

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
January 19, 2017

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Stanton, J. Henry, Commissioner  
Jablonski, Diane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:15 pm. Chairman Gerentine called for a motion to adopt the minutes of the December 15, 2016 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the minutes of the December 15, 2016 Regular meeting were adopted unanimously.

ENGINEERING:1) Metro North Flagman Services for MHB/NBB Miscellaneous Steel Repairs Project

Mr. Wright reported to the Board that the Authority has negotiated an agreement with Metro North for flagmen services to protect the railroad from our overhead operations during the miscellaneous steel repair project at both MHB and NBB. It is Metro North's standard "Permit to Enter Upon Property" agreement, which has been reviewed and approved by our General Counsel. The total anticipated cost is \$170,000.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 017-001

Resolution Date: January 19, 2017

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional services in connection with the railroad flagman service at the Mid-Hudson and Newburgh-Beacon Bridges Miscellaneous Steel Repairs Project to be designated (BA2016-RE-103-RR); and

WHEREAS, the Authority has determined that Metro North Commuter Railroad Company is uniquely qualified to provide the required flag-person services; and

WHEREAS, the Authority's Engineering department has reviewed and approved their estimated cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners authorize a professional services agreement be issued to Metro North Commuter Railroad to provide railroad flag-person services at a not-to-exceed cost of \$170,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19<sup>th</sup> day of January 2017.

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Joseph Ruggiero, Secretary

2) Fourth Quarter 2016 Traffic Accident Summary Report

Mr. Wright stated that he and the Manager of Maintenance reviewed all of the accidents in the fourth quarter to determine if something could be done to possibly prevent similar accidents from happening in the future. All of the accidents were believed to be from driver error: driving too fast for weather conditions, not paying attention and distracted driving. No action was required by the Board.

3) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright reported that the s

idewalk replacement at the Rip Van Winkle Bridge has begun. A defective camera on the Walkway Over the Hudson remains on the punch list. Mr. Wright also mentioned that structural steel repairs continue on the Newburgh-Beacon Bridge. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 017-002

Resolution Date: January 19, 2017

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January 2017.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month noting ten investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 017-003Resolution Date: January 19, 2017

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on December 15, 2016; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19<sup>th</sup> day of January, 2017.

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Joseph Ruggiero, Secretary

2) Insurance Fund Determination

Mr. Bushek indicated to the Board that per requirements of its General Revenue Bond Resolution, the Authority maintains insurance policies to protect it against various risks. Where insurance carries a significant deductible, such as with the property damage and loss of revenue policy on the bridges, the Authority has determined to deposit in the Insurance Fund an amount necessary to cover the deductible. As evidenced by the Professional Certificate from Modjeski & Masters, Inc., independent Consulting Engineer, the Insurance Fund balance necessary to equal the deductible amount is now \$10,855,000, determined by multiplying the \$361,813,000 replacement value of the South Span at Newburgh-Beacon by the 3% deductible amount. As such, Mr. Bushek proposed increasing the Insurance Fund balance to \$10,855,000. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 017-004

Resolution Date: January 19, 2017

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Insurance Fund; now therefore and,

BE IT RESOLVED, that the balance shall be increased from \$10,441,000 for 2016, to \$10,855,000 for 2017 as recommended by the consulting Engineers, Modjeski and Masters, Inc.; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19<sup>th</sup> day of January, 2017.

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Joseph Ruggiero, Secretary

3) Accident Review Committee Report – 4<sup>th</sup> Quarter 2016

Mr. Bushek reported to the Board that there were 84 accidents on Authority facilities in the fourth quarter of 2016, which compares with 79 the previous year. During this period there were 2 accidents involving Authority personnel, this compares to 1 during the fourth quarter 2015. For the year, the total number of accidents, 281, was lower than the 310 experienced in 2015, a 9.4% decrease. This translates into an accident roughly every 223,000 crossings. No action was required by the Board.

BRIDGE OPERATIONS:1) TRANSCOM Annual Dues

Mr. Smith reviewed the invoice for the Authority's annual membership contribution to TRANSCOM. The invoiced amount of \$79,054.00 includes an increase of 17.5% which was unanimously approved by the TRANSCOM Board at its October 13, 2016 meeting. The Authority's annual contribution remains at 1.96% of TRANSCOM's overall operating costs. It was noted the amount slightly exceeded the 2017 budgeted amount by \$4554.00. This amount not being material to the overall budget will be addressed internally during the budget review process later this year. Chairman Gerentine called for a motion. On a motion of Commissioner Stanton, seconded by Vice Chairman Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 017-005Resolution Date: January 19, 2017

WHEREAS, The Authority has reviewed the memorandum regarding the annual membership dues for TRANSCOM; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment for 2017 TRANSCOM annual dues in the amount of \$79,054.00; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19<sup>th</sup> day of January, 2017.

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Joseph Ruggiero, Secretary

REPORTS TO BOARD:

- 1) Monthly Activity Report of the Executive Director  
The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.
- 2) December 2016 Traffic and Revenue Analysis  
Mr. Ruggiero noted for the month of December traffic decreased 0.86% and revenue increased .26%. No action was required by the Board.
- 3) December 2016 E-ZPass Sales Analysis  
Mr. Ruggiero indicated that year-to-date 2016 tag sales were 6,245, compared to 5,915 sold year-to-date 2015. No action was required by the Board.
- 4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for December 2016

Ms. Sullivan reported to the Board that HBHV Board of Trustees met on December 15, 2016 and agreed to recruit additional members. Additionally the Board discussed the expansion of HBHV goals and objectives to include further development of exhibit sites to leverage the HBHV (BMB, MHB and RVWB), committee formation and assignments for board members, outreach to other regional museums, and consider both a membership drive and fundraising.

## Expenditures for December:

1. Starting balance of HBHV bank account on 12/1/16: \$61,542.72  
Payroll withdrawals: \$4487.62  
Other expenditures:  
    Travel reimbursement for Director: \$228.96  
    Office supplies: \$117.03  
Ending balance 12/30/16: 56,709.11

## Tara Sullivan's HBHV projects included:

1. Weekly meetings and reports with Kathy Burke
2. Project oversight and updates
  - a) Skywalk update-sidewalk project construction has started this month and will be complete next fall. Department of State grant was approved including \$500,000 for "bump-outs" on new sidewalk.
  - b) Interpretive signage update for the RVWB signs -research elements are finished and the drafts have been submitted to the designer with the Bureau of Historic Sites, part of OPRHP for completion by the end of the year. Unlike the

other bridges, there will be two additional signs to note the many historic sites in the region and one about the “birthplace of American art”.

- c) Anchorage update- Existing conditions documentation was completed during the month of December 2016 and base drawings prepared. A programming meeting will be scheduled for the week of January 9th to more fully discuss the design intent. The project will be designed and presented in conceptual form during the month of January 2017.

Kathy Burke’s projects include:

1. Create STEM/STEAM program/curriculum framework
2. Developing workshops using STEM/STEAM curriculum
3. Development of BMB and RVWB learning space
4. Scheduling schools for bridge programs, use of traveling museum and bridge visits
5. Editing the recorded oral histories for NYSBA/HBHV with John Brooks
6. Continued work on Marist “bridge history” program for April
7. Update of social media

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton and approved unanimously, the regular meeting adjourned at 3:36 P.M.

The next regular Meeting of the Board of Commissioners meeting is scheduled for February 16<sup>th</sup> at 3:00 P.M. at Headquarters.