

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
JANUARY 18, 2018

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman  
Higgins, Roger P, Vice Chairman  
Dressel, Roderick O., Commissioner  
Stanton, J. Henry, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary  
Bushek, Brian, Treasurer  
Whitbeck, Carl G., Counsel

ABSENT:

Jablonski, Diane, Commissioner

Chairman Gerentine called the meeting to order at 3:26 pm. Chairman Gerentine called for a motion to adopt the minutes of the December 21, 2017 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the minutes of the December 21, 2017 Regular meeting were adopted unanimously.

ENGINEERING:1) 2018 In-House Capital Improvement Plan

Mr. Wright indicated to the Board that based upon the most recent inspections, the Engineering and Maintenance department has developed both an update to our five year capital plan and a series of in-house capital improvements. These in-house projects are necessary and can be accomplished with our own forces. The Authority is able to save a significant amount by performing these tasks in-house versus by contract; the projected savings this year is \$1,014,389.00. Mr. Wright recommended the Board to authorize \$1,255,971.00 for the 2018 In-House Capital Improvement Program. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-001

Resolution Date: January 18, 2018

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to authorize the in-house capital projects as recommended by the Authority's Consulting Engineer; and

WHEREAS, the Authority continues to invest in cost savings measures utilizing our in-house maintenance skills wherever practical; the projected savings generated by performing these tasks in-house versus by contract is \$1,014,389.00; and

WHEREAS, the scope of work for these projects has been developed by the Engineering and Maintenance department and determined to be necessary for the continued safe and efficient operation of the bridges by the General Consultant; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority authorizes the 2018 In-House Capital Projects in the amount of \$1,255,971.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

2) Fourth Quarter 2017 Traffic Accident Summary Report

Mr. Wright stated that he and the Manager of Maintenance reviewed all of the accidents in the fourth quarter to determine if something could be done to possibly prevent similar accidents from happening in the future. All of the accidents were believed to be from driver error: driving too fast for weather conditions, not paying attention and distracted driving. No action was required by the Board.

3) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. Mr. Wright reported that the contractor at the Rip-Van Winkle Bridge is adding railing on top of the South parapet wall as weather permits. Steel repairs are out to bid for the Walkway Over the Hudson. The Mid-Hudson Roof project is completed and steel repairs continue. The Paint project at the Newburgh-Beacon Bridge is completed and steel repairs and catwalk lowering continue. Security fence and fuel tank replacement will be completed as weather permits at all facilities. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-002

Resolution Date: January 18, 2018

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of January 2018.

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Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month noting thirteen investments. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-003

Resolution Date: January 18, 2018

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on December 21, 2017; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

2) Insurance Fund Balance Determination

Per requirements of its General Revenue Bond Resolution, the Authority maintains insurance policies to protect it against various risks. Where insurance carries a significant deductible, such as with the property damage and loss of revenue policy on the bridges, the Authority has determined to deposit in the Insurance Fund an amount necessary to cover the deductible. As evidenced by the attached Professional Certificate from Modjeski & Masters, Inc., independent Consulting Engineer, the Insurance Fund balance necessary to equal the deductible amount is now \$11,217,000, determined by multiplying the \$373,873,000 replacement value of the South Span at Newburgh-Beacon by the 3% deductible amount. As such, Mr. Bushek proposed a resolution increasing the Insurance Fund balance to \$11,217,000. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-004

Resolution Date: January 18, 2018

WHEREAS, the Board has reviewed the report relative to determining the adequate balance in the Insurance Fund; now therefore and,

BE IT RESOLVED, that the balance shall be increased from \$10,855,000 for 2017 to \$11,217,000 for 2018 as recommended by the consulting Engineers, Modjeski and Masters, Inc.; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

### 3) Accident Review Committee Report Q4 2017

There were 87 accidents on Authority facilities in the fourth quarter of 2017, as classified by bridge in the attached summary. This compares with 84 the previous year. During this period there was 1 accident involving Authority personnel, this compares to 2 during the fourth quarter 2016. For the year, the total number of accidents, 308, was higher than the 281 experienced in 2016, a 9.6% increase. The Authority is reviewing the data to identify if there are any notable causes that may be attributed to the increase. It should be noted that the increase offsets the 9.4% decrease from 2015 to 2016 which had very little snow. The 2017 accident volume translates into an accident roughly every 206,000 crossings. No action was required by the Board.

#### 4) Public Authorities Law §2975 Cost Recovery Charges

Mr. Bushek reported to the Board that Public Authorities Law §2975 directs the Division of Budget (DOB) to allocate expenses for central governmental services to various public authorities including the NYS Bridge Authority. Each year, the Authority is billed by the division of the Treasury's Taxation and Finance Department for a portion of the \$55,000,000 which may be charged for these services. The Bridge Authority's share of this billing for the year ending March 31, 2018 is \$369,000, this is the same as 2017, 2016, 2015, and 2014. The bill from prior years was: 2013 \$368,914, 2012 \$340,536, 2011 \$312,158, 2010 \$312,158, 2009 \$546,000 and 2008 \$388,820. In 2008/9, the amount had increased when the total assessment increased from \$40 million to \$55 million. The DOB does not provide backup with the bill as to how they calculate, and which authorities are charged. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded Commissioner Dressel, the following resolution was adopted unanimously:

#### NEW YORK STATE BRIDGE AUTHORITY BOARD RESOLUTION

Resolution No.: 018-005

Resolution Date: January 18, 2018

WHEREAS, the Board has reviewed the report relative to the payment of public authority cost recovery charges for central government services as mandated by Public Authorities Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$369,000 to the Department of Taxation and Finance for the Bridge Authority's share of these costs for the year ending March 31, 2018; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

5) Annual Payment to Department of Civil Service

Mr. Bushek reported to the Board that Section 11 of the Civil Service Law allows that Department to charge public authorities, among other entities, for their fractional share of the expenses for the administration of the Civil Service Department. The Bridge Authority's 2018 invoice for these services is \$17,197.60 (\$153.55 per position multiplied by the 112 permanently filled positions) as indicated in the attached for the year ending March 31, 2017. The previous year, 2017, billing was \$14,690.55 (\$123.45 per position multiplied by the 119 permanently filled positions), an increase of \$2,507.05. This is due to an increase of \$30.10 per active employee with seven fewer positions. For historical comparison purposes, the 2016 billing was \$19,993.19 (\$166.32 per position multiplied by the 119 permanently filled positions, note that this year the product of the price and quantity did not equal the billed amount). The 2015 billing was \$21,025.48 (\$172.34 per position multiplied by the 122 permanently filled positions). The 2014 billing was \$21,428.75 (\$171.43 per position multiplied by the 125 permanently filled positions). The 2013 billing was \$25,803.87 (\$200.03 per position multiplied by the 129 permanently filled positions). Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-006

Resolution Date: January 18, 2018

WHEREAS, the Board has reviewed the report relative to the payment of the Authority's share of the charges for the administration of the Department of Civil Service as mandated by the Civil Service Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$17,197.60 to the Department of Civil Service for the Bridge Authority's share of these costs payable in the year ending March 31, 2017; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

BRIDGE OPERATIONS:1) TRANSCOM Annual Assessment

Mr. Smith reviewed the invoice for the Authority's 2018 Member Operations Support to TRANSCOM. The Authority's annual contribution of \$79,054.00 remains at 1.96% of TRANSCOM's overall operating costs. This amount has been allocated in the Authority's 2018 operations budget. Mr. Smith recommended an approval for payment of \$79,054.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-007

Resolution Date: January 18, 2018

WHEREAS, The Authority is a member of TRANSCOM and along with twelve other transportation agencies provides operations support to this organization in the form of an annual dues payment; and

WHEREAS, The Authority has reviewed the memorandum and invoice regarding the annual membership dues for TRANSCOM and have found it to be consistent with the 2018 budget as approved in September of 2017 by the TRANSCOM Board; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment for 2018 TRANSCOM annual dues in the amount of \$79,054.00; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

REPORTS TO BOARD:

- 1) Monthly Activity Report of the Executive Director  
The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.
- 2) December 2017 Traffic and Revenue Analysis  
Mr. Ruggiero noted for the month of November traffic increased .64% and revenue increased .36%. No action was required by the Board.
- 3) December 2017 E-ZPass Sales Analysis  
Mr. Ruggiero indicated that year-to-date 2017 tag sales were 11,991, compared to 6,245 sold year-to-date 2016. No action was required by the Board.
- 4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for December 2017

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley President Tara Sullivan and Director Kathy Burke.

NEW BUSINESS:1) Resolution Honoring Commissioner Raphael Klein

A resolution was adopted to honor former Commissioner Raphael Klein who was a longtime member of the Board of the Authority which he also served as Chairman for eight years. He was active in the Hunter community and contributed greatly to the Administration of the Authority. The Board expressed their appreciation for his services to the people of the Hudson Valley and condolences to his family, especially his wife of 67 years, Gloria. Commissioner Stanton made a motion, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY  
BOARD RESOLUTION

Resolution No.: 018-008Resolution Date: January 18, 2018

WHEREAS, Raphael Klein was a lifetime resident of Hunter, New York and a longtime member of the Board of the Authority which he also served as Chairman for eight years; and

WHEREAS, Raphael Klein was active in the Hunter community and contributed greatly to the administration of the Authority; and

WHEREAS, the Board expresses its great appreciation for the service of Raphael Klein to the people of the Hudson Valley, and especially expresses its condolences upon his passing to his wife of 67 years, Gloria; now therefore

BE IT RESOLVED that the Board of the Authority expresses its condolences to his family, and especially his wife, Gloria, and this Resolution shall be placed in the permanent records of the Authority.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18<sup>th</sup> day of January, 2018.

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Joseph Ruggiero, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Vice Chairman Higgins, seconded by Chairman Gerentine and approved unanimously, the regular meeting adjourned at 3:40 P.M.

The next Regular Meeting of the Board of Commissioners meeting is scheduled for February 15, 2018 at 3:00 P.M. at Headquarters.