

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
FEBRUARY 20, 2020

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Higgins, Roger P., Vice Chairman
Stanton, J. Henry, Commissioner
Jablonski, Diane, Commissioner
Dressel, Roderick O., Commissioner

OFFICERS:

Sullivan, Tara, Secretary
Bushek, Brian, Treasurer
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:06 pm and recessed to Attorney Client session. The Board returned out of Attorney Client session at 3:44pm. Chairman Gerentine called for a motion to adopt the amended agenda. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the amended agenda was dopted unanimously. Chairman Gerentine called a motion to adopt the Regular minutes of the January 16, 2020 Regular meeting. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the Regular minutes of the January 16, 2020 Regular meeting were adopted unanimously.

ADMINISTRATION:1) IBTTA Member Dues 2020

Mr. Russo reported to the Board that the Authority is in receipt of the International Bridge, Tunnel and Turnpike Association (IBTTA) invoice for active membership dues for the year 2020. The dues schedule is based on each member's toll revenue for the prior fiscal year. Based on the Authority's toll revenue for 2019, the membership dues for 2020 is \$29,040. A copy of the invoice indicating this calculation was given to the Board. The IBTTA continues to provide access to industry experts and data, coordinates valuable resources, facilitates interoperability efforts across regions and serves as a public advocate for the tolling industry. The Authority participates in the work being advanced with our direct input and through members of our E-ZPass Group who serve directly on many of its committees. Chairman Gerentine called for a motion. Commissioner Dressel inquired on who would attend and Mr. Russo indicated that the Authority is under restricted travel outside of New York, however, it would still benefit us by taking advantage of web seminars, and any other remote options that are available. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-010

Resolution Date: February 20, 2020

WHEREAS, the New York State Bridge Authority is an active member of the International Bridge, Tunnel and Turnpike Association (IBTTA); and,

WHEREAS, the Authority has received an invoice for its annual IBTTA membership dues for the year 2020 in the amount of \$29,040.00; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority approves payment in the amount of \$29,040.00 for the Authority's 2020 IBTTA membership dues; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February, 2020.

Tara Sullivan, Secretary

ENGINEERING:1) 2020 Capital Equipment Purchase – 4WD Tractor/Loader

Mr. Wright indicated to the Board that the 2020 Capital Equipment budget includes the purchase of one (1) new Case 570NXT 4WD tractor/loader to be utilized at the Mid-Hudson Bridge. This loader will replace an existing 2001 New Holland tractor/loader, #T38, with 2,614 hours, which will be put up for auction. The loader will be purchased off the Sourcewell/NJPA Cooperative through NYS OGS contract number PC67265. The loader will be delivered through the local Case dealer in Marlboro, Hoffman Equipment, at a cost of \$96,033.71. NYS OGS was unable to locate M/WBE or SDVOB vendors for this contract. The Authority has purchased three (3) of this style loader in the past and it is the main workhorse for snow removal and loading of winter materials. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-011

Resolution Date: February 20, 2020

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to purchase a new Case 570NXT 4WD tractor/loader to be utilized at the Mid-Hudson Bridge and which will replace an existing 2001 New Holland tractor/loader, #T38, with 2,614 hours that will be put up for auction; and

WHEREAS, the loader will be purchased off the Sourcewell/NJPA Cooperative through NYS OGS contract number PC67265 and Hoffman Equipment., the authorized Case dealer of Marlboro, NY has provided the Authority with a price not-to-exceed \$96,033.71; and

WHEREAS, NYS OGS was unable to locate M/WBE or SDVOB vendors for this contract; and

WHEREAS, the Engineering and Maintenance department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners of The New York State Bridge Authority authorize that a purchase order be issued to Hoffman Equipment of Marlboro, New York for one Case 570NXT 4WD tractor/loader that met the spec submitted, in an amount not to exceed \$96,033.71; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

2) 2020 Capital Equipment Purchase – Heavy Duty Diesel Dump Truck

Mr. Wright explained to the Board that the 2020 Capital Equipment budget includes the purchase of one (1) new HD diesel dump truck with plow hitch and sander to be utilized at the Newburgh-Beacon Bridge. This truck will replace Newburgh-Beacon Truck #197, a 1997 International with 44,751 miles and 5,891 hours, which will be sold at auction. The truck specified would be a Mack Dump Truck available by piggybacking onto an existing Oneida County Heavy Truck Class 8 Statewide contract #2025. This contract complies with the competitive bidding requirements of General Municipal Law, and Oneida County acknowledges that the participation goals and requirements of the M/WBE Policy Statement have been complied with as well. The Bridge Authority is not seeking any additional M/WBE or SDVOB participation regarding this procurement. The cab and chassis would be procured through Beam Mack Sales Service, Inc., of East Syracuse, New York with Tenco equipment installed by their local dealer, Amthor Welding, of Gardiner, New York. One purchase would be made out to Beam Mack Sales Service, Inc., of East Syracuse, NY at a price not-to-exceed \$209,132.80. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-012

Resolution Date: February 20, 2020

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to issue a purchase order to Beam Mack Sales Service, Inc., of East Syracuse, New York for the purchase of one (1) new HD diesel dump truck with plow hitch and sander to be utilized at the Newburgh-Beacon Bridge to replace Truck #197, a 1997 International, with 44,751 miles and 5,891 hours, will be sold at auction; and

WHEREAS, there is no current OGS contract for this equipment and Oneida County has publicly advertised, complied with M/WBE participation goals and requirements, and awarded Oneida County Heavy Truck Class 8 Statewide Contract #2025; and

WHEREAS, NYS General Municipal Law allows for the Authority's shared utilization of another agency's publicly advertised and awarded contract; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority approve issuing a purchase order to Beam Mack Sales Service, Inc., of East Syracuse, New York for the purchase of one (1) new HD diesel dump truck with plow hitch and sander in the amount of \$209,132.80; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her

designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

3) Chevy Silverado 2500HD Crew Cab 159" Work Truck – Piggyback Procurement
BA-2019-RE119-AC

Mr. Wright informed the Board that as part of the 2019 Equipment budget, the Authority previously advertised to furnish one (1) 2020 Chevy Silverado 2500HD 4WD Crew Cab Work Truck with bids due July 9, 2019. Robert Green Auto & Truck, Inc., was the low bidder at \$36,905.00. M/WBE goals were not assigned as vehicles are excluded by the Authority. As part of the Engineering's 2020 Equipment Budget, they wish to purchase another 2020 Chevy Silverado 2500HD 4WD Crew Cab Work Truck for use at the Kingston-Rhinecliff Bridge. This vehicle will replace a 2001 Dodge passenger van, Truck #256, with 76,986 miles and 3,930 hours. We have discussed with General Counsel the possibility of piggybacking off our own bid from last year because the 2020 pickups build-out date is March 1, 2020. This means that a 2020 vehicle can be ordered only up until that build-out date. Any vehicle bid after that date would have to be a 2021 model and likely be higher in cost. General Counsel has provided clearance to purchase another 2020 vehicle utilizing the original bid. The local vendor, Robert Green, has agreed to provide the same vehicle at the same not to exceed cost of \$36,905.00. Mr. Wright recommended issuing a purchase order to Robert Green Auto & Truck, Inc. of Rock Hill, New York, in the not-to-exceed amount of \$36,905.00 for one (1) 2020 Chevy Silverado 2500HD 4WD Crew Cab Work Truck that meets the spec we submitted. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-013

Resolution Date: February 20, 2020

WHEREAS, as part of the New York State Bridge Authority's 2020 Capital Equipment budget, it is in the public interest to purchase one (1) 2020 Chevy Silverado 2500HD 4WD Crew Cab Work Truck for use at the Kingston-Rhinecliff Bridge, to replace one (1) 2001 Dodge passenger van, Truck #256, with over 79,986 miles and 3,930 hours, which will be put up for auction; and

WHEREAS, the Authority previously publicly advertised and bid this opportunity in The New York State Contract Reporter in July 2019 with Robert Green Auto & Truck, Inc., being the low bidder at \$36,905.00; and

WHEREAS, the Authority's Engineering and Maintenance department has reviewed with and had approved by General Counsel the possibility of piggybacking on its own bid from last year to take advantage of the ability to purchase a second 2020 model Chevy Silverado 2500HD 4WD Crew Cab Work Truck prior to March 1, 2020 build-out date for 2021 models; now therefore

BE IT RESOLVED that the Board of Commissioners of The New York State Bridge Authority authorize that a purchase order be issued to Robert Green Auto & Truck, Inc. for one (1) Chevy Silverado 2500HD 4WD Crew Cab Work Truck that meets the spec previously bid in 2019 in an amount not to exceed \$36,905.00; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

4) System-Wide Green Energy Development Consultant – Contract Extension
BA-2015-OE-005-PS

Mr. Wright reported to the Board that in 2015, the Authority publicly advertised and bid for a consultant to assist in system-wide green energy development. Four (4) proposals were received with EarthKind Energy, of Rhinebeck, NY, being chosen as best qualified to provide green energy development consulting regarding the five Hudson River crossings operated by NYSBA. Although EarthKind was a non-M/WBE firm at the time of the award, they were in the process of M/WBE certification. We executed the three (3) year professional services agreement with the option to extend for two (2) additional one (1) year terms based on their expertise and anticipated professional contribution to the project; however they were subsequently denied WBE certification in July 2015. The M/WBE and SDVOB goals for this contract were eliminated. As GPI's design of the Newburgh-Beacon North Span re-decking progresses, to include solar installation on the south side, EarthKind has provided us with a cost proposal for technical support for this part of the project, which includes peer review of the design specifications and Request for Proposals, technical support in contract negotiations and participation in bid and pre-construction meetings, estimated at \$39,600.00. In January 2019, the Board approved the first one (1) year extension to the original contract. EarthKind has performed admirably and as we approach the final term of this contract, we wish to extend EarthKind's professional services contract for the second one (1) year term at a not-to-exceed cost of \$39,600.00. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-014

Resolution Date: February 20, 2020

WHEREAS, The New York State Bridge Authority has determined that it is in the public interest to extend the current contract for system-wide green energy development, publicly advertised and bid as BA2015-OE-005-PS, "System-Wide Green Energy Development Consultant"; and

WHEREAS, the Authority has previously awarded the professional services contract to EarthKind Energy, a DBA of Starphire.net, Inc., of Rhinebeck New York; and

WHEREAS, this contract included the option for the Authority to extend the term of the contract for two (2) additional one (1) year terms and the Authority previously extended the contract for one (1) additional year in January 2019; and

WHEREAS, EarthKind Energy is prepared to provide technical support to the solar installation on the south side of the North Span of the Newburgh-Beacon Bridge, which is currently being designed by GPI, to include peer review of the design specifications and Request for Proposals, technical support in contract

negotiations and participation in bid and pre-construction meetings; and

WHEREAS, the Authority's Engineering department recommends exercising our option to extend the contract for a second year, retroactively effective from August 21, 2019 – August 20, 2020 at a not-to-exceed amount of \$39,600.00; now therefore

BE IT RESOLVED that the Board of Commissioners of The New York State Bridge Authority authorize issuing an extension of this agreement to EarthKind Energy; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

5) Jobs in Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month. The South span sidewalk repairs at the Newburgh Beacon Bridge are on hold until spring. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-015

Resolution Date: February 20, 2020

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

FINANCIAL:1) Investment Report

Mr. Bushek reviewed the monthly Investment Report noting six investments for the month. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-016Resolution Date: February 20, 2020

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on January 16, 2020; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February, 2020.

Tara Sullivan, Secretary

2) Annual Payment to Department of Civil Service

Mr. Bushek indicated to the Board that Section 11 of the Civil Service Law allows that Department to charge public authorities, among other entities, for their fractional share of the expenses for the administration of the Civil Service Department. The Bridge Authority's 2019 invoice for these services is \$16,468.65 (\$166.35 per position multiplied by the 99 permanently filled positions) as indicated in the year ending March 31, 2019. A decrease of \$415.03. Mr. Bushek included a chart in the packet to the Board to show a history of the charges throughout the years. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-017

Resolution Date: February 20, 2020

WHEREAS, the Board has reviewed the report relative to the payment of the Authority's share of the charges for the administration of the Department of Civil Service as mandated by the Civil Service Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$16,468.65 to the Department of Civil Service for the Bridge Authority's share of these costs payable in the year ending March 31, 2019; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February, 2020.

Tara Sullivan, Secretary

3) Public Authorities Law §2975 Cost Recovery Charges

Mr. Bushek reported to the Board that Public Authorities Law §2975 directs the Division of Budget (DOB) to allocate expenses for central governmental services to various public authorities including the NYS Bridge Authority. Each year, the Authority is billed by the division of the Treasury's Taxation and Finance Department for a portion of the \$55,000,000 which may be charged for these services. The Bridge Authority's share of this billing for the year ending March 31, 2020 is \$369,000, this is the same amount annually since 2014. The bills from prior years were: 2013 \$368,914, 2012 \$340,536, 2011 \$312,158, 2010 \$312,158, 2009 \$546,000 and 2008 \$388,820. In 2008/9, the amount had increased when the total assessment increased from \$40 million to \$55 million. The DOB does not provide documentation with the bill as to how it is calculated, and which authorities are charged. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-018

Resolution Date: February 20, 2020

WHEREAS, the Board has reviewed the report relative to the payment of public authority cost recovery charges for central government services as mandated by Public Authorities Law; now therefore and,

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$369,000 to the Department of Taxation and Finance for the Bridge Authority's share of these costs for the year ending March 31, 2020; and

BE IT FURTHER RESOLVED, that the Acting Executive Director, or her designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February, 2020.

Tara Sullivan, Secretary

INFORMATION TECHNOLOGY:1) Server Replacement Program – 2020

Mr. Herd indicated to the Board that the IT Department's Capital Improvement budget includes a server replacement program. This year, twelve servers are scheduled for replacement: two servers in the Operations Building network room are scheduled for replacement; the updates server and the deploy server for JDE; three Citilog servers are scheduled to be replaced – all located on the MHB campus; one bridge server, at NBB, is due for replacement along with six video servers – three at MHB and three at NBB. All servers are being replaced in accordance with our replacement cycle. Old servers will be repurposed where needed. The Authority through the NYS OGS Contract # PM21120 has been provided a quote for this procurement. Through the RFQ process, Island Computer Products Inc., a WBE firm, supplied the Authority with the lowest price quote of \$58,199.65 for the twelve servers. This expense is identified in the IT Department's 2020 Capital Improvement Program, Project ID # SI-0013. Chairman Gerentine called for a motion. On a motion of Vice Chairman Higgins, seconded by Commissioner Jablonski, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-019

Resolution Date: February 20, 2020

WHEREAS, the Board of Commissioners have reviewed the memorandum describing the need to replace two servers in the Operations Building network room, three Citilog servers and three video servers at the Mid-Hudson facility and three video servers and one file server at the Newburgh-Beacon facility; and,

WHEREAS, the Authority will participate in the NYS OGS Contract # PM21120 through Island Computer Products Inc., a WBE firm ; now therefore

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority issue a purchase order for the twelve servers at a not-to-exceed amount of \$58,199.65; and

BE IT FURTHER RESOLVED, that the Executive Director, or their designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February 2020.

Tara Sullivan, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Acting Executive Director

The Monthly Activity Report was submitted by Acting Executive Director Tara Sullivan noting no expenditures. No action required by the Board.

2) January 2020 Traffic and Revenue Analysis

Ms. Sullivan noted for the month of January that the Authority's revenues are \$119,800.00 above last year's receipts (\$4,255,237 in 2020, \$4,135,437 in 2019), an increase of 2.90%. No action was required by the Board.

3) January 2020 E-ZPass Sales Analysis

Ms. Sullivan indicated that year-to-date 2020 tag sales are 586, compared to 578 sold year-to-date 2019, an increase of 1.4%. No action was required by the Board.

4) Historic Bridges of the Hudson Valley (HBHV) Monthly Report for January 2020

The full monthly and detailed report was submitted to the NYSBA Board of Commissioners and submitted by the Historic Bridges of the Hudson Valley Director Kathy Burke. No action was required by the Board.

OLD BUSINESS:1) Annual Employment Contract Renewal

Chairman Gerentine called for a motion to adopt a contract extension of the Acting Executive Director. Chairman Gerentine along with the entire Board commended Ms. Sullivan on doing a tremendous job since she has taken on the role of Acting Executive Director role and thanked her for her service. On a motion of Vice Chairman Higgins, seconded by Commissioner Stanton, the following extension was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 020-020

Resolution Date: February 20, 2020

WHEREAS, the New York State Bridge Authority Board of Commissioners has the power to appoint the Acting Executive Director and Acting Secretary to the Board; Now

BE IT RESOLVED that Tara Sullivan is hereby continued as Acting Executive Director—and Secretary of the New York State Bridge Authority effective close of business, February 20, 2020 and that her employment agreement dated February 22, 2019 is extended for one hundred and eighty (180) days.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of February, 2020.

Tara Sullivan, Secretary

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Jablonski, seconded by Commissioner Stanton and approved unanimously, the regular meeting adjourned at 4:04 P.M.

The next Regular Meeting of the Board of Commissioners meeting is scheduled for March 19, 2020 at 3:00 P.M. at Headquarters.