

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
June 20, 2019

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Jablonski, Diane, Commissioner  
Stanton, J. Henry, Commissioner

OFFICERS:

Sullivan, Tara Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:05 pm. Chairman Gerentine called for a motion to adopt the Annual and Regular minutes of the May 16, 2019 Regular meeting. On motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the Annual and Regular minutes of the May 16, 2019 Regular meeting were adopted unanimously.

ADMINISTRATION:1) Cleaning Service Renewal

Mr. Russo reported to the Board that the current contract with Prospect Cleaning Services expires at the end of June. Under the terms of the agreement (BA-2018-OE-03-PS) that was awarded by the Authority on June 21, 2018, the contract is renewable for 3 additional one-year periods subject to Board approval. Mr. Russo reached out to management and staff at the covered facilities and received positive feedback with respect to the services provided to date. With some minor adjustments to schedule to provide for some additional coverage to allow the work to be adequately completed, Mr. Russo recommended that the Authority renew its agreement with Prospect Cleaning Services of Brooklyn, NY for the year beginning July 1, 2019, in an amount not-to-exceed \$33,987.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-063

Resolution Date: June 20, 2019

WHEREAS, the Authority has determined it in the public interest to utilize the services of an outside firm to clean and maintain its facilities at Headquarters and the Mid-Hudson Bridge; and

WHEREAS, the Authority awarded a contract BA-2018-OE-03-PS NYSBA HQ and MHB Facility Cleaning Services to Prospect Cleaning Services on June 21, 2018; and

WHEREAS, the contract permits three one-year renewal periods and Authority staff recommends exercising the first one-year renewal option effective July 1, 2019; now therefore

BE IT RESOLVED, the Board of Commissioners of the New York State Bridge Authority authorize the renewal of contract BA-2018-OE-03-PS in an amount not to exceed \$33,987 for a one-year term beginning July 1, 2019 to Prospect Cleaning Service, Inc. of Brooklyn , NY, a certified MBE and WBE ; and,

BE IT RESOLVED FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary

ENGINEERING:1) NBB South Span Pedestrian Walkway Steel Repair BA-2019-RE-103-CM

Mr. Wright indicated to the Board that the Authority advertised in the NYS Contract Reporter for the "Pedestrian Walkway Steel Repair" project at the Newburgh-Beacon South Span. The scope of this work involves structural steel removal and replacement of portions of the A588 steel sidewalk diamond plate and support members. Due to the specialized nature of the repairs, utilization goals for this contract were set to 5% M/WBE and 1% SDVOB. Nine (9) contractors requested the proposal package with three (3) bids received; the apparent low bidder being Piasecki Steel Construction Corp., of Castleton, New York at \$1,269,500.00. The Engineer's Estimate was \$2,450,000.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-064

Resolution Date: June 20, 2019

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to perform steel repairs at the Newburgh-Beacon Bridge South Span, as specified on the contract drawings, as project BA-2019-RE-103-CM, "Pedestrian Walkway Steel Repair"; and

WHEREAS, the Authority's Engineering and Maintenance department advertised for this opportunity in the New York State Contract Reporter Bids with due June 18<sup>th</sup>, 2019 and the Authority received three (3) proposals; and

WHEREAS, due to the specialized nature of the work, the Authority requested a waiver from 30% M/WBE participation to 5% and from 6% SDVOB participation to 1%, which were granted on May 1, 2019; and

WHEREAS, the Authority's Engineering and Maintenance department has reviewed and approved Piasecki Steel Construction Corp., as the apparent low bidder; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority hereby approve issuing a construction contract to Piasecki Steel Construction Corp., of Castleton, New York, in substantially the form on file with the Secretary, in an amount not to exceed \$1,269,500.00; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of June 2019.

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Tara Sullivan, Secretary

2) Newer Ventrac 3400Y Compact Purchase BA-2019-RE-116-AC 2016

Mr. Wright explained to the Board that after an extensive search to find a snow-blowing machine capable of clearing the new 4' wide Empire Trail sidewalk on the KRB, we chose a Ventrac 3400Y Compact Tractor. This machine was discontinued from production in January 2019. A long-term vendor of the Authority's just so happened to have taken one in on trade. After looking at it we determined it would be the right machine for the Authority and that it could also be utilized as a lawnmower on the slopes of the RVWB. The Authority advertised for this opportunity in the NYS Contract Reporter with bids due May 30th. Two (2) bids were received with the apparent low bidder being Keil Equipment at \$24,900.00 for a used one with 282 hours. By redistributing equipment between RVWB and KRB, the Authority will surplus a 1993 Ford Compact 4WD Tractor; this vehicle will be put up for auction. There is currently no authorized M/WBE vendor for Ventrac equipment and as such; landscaping equipment has been placed on the Authority's Exclusion list for this year. Mr. Wright recommended issuing a purchase order to Keil Equipment of Hudson, New York, in the not-to-exceed amount of \$24,900.00 for one (1) 2016 Ventrac 3400Y Compact Tractor that meets the spec we submitted. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-065

Resolution Date: June 20, 2019

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to acquire a snow-blowing machine capable of clearing the 4-foot wide Empire State Trail sidewalk over the Kingston-Rhinecliff Bridge and which will also be utilized as a lawnmower at the Rip Van Winkle Bridge; and

WHEREAS, this procurement opportunity was advertised in the NYS Contract Reporter and two (2) bids were received, with the apparent low bidder being Keil Equipment at \$24,900.00 for a used Ventrac 3400Y Compact Tractor with 282 hours

WHEREAS, redistributing some equipment between Rip Van Winkle and Kingston-Rhinecliff will also allow for the surplus of a 1993 Ford Compact 4WD tractor; now therefore

BE IT RESOLVED that the Board of Commissioners of The New York State Bridge Authority authorize that a purchase order be issued to Keil Equipment, of Hudson, New York for one (1) 2016 Ventrac 3400Y Compact Tractor that met the spec submitted, in an amount not to exceed \$24,900.00; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of June 2019.

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Tara Sullivan, Secretary

3) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright mentioned that the link and joint rehab work is in its final phase at the Rip-Van Winkle Bridge. The Empire State Trail at the Kingston-Rhinecliff Bridge will begin field work in July. I-84 over 9W redecking is in its final stage of deck development. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-066

Resolution Date: June 20, 2019

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of June 2019.

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Tara Sullivan, Secretary

FINANCIAL:1) Investment Report

Mr. Bushek reviewed the monthly Investment Report noting eight investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-067

Resolution Date: June 20, 2019

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on May 16, 2019; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted;

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary

2) 2019 Maintenance Reserve Fund Balance Determination

Mr. Bushek informed the Board that in accordance with Section 5.03 of the Bond Resolution, a certificate of an Authorized Officer of the authority indicating the required balance in the Maintenance Reserve Fund is \$129,805,000. This balance, determined by resolution annually, is the amount necessary to enable the Authority to comply with the covenant contained in Section 7.12 of the Bond Resolution. It represents the revised Board approved Capital Improvement Program for the years 2019-2021. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-068

Resolution Date: June 20, 2019

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Maintenance Reserve Fund; now therefore,

BE IT RESOLVED, that the balance shall be \$129,805,000 as recommended by the consulting Engineers, Modjeski and Masters, P.C.; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary



### 3) Quarterly Operations Report Q1

Mr. Bushek reported to the Board the traffic increase of 2.43% for three months was the result of increases in both passenger and commercial, 2.51% and 1.17% respectively. This increase was largely due to fewer winter storms in March 2019 as compared to March 2018. Toll revenue increased 1.80% consistent with increases in traffic with passenger and commercial, 2.14% and 1.04% respectively. Mr. Bushek noted that commuter traffic declined in both traffic and revenue by 4.28% and 4.35% respectively. Increasing funds available to invest have allowed the Authority to benefit from rising interest rates and allowed for a longer term investment horizon, interest income increased \$145,000 to \$414,000 year to date. Miscellaneous receipts and change in fair market value of investments were mostly stable compared to prior year. Operating expenses increased \$110,000 a net result of: Salaries increased by \$83,000 which was the result of contractually obligated wage and salary increases and the payment of severance, Professional Fees up \$163,000 due to payments for maintenance inspections earlier than prior year and catching up on delayed legal invoicing, and Depreciation was down \$168,000 as a correction from a depreciation adjustment made in December is allocated straight line throughout this year. Operating expenses were budgeted at \$34.3 million, which includes \$1.6 million for accrual post-employment benefits and \$1.6 million for depreciation of the Walkway Over The Hudson booked at year end. As of 3/31, \$5.1 million was spent. No action was required by the Board.

INFORMATION TECHNOLOGY:1) Microsoft Licensing Renewal

Mr. Herd explained to the Board that it is necessary to license the Microsoft operating systems and programs installed on the computers in use at the Authority. To maintain license integrity and to allow the use of multiple versions of the Microsoft Suite of products, the Authority participates in the NYS statewide Microsoft Licensing Program (Software Assurance). The benefits of this program include price protection, predictable budgetary amounts and software licensing flexibility over the period of this agreement. This program is structured as a "three year" agreement with annual payments. Mr. Herd recommended an approval of the first payment for a total of \$30,069.74. The licensing agreement through the NYS Office of General Services (PS68202) has been awarded to Dell and they are the reseller of these services. The amount associated with this third of three payments is identified in the approved Department of Information Technology's 2019 Operating Budget. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-069

Resolution Date: June 20, 2019

WHEREAS, the Board of Commissioners has reviewed the memorandum describing the need to license the Microsoft software products in use on the Authority's electronic computer systems; and,

WHEREAS, the Authority will participate in this licensing program through the NYS Office of General Services Statewide Contract PS68202; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority that the purchase of the software licensing services for the first year of a three year program hereby be approves at a cost not to exceed of \$30,069.74; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary

BRIDGE OPERATIONS:1) Supplemental Agreement with Kapsch for Fiber and PLC Upgrade at North Span

Mr. Kelly indicated to the Board that in 2015, the Authority advertised and awarded a contract to Kapsch Trafficom to be the Authority's System-Wide Intelligent Transportation System Consultant. As part of this agreement, in 2016 the Authority issued a supplemental agreement to upgrade the fiber and programmable logic controllers used to manage our variable message signs and lane use signals on the South Span of the Newburgh-Beacon Bridge. In order to complete the full system upgrade on the Newburgh-Beacon Bridge Mr. Kelly requested to enter into a supplemental agreement with Kapsch for a not-to-exceed amount of \$674,895.00 to complete the same type of project on the North Span. In addition to upgrading the PLC's, we will upgrade our dedicated ITS fiber and add redundancy into the network. This project is included in the 2019 Capital Improvement Program. Chairman Gerentine called for a motion. On a motion Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-070

Resolution Date: June 20, 2019

WHEREAS, the new York State bridge Authority has determined that it is in the public interest that an agreement be issued for the upgrading of the fiber network and programmable logic controller at the Newburgh-Beacon Bridge; and,

WHEREAS, the Authority has determined that our System-Wide Intelligent Transportation System Engineering Consultant, Kapsch Trafficom USA Inc., under their current agreement, is uniquely qualified for this assignment; now therefore  
 WHEREAS, the Authority's Toll and Engineering departments have reviewed and approved their cost proposal; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority award a Supplemental Agreement to Kapsch Trafficom USA Inc., of Secaucus, New Jersey to provide design build services at a not-to-exceed amount of \$674,895.00; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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 Tara Sullivan, Secretary

## 2) Broadband Consulting Contract Extension

Mr. Kelly explained to the Board that in 2012, the Authority procured the professional services of a telecommunications consultant to assist the Authority with the marketing and contracting of Fiber Optic Leases to generate revenue for the Authority. Broadband Consulting was selected at that time and has performed admirably for the Authority. Through 2026, the Authority can expect \$4.362 million in net revenue from current fiber optic leases and several additional leases are currently under discussion. New fiber optic leases tend to be long-term propositions taking more than a year from initial contact to actual contract. Through knowledge of the industry and marketing NYSBA opportunities, Broadband Consulting has brought new clients and new prospects to the Authority and has well positioned the Authority to generate additional revenue from dark fiber. Based on the successful record of accomplishment and in accordance with the terms of the agreement with Broadband Consulting Services, Mr. Kelly recommended to the Board to renew Broadband Consulting Services agreement for an additional two-year period. Also noted was the success of the net revenue to the Authority since entering in this agreement back in 2012. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolutions was adopted unanimously:

### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 019-071

Resolution Date: June 20, 2019

WHEREAS, leasing excess dark fiber optic strands, negotiating favorable fiber optic agreements, implementing dark fiber plant configurations and securing efficient data services are in the best interest of the Authority; and,

WHEREAS, in accordance with its procurement policy, the Authority advertised for the professional services of a consultant with experience in this specialized industry to assist in these complex activities; and,

WHEREAS, after consideration of all proposals the Authority awarded contract number BA-2012-OA-010-PS to Broadband Consulting Services in 2012; and,

WHEREAS Broadband Consulting Services has provided valuable service to the Authority resulting in new dark fiber leases totaling over \$4.362 million, provided competent consultation regarding telephone and connectivity services, represented the Authority at professional trade shows, significantly added to the marketing of Authority assets and is currently in a multi-year process that is expected to result in additional dark fiber leases with new customers;

NOW THEREFORE, BE IT RESOLVED that, in accordance with the terms of the agreement executed for contract number BA-2012-OA-010-PS, the agreement with Broadband Consulting Services is renewed under its existing terms for a period of two additional years; and,

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to execute an agreement and take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary

### 3) License Plate Reader – Server Replacement and System Redundancy

Mr. Kelly reported to the Board that in 2013, The New York State Bridge Authority installed an Automated License Plate Reader (ALPR) System after recognizing a need to have the ability to identify vehicles at the facilities that operate unstaffed with Automated Toll Payment Machines. The system purchased from ELSAG has exceeded expectations in reliability and accuracy. In addition to purchasing a new server, this project will add a redundant server to the system to ensure access to critical data in the event of a primary server failure. Additionally, this project includes purchasing an additional camera unit to be used as a spare in the event one of our field systems fails. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 019-072

Resolution Date: June 20, 2019

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to install the ELSAG License Plate Reader system at select Authority facilities; and,

WHEREAS, the Authority now seeks to replace the servers and add redundancy to this critical system; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approve a not-exceed-amount of \$50,000.00 to replace aging servers, add an additional server to the system, replace aging workstations at each facility, and add an additional camera as a spare; and

BE IT FURTHER RESOLVED, that the Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20<sup>th</sup> day of June, 2019.

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Tara Sullivan, Secretary

4) NYS Thruway Authority – 1<sup>st</sup> Quarter 2019 E-ZPass Expenses

Mr. Pavlin reported to the Board that Mr. Savosky have reviewed the invoice from the New York State Thruway Authority for 1st quarter 2019 Bridge Authority E-ZPass expenses for the period January 1, 2019 through March 31, 2019, and as such, find them to be true and accurate and recommended that they be paid in the amount of \$999,182.84. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-073

Resolution Date: June 20, 2019

WHEREAS, the Memorandum of Understanding dated April 29, 2009 states that the Bridge Authority agrees to reimburse the NYS Thruway Authority for E-ZPass related costs it incurs which are determined as chargeable to the Bridge Authority; and

WHEREAS, E-ZPass related costs resulting from 5,117,657 transactions during the period January 1, 2019 – March 31, 2019 in the amount of \$999,182.84 and equaling a cost of 19.5 cents per transaction have been confirmed as chargeable to the Bridge Authority; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment to the NYS Thruway Authority in the amount not to exceed \$999,182.84; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of June 2019.

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Tara Sullivan, Secretary

## REPORTS TO BOARD:

### 1) Monthly Activity Report of the Acting Executive Director

The Monthly Activity Report was submitted by Acting Executive Director Tara Sullivan noting a sponsorship for the “Out of the Darkness 2019” event. No action required by the Board.

### 2) May 2019 Traffic and Revenue Analysis

Ms. Sullivan noted for the month of May traffic increased .31% and revenue decreased .83%. No action was required by the Board.

### 3) May 2019 E-ZPass Sales Analysis

Ms. Sullivan indicated that year-to-date 2019 tag sales were 3,368, compared to 4,069 sold year-to-date 2018. No action was required by the Board.

### 4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for May 2019

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley Director Kathy Burke. Chairman Gerentine expressed a special thank you to Ms. Sullivan for doing an outstanding job with the Skywalk event that took place on June 1<sup>st</sup>. No action was required by the Board.

### 5) HBHV Funding and Operating Procedures Manual Renewal

Historic Bridges of the Hudson Valley (HBHV) was created to carry out the NYSBA mission ***“to maintain and operate the vehicle crossings over the Hudson River entrusted to its jurisdiction for the economic and social benefit of the people of the State of New York.”*** The law creating the New York State Bridge Authority is found in the Bridge Authority Act, currently Sections 525 to 542 of the New York Public Authorities Law. ***The act also states that NYSBA may*** advertise the facilities and advantages of the bridges. An integral part of the NYSBA mission states that it is in the best interest of NYSBA and the people of the Hudson Valley to create a popular awareness of the many beneficial aspects of having a regional, time-tested, and wholly successful authority running their bridges, keeping them safely maintained, and keeping the costs and therefore the tolls down. In July 2016, HBHV hired a new Director, Kathy Burke who as a New York State certified teacher with an M.S. in Education, established author and researcher of NYSBA bridges, began a critical new phase of promoting the rich history of the NYSBA bridges and directing HBHV to a place among the notable historic organizations in the Hudson Valley. Due to this success, Ms. Sullivan asked the Board to renew the HBHV Internal Operating Procedures with a small increase from last year; (\$914.00) and accompanying resolution; which will allow for renewing Ms. Burke’s Employment



Agreement for another year and ancillary to salary and administrative expenses. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 019-074

Resolution Date: June 20, 2019

WHEREAS, the New York State Bridge Authority (hereinafter "the Authority"), by Section 528(13) of the Public Authorities Law of the State of New York, is authorized to participate in educational and marketing programs to advertise the benefit of the bridges; and

WHEREAS, the Authority has hundreds of artifacts relating to the history of the Authority and its bridges; and

WHEREAS, the success of the Walkway-Over-the-Hudson has emphasized to the Authority the benefit of making the public aware of the important infrastructure improvements which the five bridges offer to the Hudson Valley, in particular, and to the northeastern United States in general; and

WHEREAS, the Authority has caused the Historic Bridges of the Hudson Valley Inc. (hereinafter "HBHV") to be incorporated with the Board of Regents of the State of New York as an educational entity; and

WHEREAS, the Authority seeks to expand the public consciousness of the Authority, its bridges, and the history of the contribution of the bridges to the growth of the Hudson Valley; and

WHEREAS, the Authority specifically could provide public access to its artifacts by creating a museum within the anchorage at the east end of the Mid-Hudson Bridge; and

WHEREAS, the Authority has implemented an educational program and curriculum throughout the Hudson Valley through the preparation and distribution of educational materials to school districts in the counties serviced by the Authority; and

WHEREAS, the Board of Commissioners of the Authority believes that it would be appropriate to renew its adopting of an Internal Operating Procedures Manual with HBHV to further advance the purposes hereinabove set forth in accordance with the Internal Operating Procedures Manual which is annexed to this resolution and made a part hereof as if fully set forth at length herein; and

WHEREAS, HBHV has hired an employee on a part-time basis to further the purposes of the corporation; and

WHEREAS, HBHV proposes to renew an Employment Agreement with Kathryn Burke to provide such part-time services in accordance with the proposed Employment Agreement, a copy of which is annexed to this resolution; now therefore

BE IT RESOLVED, that the Board of Commissioners hereby adopts the Internal Operating Procedures Manual and the Chairman is hereby authorized and directed to execute the Manual; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, upon execution of the Internal Operating Procedures Manual by both parties, shall cause the sum of \$58,200 to be transferred to Pattison, Koskey, Howe & Bucci, CPA's, P.C., on behalf of HBHV in order to fund the implementation of this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of June, 2019.

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Tara Sullivan, Acting Executive Director

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting and they will go into Attorney Client Privilege session with no action needed. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel and approved unanimously, the regular meeting adjourned at 3:36 P.M. Chairman also noted that all Board of Commissioners completed and satisfied their Ethics Training prior to this meeting.

The next Regular Meeting of the Board of Commissioners meeting is scheduled for July 18, 2019 at 3:00 P.M. at Headquarters.