

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
May 18, 2017

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Higgins, Roger P, Vice Chairman
Dressel, Roderick O., Commissioner
Jablonski, Diane, Commissioner
Stanton, J. Henry, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:18 pm. Chairman Gerentine called for a motion to adopt the amended minutes of the March 16, 2017 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the amended minutes of the March 16, 2017 Regular meeting were adopted unanimously. Chairman Gerentine made a motion to adopt the minutes of the April 20, 2017 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the minutes of the April 20, 2017 Regular meeting were adopted unanimously:

ENGINEERING:1) 2017 Jeep Cherokee

Mr. Wright indicated to the Board that the Authority recently utilized the competitive mini-bid process, "Vehicle Marketplace," offered by the NYS OGS to locate one (1) 2017 Jeep Cherokee SUV. The Jeep Cherokee is the only Flex Fuel SUV available on the market at this time and meets the Governor's directive for alternative fuel vehicles. It will replace a 2008 Ford Escape utilized by the Engineering department as a pool vehicle. The Escape will be transferred to the Toll Tech unit and utilized to replace a 2016 Ford Transit van that was totaled in an accident. The vendor, Robert Green Auto and Truck, Inc., has quoted the Authority a price of \$23,951.76 for the vehicle that met the spec we submitted. There is currently no authorized M/WBE vendor for vehicles and as such; vehicle purchases been placed on the Authority's Exclusion list for this year. Van Bortel Ford/Chevrolet was an authorized WBE but has recently lost its certification. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-053

Resolution Date: May 18, 2017

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to replace a 2008 Ford Escape operated by the Engineering department as a pool vehicle, which was recently transferred to the Toll Tech unit to replace a 2016 Ford Transit van that was totaled in an accident; and

WHEREAS, the Authority has utilized the competitive mini-bid process, "Vehicle Marketplace" offered through the New York State Office of General Services contract for Class 1-2 Vehicles under Award #22898 to procure a 2017 Jeep Cherokee, the only Flex Fuel SUV available on the market currently that meets the Governor's directive for alternative fuel vehicles; and

WHEREAS, Robert Green Auto and Truck, Inc., of Rock Hill, New York, has provided the low quote; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize that a purchase order be issued to Robert Green Auto and Truck, Inc., for a 2017 4WD Jeep Cherokee Sport Model KLJL74 in an amount not to exceed \$23,951.76; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May 2017.

Joseph Ruggiero, Secretary

2) 2017 Chevrolet Extended Cab and Utility Body

Mr. Wright indicated to the Board that the Authority recently utilized the competitive mini-bid process, "Vehicle Marketplace," offered by the NYS OGS to locate one (1) 2017 Extended Cab Chevy Silverado with Utility Body. It will replace a 2006 Chevy AWD Cargo van used by the Toll Techs, which has experienced major transmission problems with over 160,000 miles. This truck will be put up for auction. The vendor, Robert Green Auto and Truck, has quoted the Authority a price of \$44,037.93 for the vehicle that met the spec we submitted. There is currently no authorized M/WBE vendor for vehicles and as such; vehicle purchases been placed on the Authority's Exclusion list for this year. Van Bortel Ford/Chevrolet was an authorized WBE but has recently lost its certification. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-054

Resolution Date: May 18, 2017

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to replace a 2006 Chevy AWD Cargo van used by the Toll Tech unit, which has experienced major transmission problems with over 160,000 miles and will be put up for auction; and

WHEREAS, the Authority has utilized the competitive mini-bid process, "Vehicle Marketplace" offered through the New York State Office of General Services contract for Class 3-8 Vehicles under Group 40500-22904 to procure a 2017 Chevy Silverado 3500 Double Cab Model CK35953; and

WHEREAS, Robert Green Auto and Truck, Inc., of Rock Hill, New York, has provided the low quote; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorize that a purchase order be issued to Robert Green Auto and Truck, Inc., for a 2017 Chevy Silverado 3500 Double Cab Model CK35953 in an amount not to exceed \$44,037.93; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May 2017.

Joseph Ruggiero, Secretary

3) Precast Concrete Structure at NBB – BA-2017-RE-112-AC

Mr. Wright indicated to the Board that the Authority advertised in the NYS Contract Reporter cost proposals to design, manufacture, furnish and install a precast concrete bin unit to be erected for salt storage at the Newburgh-Beacon Bridge. The Authority advertised this opportunity in the NYS Contract Reporter with bids due Thursday, May 4th. One cost proposal was received with Keystone Concrete Products, of New Holland, Pennsylvania being the apparent low bidder at a not to exceed amount of \$47,880.00. As Keystone Concrete Products is a factory direct vendor they are unable to meet the Authority's general 30% M/WBE and 6% S/VDOB goals. A waiver will need to be requested. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-055

Resolution Date: May 17, 2017

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to erect a precast concrete structure at the Newburgh-Beacon Bridge as project BA-2017-RE-112-AC, "Fabric Membrane Covered Structure" for the purpose of salt storage; and

WHEREAS, the Authority's Engineering and Maintenance department advertised for this opportunity in the New York State Contract Reporter with bids due May 4th and received one cost proposal; and

WHEREAS, the Authority's Engineering and Maintenance department has reviewed and approved Keystone Concrete Products, Inc., as the apparent low bidder; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve issuing a purchase order to Keystone Concrete Products, Inc., of New Holland, Pennsylvania for the furnishing and installation of a precast concrete structure to the specifications provided in the Request for Proposal in an amount not to exceed \$47,880.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

4) Hudson Valley Bridge – Standby Readiness Increase – BA-016-RE-101-CM

Mr. Wright reported to the Board that Hudson Valley Bridge (HVB) has been performing priority bridge and highway repairs under their three year contract BA-2016-RE-101-CM, which was awarded in December 2015. Due to the emergency nature of the project, this contract was excluded from M/WBE goal requirements. Last year was a busy one, with numerous full-depth deck repairs on the westbound bridge at NBB, joint repairs at MHB and the “I Love NY” signage installation. The steel repair contract at NBB has completed shoring the most vulnerable areas of the north span deck. However, additional areas may need to be shored in the future. Mr. Wright further indicated that the Authority has budgeted \$250,000.00 to cover any emergency repairs for the next 12 months. This additional \$250K will bring the total contract amount to \$742,250.00. Having an on-call contractor available for emergency and priority repairs is paramount to our quick response and our ability to return facilities back to full service in a timely manner. HVB has been very responsive and the Authority is pleased with their work to date. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-056

Resolution Date: May 18, 2017

WHEREAS, bids were solicited through the New York State Contract Reporter for the contract entitled “System-wide Emergency Bridge and Highway Repairs – Standby Readiness” (BA-2016-RE-101-CM) and four (4) bids were received on November 24, 2015, the low bidder being the firm of Hudson Valley Bridge (HVB) Construction; and

WHEREAS, additional deck repairs will be necessary on the Newburgh-Beacon North Span, along with other miscellaneous emergency work throughout the Authority and the current not-to-exceed fee is almost exhausted; now therefore

BE IT RESOLVED that the contract awarded to HVB of Harriman, New York be increased in the amount of \$250,000.00 from the amount of \$492,250.00 to a total contract amount of \$742,250.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May 2017.

Joseph Ruggiero, Secretary

5) NBB South Span Maintenance Painting Construction Inspection – BA-2017-RE-106-SU

Mr. Wright indicated to the Board that in May of 2016, The Authority solicited technical proposals through the NYS Contract Reporter for Construction Inspection services for various projects throughout the bridge system during the 2016 – 2017 construction seasons. Of the ten (10) consultants that originally responded, three (3) were recently shortlisted to provide a cost proposal to provide construction inspection services for the Newburgh-Beacon Bridge South Span Maintenance Painting project. Maser Consulting chose not to provide a proposal and Creighton Manning Engineering provided a cost proposal of \$256,198.00. Foit-Albert Associates, a certified MBE, provided the lowest cost proposal at \$150,000.00. Mr. Wright recommended awarding this construction inspection project to Foit-Albert Associates, of Albany, New York at a not-to-exceed cost of \$150,000.00. Foit-Albert has successfully performed many construction inspection services for the Authority in the past. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-057

Resolution Date: May 18, 2017

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional construction inspection services in connection with the Newburgh-Beacon Bridge “South Span Maintenance Painting” to be designated as BA-2017-RE-106-SU; and

WHEREAS, the Authority’s Engineering department advertised this request in the NYS Contract Reporter as BA-2016-RE-XX-SU and shortlisted three (3) responding consultants to provide a cost proposal to provide these services, with proposals due May 4th, 2017; and

WHEREAS, the Authority’s Engineering department has reviewed the cost proposals and has determined that Foit-Albert Associates, a certified Minority Owned Business, is best qualified to provide the required professional services; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority award a professional services agreement to Foit-Albert Associates of Albany, NY in an amount not to exceed \$150,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th
day of May, 2017.

Joseph Ruggiero, Secretary

6) MHB and BMB Bridges Main Cable Investigation – BA-2017-RE-101-CM

Mr. Wright reported to the Board that the Authority advertised this project in the NYS Contract Reporter to prepare and unwrap the main cables and wedge the cable strands for in-depth inspection with bids due on May 11, 2017. Thirteen (13) firms requested the plans and specifications with two (2) bids submitted; the apparent low bidder being Piasecki Steel Construction Corp., at \$2,625,200.00. Due to the specialized nature of the job, this project is on the list of M/WBE exclusions for 2017. Mr. Wright recommended awarding this project to Piasecki Steel Construction Corp, of Castleton, New York at a not to exceed cost of \$2,625,200.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded By Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-058

Resolution Date: May 18, 2017

WHEREAS, bids were solicited through the New York State Contract Reporter for the contract entitled Mid-Hudson and Bear Mountain Bridges Main Cable Investigation – (BA-2017-RE-101-CM) and two (2) bids were received on May 11, 2017; the low bidder being the firm of Piasecki Steel Construction Corp.; and

WHEREAS, after further review of the cost proposal by the Engineering department, it is recommended that a construction contract be awarded to the firm of Piasecki Steel Construction Corp.; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority award a construction contract to Piasecki Steel Construction Corp of Castleton, New York at a not-to-exceed cost of \$2,625,200.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

7) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright reported that sidewalk replacement at the Rip Van Winkle Bridge is on schedule. Roof replacement at the Mid-Hudson Bridge office is on schedule. Mr. Wright also mentioned that steel repairs continue at the Newburgh Beacon Bridge and are on schedule. Biennial Inspections are finishing up and underwater pier inspections are underway. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-059
Resolution Date: May 18, 2017

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May 2017.

Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month noting seven investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-060

Resolution Date: May 18, 2017

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on April 20, 2017; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

2) Audit of Year End 2017 Financial Statements

Mr. Bushek indicated to the Board that in July 2016, the Authority advertised a Request for Proposal (RFP) for the subject services and awarded a contract to EFPR for \$16,900 per year. EFPR has also agreed to engage a sub-contractor to meet the Authority's MWBE goals. Based on our satisfaction with the Authority's prior audits and the cost Mr. Bushek recommended the Audit Committee and the Board approve the 2017 Engagement Letter under contract BA-2016-OA-001PS to EFPR Group. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins seconded BY Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-061

Resolution Date: May 18, 2017

WHEREAS, the Board has reviewed the report relative to the 2017 Engagement under contract BA-2016-OA-001PS for Independent Accountant services; now therefore and,

BE IT RESOLVED, RESOLVED the New York State Bridge Authority does hereby approve the 2017 Engagement Letter on contract BA-2016-OA-001 PS for Independent Accountant Services for the annual fee of \$16,900 to EFPR Group; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

3) 2017 Internal Control Systems Auditor – Internal Audit Plan and Engagement Letter

Mr. Bushek indicated to the Board that the Authority ran an RFP for an Internal Control System Auditor in May 2016 and awarded in June 2016 the contract to Tronconi, Segarra & Associates. The Internal Controls System Audit achieves the objectives identified within the engagement letter supporting the Authority by evaluating the effectiveness of internal controls. The Internal Controls System Auditor has developed an Audit Plan that builds upon the previously provided audit plans given to the Audit Committee based on three year cycles that began in 2011. This plan outlines the major Authority functions, assesses the risk associated with each function, and provides an outline for the 2017 testing. The objective is to review each area and determine whether controls adequately mitigate risk to the Authority. For 2017, the Internal Auditor will perform Audit work on the following, Personnel Payroll and Benefits, Facilities Inspection & Maintenance Programs, Toll Collection & Revenues. Note that Toll Collection & Revenues is considered high risk for the Authority. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-062
Resolution Date: May 18, 2017

WHEREAS, the Board has reviewed the report relative to the 2017 Internal Controls Systems Audit Plan and engagement letter; now therefore,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the 2017 Audit Plan and engagement under the contract BA-2016-OA-002PS originally awarded in June 2016 to Tronconi, Segarra & Associates at a not to exceed cost of \$19,500 for the year ending December 31, 2017; and therefore

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

4) Q1 2017 – Quarterly Operations

Mr. Bushek reported to the Board that the traffic decrease of 2.3% for three months was the result of decreases in both passenger and commercial, 2.18% and 4.19% respectively. This decrease is a combination of the leap year in 2016 and the two significant snow events in 2017 when 2016 had none. Toll revenue decreased 2.74% consistent with decreases in traffic with passenger and commercial contributing 2.07% and 4.16% respectively. Increasing funds available to invest have allowed the Authority to benefit from rising interest rates and allowed for a longer term investment horizon, interest income increased \$28,000 to \$179,000 year to date. Miscellaneous receipts were mostly stable compared to prior year. Operating expenses increased \$253,000 a net result of: Employee Retirement Costs are down \$420,000 as a result of the implementation of GASB 68 in which the expense will be received in Q2 from the NYS & Local Retirement System; Employee Health Insurance Costs are up by \$236,000 associated with increases in retiree health insurance payments; Professional Fees are down \$71,000 due to lagging billing for annual inspections and legal fees that should be caught up in Q2; Maintenance and Repairs are up \$223,000 associated with the snow events in 2017 and higher Transcom costs; and Equipment purchases are up \$67,000 as the Authority upgrades capabilities of the Command Center at all facilities. Operating expenses were budgeted at \$34.4 million, which includes \$2.5 million for accrual post-employment benefits and \$1.6 million for depreciation of the Walkway Over The Hudson booked at year end. As of 3/31, \$5.1 million was spent. The Authority's five year capital plan originally budgeted \$35.2 million. As of 3/31 \$1.3 million has been spent. No action is required by the Board.

INFORMATION TECHNOLOGY:1) NYCOMCO –Mid-Hudson Bridge Repeater

Mr. Herd reported to the Board that at the Mid-Hudson Bridge facility, there is a loss of radio communication between Authority vehicles and the Command Center in the area between the MHB facility and the bridge (rock-cut). NYCOMCO has been working with the Authority on the weak and intermittent radio functionality at our facilities. At the MHB facility NYCOMCO has proposed a solution for the issues. This will be a “contingency sale” and after a two week trial, if the system is working to NYSBA requirements a purchase order will be issued. If communications haven’t improved to NYSBA standards NYCOMCO will remove the equipment at no cost. NYCOMCO, the Authority’s current radio system support contractor, provided a price quote in the amount of \$18,691.43. This procurement of hardware and services is identified in the IT Department’s 2017 Capital Improvement Program, Project ID# SI-0026. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-063
Resolution Date: May 18, 2017

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need for improved radio communications in the Authority vehicles between the Mid-Hudson Bridge Facility and the bridge; and,

WHEREAS, the Authority will utilize NYCOMCO for this service as they already support the current radio system; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order at a not-to-exceed amount of \$18,691.43; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May, 2017.

Joseph Ruggiero, Secretary

BRIDGE OPERATIONS:1) NYS Thruway Authority – 1st Quarter 2017 E-ZPass Expenses

Mr. Smith and Mr. Savosky reviewed the invoice from the New York State Thruway Authority for 1st quarter 2017 Bridge Authority E-ZPass expenses for the period January 1, 2017 through March 31, 2017, and as such, find them to be true and accurate and recommended that they be paid in the amount of \$925,668.27. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 017-064

Resolution Date: May 18, 2017

WHEREAS, the Memorandum of Understanding dated April 29, 2009 states that the Bridge Authority agrees to reimburse the NYS Thruway Authority for E-ZPass related costs it incurs which are determined as chargeable to the Bridge Authority; and

WHEREAS, The Board has reviewed the report relative to the payment to the NYS Thruway Authority for Bridge Authority E-ZPass related costs for the period January 1, 2017 – March 31, 2017 in the amount of \$925,668.27; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment to the NYS Thruway Authority in the amount not to exceed \$925,668.27; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of May 2017.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) April 2017 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of April traffic increased 1.32% and revenue increased 0.20%. No action was required by the Board.

3) April 2017 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2017 tag sales were 3,402, compared to 1,619 sold year-to-date 2016. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for April 2017

Ms. Sullivan reviewed her HVHB report to the Board.

Expenditures for April 2017

Starting balance of HBHV bank account on 4/1/17: \$43,610.94

Payroll withdrawals: \$4040.22

Other expenditures:

Accounting services (annual): \$1325.00

Travel reimbursement to the director for three months: \$920.76

Printing: 4231.00

Ending balance 5/2/17: \$37,903.96

Tara Sullivan's HBHV projects included:

1. Weekly meetings and reports with Kathy Burke
2. Project oversight and updates
 - a. Interpretive signage for MHB update-design underway
 - b. RVWB signage in final stage of production
 - c. Anchorage update
 - i. Cultural Resource Specialist working with designer, plans underway
 - d. Oversight on BMB Museum space refurbishment-completion date May 20th
 - e. Oversight on RVWB classroom space refurbishment-completion date May 24th
 - f. Skywalk proceeding to Phase 3-connecting the RVWB to Olana

Kathy Burke's projects include:

1. NYSBA Board Presentation: Power point of NYSBA history and report on HBHV so far and next steps.
2. Bear Mountain Bridge Museum planning meetings and details for the STEAM professional development workshop for Master Teachers at the BMB on May 20, 2017.
3. Roebling Museum –requested artifacts for the BMB space.
4. Teaching the Hudson Valley – extensive proposal for HBHV as a field experience at the BMB Museum and Bridge and as a workshop for the THV Summer Institute in July 2017 was accepted.
5. John Gould artwork for the RVWB classroom has been secured for education groups.
6. Hudson River Bridge History for Marist College Center for Lifetime Studies at Locust Grove on April 4, April 11, April 18, and April 23.
7. Editing and cataloging photos acquired from the Smithsonian; 90 of RVWB construction; 75 from MHB construction.
8. Continuing development of HBHV.org including the special formats of website content for phones and tablets. Screencasts, Edpuzzles and other formats have been created for educators to use with their students in the classroom. These will be introduced at the Master Teacher workshop at BMB and then uploaded to the Google share.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Stanton, seconded by Commissioner Dressel and approved unanimously, the regular meeting adjourned at 3:34 P.M.

The next Regular Meeting of the Board of Commissioners meeting is scheduled for June 15th at 3:00 P.M. at Headquarters.