 5-year Programmatic Agreement for basic work and engineering review. The agreement is very specific in the type of work that be accommodated under this agreement and that anything NYSBA does must conform to NYSBA's procurement policy. In addition, the agreement requires Parks to agree to reimburse NYSBA for any monetary outlays for engineering or other work that is not NYSBA's responsibility before any work would commence. The agreement allows Parks to enter into a scope of work agreement with NYSBA. For any work over \$50,000, Parks would have to get separate Office of State Comptroller approval. Even though NYSBA would be reimbursed for any consultant or contractor expenses, all NYSBA procurement requirements and appropriate Board of Commissioner approvals would still need to be met. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 015-047

Resolution Date: April 16, 2015

WHEREAS the New York State Bridge Authority and the New York State Office of Parks, Recreation and Historic Preservation (Parks) entered into an Operating Agreement on December 9, 2010 regarding the Walkway Over the Hudson State Historic Site which outlines the responsibilities and respective ownership obligations of each entity; and,

WHEREAS, the Authority, from time to time, has provided certain expertise to Parks and completed work for Parks for which the Authority has been reimbursed under separate individual agreements; and,

WHEREAS, the Authority desires to enter into a 5-year programmatic agreement with Parks to provide a framework for continued cooperation and such agreement has been reviewed and approved by Authority General Counsel; now therefore

BE IT RESOLVED that the Authority and Parks enter into a five-year programmatic agreement that will conform to the Authority's procurement requirements and require Parks to reimburse the Authority for any work executed under this agreement; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 16<sup>th</sup> day of April, 2015.

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Joseph Ruggiero, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Ramaglia, seconded by Commissioner Higgins and approved unanimously, the regular meeting adjourned at 3:57 P.M.

The next regular and Annual Organization Meeting of the Board of Commissioners meeting is scheduled for May 21, 2015 at 3:00 P.M. at Headquarters.