



ANDREW M. CUOMO
Governor

JOSEPH RUGGIERO
Executive Director

RICHARD A. GERENTINE
Chairman

BOARD MEETING AGENDA **September 17, 2015 - 3:00 P.M.**

I. ADOPT THE REGULAR BOARD MEETING MINUTES OF AUGUST 18, 2015

II. BUSINESS ITEMS:

1. ADMINISTRATION:

None

2. ENGINEERING AND MAINTENANCE:

- a. Capital Plan 2016-2020 Five Year Program
- b. Jobs in Progress Monthly Report

3. FINANCIAL:

- a. Investment Report
- b. Bridge System Net Revenues
- c. Operating Budget

4. HUMAN RESOURCES:

None

5. INFORMATION TECHNOLOGY:

None

6. **BRIDGE OPERATIONS:**

None

III. **REPORTS TO BOARD:**

- a. Executive Director's Monthly Activity Report
- b. August 2015 Traffic and Revenue Analysis
- c. August 2015 E-ZPass Sales Analysis

IV. **PRESENTATION TO BOARD**

V. **OLD BUSINESS:**

VI. **NEW BUSINESS:**

1. Report of Governance Committee
 - a. Management-Confidential Compensation Plan Update
 - b. Code of Ethics Update
2. Broadband Consulting Payments
3. Government Affairs Services

VII. **ATTORNEY CLIENT PRIVILEGE:**

VIII. **ADJOURNMENT:**

NEXT MEETING

October 15, 2015

Regular Meeting

3:00 P.M.

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
August 18, 2015

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer
Whitbeck, Carl G., Counsel

ABSENT:

Ramaglia, Joseph, Vice Chairman

Chairman Gerentine called the meeting to order at 3:37 pm. Chairman Gerentine called for a motion to adopt the minutes of the July 21, 2015 Regular meeting. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the minutes of the July 21, 2015 Regular meeting were adopted unanimously.

ENGINEERING:1) BA-2015-OO-012-PS - Toll System Maintenance Contractor Bid Award

Mr. Wright indicated to the Board that the Authority advertised in the NYS Contract Reporter for the above referenced project with bids due on Monday, August 3rd and received nine (9) requests for the proposal package. Two firms, Computer Aid, Inc., and Mitchell Technical Services attended the optional pre-proposal meeting held at the Newburgh-Beacon Bridge office on July 22nd. Only one firm, Traffic Technologies, Inc. (TTI) provided a cost proposal. Mitchell Technical Services declined to bid. TTI's all-inclusive price of \$175.00 per hour covers programming, maintenance, emergency response and project related assignments. From past experience, we estimate approximately 192 hours of maintenance. Mr. Wright recommended entering into a contract with TTI at a not-to-exceed cost of \$100,000.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-086

Resolution Date: August 18, 2015

WHEREAS, proposals were solicited through the New York State Contract Reporter for the contract entitled "Toll System Maintenance Contractor" as (BA2015-OO-012-PS) and nine (9) requests for the proposal package were received with one (1) proposal received from Traffic Technologies, Inc. (TTI) on August 3, 2015; and

WHEREAS, the Authority has reviewed TTI's all-inclusive cost proposal of \$175.00 per hour; and

WHEREAS, TTI has a great familiarity with the Authority's toll system as they have maintained NYSBA's Plaza/Central Server for the past fifteen years and;

WHEREAS, the Authority estimates TTI will provide approximately 192 hours of maintenance per year; now therefore

BE IT RESOLVED that a contract be awarded to Traffic Technologies, Inc., of New Windsor, NY to serve as the Authority's Toll System Maintenance Contractor for a period of three (3) years with an option for two additional years in an amount not-to-exceed \$100,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

2) NBB Deck Replacement – Design Support Services Change Order

Mr. Wright reported to the Board that Ammann & Whitney, (A&W) the designer of record for the deck replacement project, was also retained to perform design support services during construction. These services include reviewing required submittals from the Contractor, proposed design changes and answering questions surrounding field issues. To date, Kiska has submitted 1,844 shop drawings, over 200 more than anticipated by the original Scope of Work. A&W has only spent an average of 4 hours/shop drawing review, which is less than an industry standard of approximately 6 hours. A&W also performed requested additional analysis when we switched from installing panels in a four-stage operation to a two-stage operation. They had to analyze reactions to the bridge as the north half of the deck was removed entirely from Pier 7 to Pier 15 in order to expedite the schedule. A&W is requesting an increase of \$50,000 to their approved not-to-exceed budget for work above the anticipated scope of work. This increase does not include any fee for the redesign of the girder spans and will not increase any more as the project is nearing substantial completion. Mr. Wright and the Executive staff met with A&W and M&M in an attempt to reduce A&W's participation throughout the balance of the project and have brought the anticipated additional work down but it is still above their budget. The additional \$50,000.00 to complete the assignment represents a 4.1% increase in their current approved budget of \$1,222,618.00. Mr. Wright recommended accepting the request for an additional fee. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-087

Resolution Date: August 18, 2015

WHEREAS, bids were solicited through the New York State Contract Reporter for professional design support services in conjunction with the Newburgh-Beacon Bridge South Span Deck Replacement, which was designated at BA2012-RE-101-DE and for which Ammann & Whitney (A&W) was chosen as best qualified; and

WHEREAS, a number of requests for design changes from the Contractor as well as review of the deck panel design have exceeded the estimated budget for design support services under this contract; now therefore

BE IT RESOLVED that the contract awarded to Ammann & Whitney of New York, NY be increased in the amount of \$50,000.00 to complete this assignment from their current approved budget of \$1,222,618.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

3) BA-2015-OE-005-PS - System-Wide Green Energy Development Consultant

Mr. Wright indicated that this project was advertised in the NYS Contract Reporter and on the Authority's website and received thirteen requests for the RFP package, with a total of four (4) proposals received on June 19, 2015. After a review by the Weighting Committee of Brian Bushek and Bob Russo and a review by George Fong, Tara Sullivan and Mr. Wright, he recommended that the Authority enter into an agreement with Starphire.Net, Inc., d/b/a Earthkind Energy of Rhinebeck, NY to provide green energy development consulting at an hourly rate. Mr. Kamen, the green energy consultant, spoke about different options he will be exploring during this study. A brief discussion followed about the long term benefit to the Authority as well as the feasibility of the study. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-088Resolution Date: August 18, 2015

WHEREAS, the Authority determined it is in the public interest to retain a green energy consultant to study the savings possible for the Authority through the use of solar or other alternative energy; and

WHEREAS, proposals were solicited through the New York State Contract Reporter for the contract entitled "System-Wide Green Energy Development Consultant" as (BA2015-OE-005-PS) and four (4) requests for the proposal package were received on June 19, 2015 with EarthKind Energy, a DBA of Starphire.net, Inc., being chosen as best qualified; and

WHEREAS, the Authority's Engineering department has met with and reviewed EarthKind's cost proposal; now therefore

BE IT RESOLVED that the Authority enter into professional services agreement with EarthKind Energy to serve as the Authority's System-Wide Green Energy Development Consultant at the cost and contract schedule specified in the RFP response; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

4) BA-2015-OE-008-PS - Supplemental Agreement Green Energy Feasibility Study

Mr. Wright recommended issuing a Supplemental Agreement to EarthKind Energy to perform a green energy feasibility study to include the following tasks for the hourly rates, overhead and profit with a not-to-exceed amount of \$42,035.16. The study will consist of an analysis of the Authority's current and projected energy usage & costs system-wide, identification of potential solar sites on Authority property, as well as options for Remote Net Metering and/or Community Solar project sites. Mr. Kamen will also provide a Cost-Benefit analysis of solar development options, including purchase, lease and Power Purchase Agreements (PPAs) and Solar RFP and Evaluation. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-089

Resolution Date: August 18, 2015

WHEREAS, the Authority determined it is in the public interest to perform a feasibility study to determine the savings possible for the Authority through the use of solar and other alternative forms of energy; and

WHEREAS, the Authority has already awarded a professional services contract to EarthKind Energy to serve as NYSBA'S Green Energy Consultant; and

WHEREAS, the Authority's Engineering department has reviewed and approved their estimated cost proposal; now therefore

BE IT RESOLVED that a Supplemental Agreement be issued to EarthKind Energy to perform a green energy study in an amount not-to-exceed \$42,035.16; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

5) Variable Message Sign Purchases

Mr. Wright reported to the Board that the 2015 equipment budget has provisions for four (4) new trailer-mounted variable message signs (VMS) to replace inoperable units. Mr. Wright researched the various manufacturers and has chosen a Ver-Mac 320, which is serviced by a local WBE, Traffic Lane Closures. The Authority can piggy-back onto an existing Westchester County bid and acquire them for \$13,500.00 each. This piggy-back purchasing procedure has been reviewed and approved by Counsel. Mr. Wright recommended the Authority purchase the Ver-Mac modem system, which allows cellular programming and remote diagnostics. The vendor was able to negotiate with the manufacturer and can offer the modem and four years of cell plan service at the two year service rate of \$1590.00/unit. This capability will make the units invaluable in emergency management as they could be integrated into a statewide response. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-090

Resolution Date: August 18, 2015

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to issue a purchase order to Traffic Lane Closures, of Carmel, New York for the purchase of four (4) Ver-Mac 320 Variable Message Boards and four (4) Ver-Mac modems which include 4 year Sprint Cell plans and Jamlogic software; and

WHEREAS, there is no current OGS contract for this equipment and Westchester County Bureau of Purchase and Supplies has publicly advertised and awarded the procurement of Ver-Mac PCMS-320 as Bid Number RFB-WC-14087; and

WHEREAS, NYS General Municipal Law allows for the Authority's shared utilization of another agency's publicly advertised and awarded contract; now therefore

BE IT RESOLVED that a purchase order be issued to Traffic Lane Closures for the purchase of four (4) Ver-Mac 320 Variable Message Boards and four (4) Ver-Mac modems which include 4 year Sprint Cell plans and Jamlogic software in the amount of \$60,360.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

6) NYC Bridge Conference

Mr. Wright requested authorization to attend the NYC Bridge conference Monday, August 24th through Wednesday, August 26th, 2015 in Manhattan. The cost of the conference is \$625.00. Mr. Wright plans to commute back and forth each day and the expected cost by traveling via train will be approximately \$127.50 for the three days. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-091Resolution Date: August 18, 2015

WHEREAS, the Board has reviewed the request for Jeff Wright to attend the 2015 New York City Bridge Conference in New York, New York August 24th – August 26th 2015; and

BE IT RESOLVED that attendance at the conference is authorized in accordance with Mr. Wright's travel request form estimated at approximately \$752.50; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

7) Jobs in Progress Monthly Report

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month of July. Mr. Wright informed the Board that the Newburgh-Beacon Bridge redecking project remains scheduled for substantial completion for the end of October. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-092

Resolution Date: August 18, 2015

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

In Mr. Bushek's absence Mr. Ruggiero reviewed the Investment Report for the month of July noting six investments for the month. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-093Resolution Date: August 18, 2015

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on July 21, 2015; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

INFORMATION TECHNOLOGY:1) Server Procurement

Mr. Herd indicated to the Board that the IT Department's Capital Improvement Program has a server replacement program; as part of this program a purchase of three video servers has been planned. The MHB and NBB alarm servers, and BMB's traffic server are scheduled to be replaced this year. These three servers will all come with a 5 year warranty. The existing systems will be repurposed and will become spare units at the facilities. The Authority has reached out to state contract and MWBE vendors for price quotes. QnA Tech who is on the NYS OGS Contract and a MWBE firm has supplied the Authority with a price quote of \$28,320.00. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-094Resolution Date: August 18, 2015

WHEREAS the Board of Commissioners has reviewed the memorandum describing the need to replace three video servers; and

WHEREAS, the Authority will participate in the NYS OGS Contract #PT66754 and a MWBE firm QnA Tech for the server procurement; now therefore

BE IT RESOLVED that the purchase of the three servers will be a not-to-exceed amount of \$28,320.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of August, 2015.

Joseph Ruggiero, Secretary

BRIDGE OPERATIONS:1) Transcom 2015 OpenReach Assessment

Mr. Ferguson informed the Board that Transcom's Open Reach is a web interface whereby NYSBA Command Center Administrators can log into the Transcom regional conditions database. This system allows member agencies to enter traffic and road conditions that may affect the travelling public throughout the region, including on NYSBA facilities. Additionally, it allows us to receive notifications of and monitor events which occur throughout the area that can impact traffic crossing our facilities. A fee is assessed upon each member agency annually for maintenance, operation, and expansion of the system. Transcom estimates the Authority's share this year to be \$15,265.66, which includes a credit of \$715.34 from the 2014 reconciled costs. Mr. Ferguson recommended an approval for a payment of \$15,265.66 to Transcom. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-095

Resolution Date: August 18, 2015

WHEREAS, leasing excess dark fiber optic strands has become a significant source of non-toll revenue for the Authority; and,

WHEREAS, in accordance with the Rules and Regulations of the Authority, the Authority may execute fiber optic leases for up to ten years; and,

WHEREAS, it is in the interest of the Authority to continue to pursue appropriate non-toll revenue consistent with the Authority's mission; and

WHEREAS, Authority General Counsel has approved the lease as to form and ready to execute;

NOW THEREFORE, BE IT RESOLVED that, the Board of Commissioners of the New York State Bridge Authority authorizes the Executive Director to enter into a revenue generating fiber optic lease with Time-Warner Cable Business LLC for a period of one year; and,

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to execute an agreement and take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August, 2015.

Joseph Ruggiero, Secretary

2) New York State Thruway Authority – 2nd Quarter

Mr. Ferguson along with Mr. Savosky reviewed the invoice from the New York State Thruway Authority for 2nd quarter 2015 Bridge Authority E-ZPass expenses for the period April 1, 2015 through June 30, 2015 and, as such, find them to be true and accurate and recommend that they be paid in the amount of \$925,273.88. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-096

Resolution Date: August 18, 2015

WHEREAS, the Board has reviewed the report relative to the payment to the New York State Thruway Authority for 2nd Quarter 2015 Bridge Authority E-ZPass costs in the amount of \$925,273.88; now therefore

BE IT RESOLVED that this payment is hereby approved at a cost not to exceed \$925,273.88; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August 2015.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) June 2015 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of May traffic increased 3.51% and revenue increased 2.67%. No action was required by the Board.

3) June 2015 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2015 tag sales were 3,392, compared to 4,841 sold year-to-date 2014. No action was required by the Board.

NEW BUSINESS:1) Recommendations of Governance Committeea. By-Laws Amendment

The By-Laws of the New York State Bridge Authority provide for the governance and operational procedures of the Board of Commissioners. During a review of Board practices and procedures, it became apparent that the By-Laws lack a provision for continuity of operations should the Board of Commissioners be unable to meet due to a state of emergency or a lack of members of the Board sufficient to provide a quorum. General Counsel has provided a proposal to remedy this matter and add a new article to address Continuity of Operations. In addition, minor revisions are recommended to the provision for Special Meetings and several sections to remove the reference to Assistant Secretary, a position previously eliminated by the Board. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-097

Resolution Date: August 18, 2015

WHEREAS the Governance Committee has recommended amendments to the By-Laws of the New York State Bridge Authority regarding adding an Article VI entitled Continuity of Operations and make changes to other sections for clarity; and,

WHEREAS, Authority Counsel has reviewed the proposed amendments and found them in order; now therefore

BE IT RESOLVED that the Board of Commissioners amends ARTICLE II MEETINGS OF THE BOARD AND QUORUM and adds ARTICLE VI CONTINUITY OF OPERATIONS to the By-Laws of the New York State Bridge Authority per the attached documents; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August, 2015.

Joseph Ruggiero, Secretary

b. Procurement Policy Update

The Procurement Policy of the New York State Bridge Authority provides policy guidance and procedures for procurement by the various departments of the Authority. The Board of Commissioners has requested a review of the procurement policy to address the procedure by which consideration and execution of change orders to previously approved construction contracts are managed and executed by the Authority. General Counsel has drafted a revision to the Procurement Policy in consultation with directors involved in the procurement process and administration of contracts. The policy provides for the inclusion of all executed change orders on construction contracts in the monthly Engineering Jobs in Progress report and requires all change orders to be presented to the Board of Commissioners for their consideration. The proposed revisions also include provisions to address the issuance of an emergency change order when specific criteria are met and the situation warrants. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 015-098

Resolution Date: August 18, 2015

WHEREAS the Governance Committee has recommended amendments to the Procurement Policy of the New York State Bridge Authority regarding consideration and execution of change orders to previously approved construction contracts and the issuance of an emergency change order when specific criteria are met; and,

WHEREAS, Authority Counsel has reviewed the proposed amendments and found them in order; now therefore

BE IT RESOLVED that the Board of Commissioners amends the Procurement Policy of the New York State Bridge Authority as recommended by the Governance Committee; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 18th day of August, 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: _____

Resolution Date: _____

WHEREAS, the Board has reviewed the 2016-2020 Capital Program for scope and cost;
and

WHEREAS, the Authority Directors and Executive Office have prepared this plan upon
recommendations from our General Consultant, Modjeski & Masters; now therefore

BE IT RESOLVED that the 2016-2020 Capital Program in the amount of \$83,559,000.00
be approved; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby
authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of
September, 2015.

Joseph Ruggiero, Secretary



**Bridge
Authority**

"ENGINEERING JOBS IN PROGRESS"

COST SUMMARY

August 31, 2015

Prepared
September 2, 2015

<u>BRIDGE FACILITY</u>	<u>SUMMARY</u>				Remarks (Added or Removed)
	Original Award (\$)	Revised Contract (\$)	Revised Prior Month (\$)	Contract Balance (\$)	
RIP VAN WINKLE BRIDGE	\$ 395,144	\$ 395,144	\$ 395,144	\$ 215,490	
KINGSTON-RHINECLIFF BRIDGE	\$ 175,159	\$ 175,159	\$ 175,159	\$ (99,911)	
WALKWAY OVER THE HUDSON	\$ 386,384	\$ 386,384	\$ 386,384	\$ 31,849	
MID-HUDSON BRIDGE	\$ 168,653	\$ 168,653	\$ 168,653	\$ 65,918	
NEWBURGH-BEACON BRIDGES	\$ 101,871,563	\$ 103,734,791	\$ 103,684,791	\$ 13,650,977	
BEAR MOUNTAIN BRIDGE	\$ 111,379	\$ 111,379	\$ 111,379	\$ 48,935	
MULTI-FACILITY PROJECTS	\$ 494,000	\$ 994,000	\$ 994,000	\$ 127,170	
TOTALS	\$ 103,602,282	\$ 105,965,510	\$ 105,915,510	\$ 14,040,428	

Rip Van Winkle Bridge

Engineering "Jobs In Progress" for August 31, 2015

BA2014-RE-102 Rip Van Winkle Bridge Bridge Railing and Sidewalk Replacement

Project No.	Vendor	Award and/or Increase	Sch. Comp	Comp.	Original Award	Board Approved Increase	Revised Contract	Approved Payment to Date	Contract Balance	% Comp.	% Elapsed
2014-102-DE	Greenman Pedersen, Inc. (GPI) (Designer)	10/13	12/15		\$268,000		\$268,000	\$134,728	\$133,272		
2014-102-CM	To - Be - Determined Budget - \$8,000,000 (Contractor)		12/17			\$0	\$0	\$0	\$0	0%	0%
2014-102-DS	Greenman Pedersen, Inc. (GPI) (Design Support)		12/17			\$0	\$0	\$0	\$0		
2014-102-SU	To - Be - Determined (Consider In-House Construction Supervision)		12/17			\$0	\$0	\$0	\$0		
2014-102-RR	Amtrak (Flagman Service)		12/17			\$0	\$0	\$0	\$0		

Description of Work:

The work for this project consists of the replacement of the existing bridge sidewalk with precast units, removal and replacement of bridge traffic railing and sidewalk railing. Scheduled letting for this project is Fall 2015 with completion over two (2) construction season, December 2017.

Comments:

The designer, GPI, is updating the contract bid documents for a November bid opening. Construction is scheduled for 2016 & 2017.

Kingston-Rhinecliff Bridge

Walkway over the Hudson

Engineering "Jobs In Progress" for August 31, 2015

BA2015-RE-010 Walkway over the Hudson Bridge Railing Rehabilitation

Project No.	Vendor	Award and/or Increase	Sch. Comp.	Comp.	Original Award	Board Approved Increase	Revised Contract	Approved Payment to Date	Contract Balance	% Comp.	% Elapsed
15-010-DE	Modjeski & Masters, Inc. (Engineering Study/Design)	10/14	11/16		\$49,300	\$	\$49,300	\$40,275	\$9,025		
15-014-CM	To-Be-Determined (Contractor)		11/16		\$	\$	\$	\$	\$	%	%
15-014-SU	To-Be-Determined (Construction Inspection)		11/16		\$	\$	\$	\$	\$		
15-014-MN	Metro-North – East shoreline (Railroad Flagman Service)		11/16		\$	\$	\$	\$	\$		
15-014-RR	CSXT – West shoreline (Railroad Flagman Service)		11/16		\$	\$	\$	\$	\$		

Description of Work:

At the request of Parks, the Authority & our General Consultant, Modjeski & Masters, performed an investigation of the WOTH precast deck panels beneath the railing posts where several large spalls have developed. Based upon M&M findings it was recommended that the railings be removed and all post anchor bolts be rehabilitated. The scope of work involves railing removal, removal of anchor bolts, removal of un-hardened grout, re-grouting with new anchor bolts as needed, concrete spall repair, epoxy sealing of cracks, removal and replacement of electrical and communication wiring. An agreement will be prepared; in which the Authority will be reimbursed all cost to administer the project from investigation to final construction.

Comments:

Parks revised the scope of work and the re-design bid documents were advertise through the NYS Contract Reporter. The three (3) bids received on August 6, 2015 were well over the Engineer's estimate for construction. Results were provided to the Parks for determination if they wish to proceed with the project.

Mid-Hudson Bridge

Newburgh-Beacon Bridge

**"ENGINEERING JOBS IN PROGRESS"
NEWBURGH-BEACON BRIDGES
SUMMARY**

PROJECT BA #	CONSULTANT/ CONTRACTOR	PROJECT DESCRIPTION	AWARD DATE	CAPITAL IMPROV. APPROVAL DATE	ORIGINAL AWARD OR BUDGET \$	REVISED CONTRACT \$	CONTRACT BALANCE	COMMENTS
15-RE-104-CM.31	In-House	Electrical & Comm. Cable Tray Installation		15-Feb	\$ 17,114	\$ 17,114	\$ 14,341	
15-RE-104-CM.32	In-House	Roadway Sign Improvements		15-Feb	\$ 7,557	\$ 7,557	\$ 6,174	
15-RE-104-CM.33	In-House	Biennial Br. Inspection Support - 2015 & 2017		15-Feb	\$ 57,925	\$ 57,925	\$ 8,403	
15-RE-104-CM.34	In-House	South Span Overlay Repairs		15-Feb	\$ -	\$ -	\$ -	
15-RE-104-CM.35	In-House	North Span Overlay Repairs		15-Feb	\$ 36,853	\$ 36,853	\$ 1,001	
15-RE-104-CM.36	In-House	Bridge Painting Upgrades		15-Feb	\$ 87,798	\$ 87,798	\$ 73,605	
15-RE-104-CM.37	In-House	Bridge Safety Upgrades		15-Feb	\$ 29,285	\$ 29,285	\$ 26,943	
15-RE-104-CM.38	In-House	Plug Joint Repairs		15-Feb	\$ 35,005	\$ 35,005	\$ 35,005	
15-RE-104-CM.39	In-House	Water System		15-Feb	\$ 13,691	\$ 13,691	\$ 13,691	
15-RE-104-CM.40	In-House	Star Bldg. / Salt Shed Rehab / Ranch House		15-Feb	\$ 27,046	\$ 27,046	\$ 26,600	
15-RE-104-CM.41	In-House	Energy Saving Upgrades		15-Feb	\$ 9,247	\$ 9,247	\$ 9,247	
12-RE-101-DE	Ammann & Whitney	South Span Deck Design	12-Feb		\$ 1,288,900	\$ 1,288,900	\$ 19	
12-RE-101-DS	Ammann & Whitney	South Span Deck Design Support	13-Feb		\$ 1,072,466	\$ 1,272,618	\$ 53,726	Bd. Inc. \$150K June '13 & \$50K July '15
12-RE-101-CM	Kiska Construction	South Span Deck Replacement	13-Jan		\$ 93,118,000	\$ 94,705,076	\$ 11,174,541	Bd. Inc. May '15
12-RE-101-SU	Modjeski & Masters, Inc.	South Span Deck, Construction Inspection	12-May		\$ 5,371,899	\$ 5,371,899	\$ 1,969,299	
12-RE-114-DE	LKB, Inc.	South Span Deck - Electrical Design	12-May		\$ 149,250	\$ 225,250	\$ 7,488	Bd. Inc. \$46K Nov '12; \$30K Dec '13
12-RE-101-RR	CSXT Railroad	South Span Deck - RR Flagman	13-Jun		\$ 158,029	\$ 158,029	\$ 75,127	
12-RE-103-MN	Metro North Railroad	South Span Deck - RR Flagman	13-Jan		\$ 218,400	\$ 218,400	\$ 94,644	
12-RE-105-DE	Modjeski & Masters, Inc.	South Span Deck, Sidewalk Repair Design	12-Feb		\$ 173,100	\$ 173,100	\$ 61,124	
TOTALS					\$ 101,871,563	\$ 103,734,791	\$ 13,650,977	

Engineering "Jobs In Progress" for August 31, 2015

BA2012-RE-101 Newburgh-Beacon Bridge (South Span) Replacement of the Bridge Deck

Project No.	Vendor	Award and/or Increase	Sch. Comp.	Comp.	Original Award	Board Approved Increase	Revised Contract	Approved Payment to Date	Contract Balance	% Comp.	% Elapsed
2012-101-CM	Kiska Construction (Contractor)	01/13 5/15	12/15		\$93,118,000	\$1,587,076	\$94,705,076	\$83,530,535	\$11,174,541	94%	89%
2012-101-DE	Ammann & Whitney (Designer)	01/12	12/12		\$1,288,900		\$1,288,900	\$1,288,881	\$19		
2012-101-DS	Ammann & Whitney (Design Support)	2/13 6/14 8/15	12/15		\$1,072,466	\$150,152 \$50,000	\$1,276,618	\$1,218,892	\$53,726		
2012-101-SU	Modjeski & Masters (Inspection)	06/12	12/15		\$5,371,899		\$5,371,899	\$3,402,600	\$1,969,299		
2012-114-DE	LKB, Inc. (Electrical Design)	05/12 11/12 12/13	12/12 12/15		\$149,250	\$46,000 \$30,000	\$225,250	\$217,762	\$7,488		
2012-105-DE	Modjeski & Masters (Sidewalk Repair Design)	02/12	12/12		\$173,100		\$173,100	\$111,976	\$61,124		
2012-101-MR	Metro-North East shore flagman service	1/13	12/15		\$218,000		\$218,000	\$123,756	\$94,644		
2012-101-RR	CSX Transportation West shore flagman service	6/13	12/15		\$158,029		\$158,029	\$82,902	\$75,127		

Description of Work:

This project consists of the removal and replacement of the existing roadway deck. The existing cast-in-place deck will be replaced with a pre-cast grid over-fill deck system. The panelized deck sections will be installed during off-peak traffic hours, mainly overnight to minimize traffic impacts.

Comments:

Traffic has been shifted to the northern lanes. To minimize construction demolition noise, the Contractor continued removing the existing west girder span deck during the day followed with new precast deck panel installation overnight. The night crews are also working on the installation of shear studs, rebar and haunch pans prior to the day crew placing the concrete for the closure pours. Crews are also working on underdeck shielding; existing deck saw cutting and demolition. The contractor is on schedule to be substantially completed by the end of October.

BA2012-RE-101-CM
Newburgh-Beacon Bridge South Span
Deck Replacement
Contract Change Order Summary as of 08-31-15

Change Order #	Board Approved (A) Pending (P)	Description	Contract Cost Adjustment		
			Increase	Decrease	Net
1	(A) - 5-21-15	Deleted concrete slabs being used as fill on site. Increase for Contractor taking slabs to recycling plant	\$340,532	\$469,500	-\$128,968
2	(A) - 5-21-15	Added NY Works Construction Signs	\$2,283		\$2,283
3	(A) - 5-21-15	Painting top flanges to protect against galvanic reaction	\$364,714		\$364,714
4	(A) - 5-21-15	Alteration of lower haunch angle at splice plates	\$772,046		\$772,046
5	(A) - 5-21-15	Eliminated			\$0
6	(A) - 5-21-15	Eliminated			\$0
7	(A) - 5-21-15	Additional Excavation due to unknown utilities	\$8,273		\$8,273
8	(A) - 5-21-15	Finger Joint Rehabilitation Changes	\$1,245,151	\$1,805,900	-\$560,749
9	(A) - 5-21-15	Additional Pullbox	\$11,853		\$11,853
10	(A) - 5-21-15	Eliminated			\$0
11	(A) - 5-21-15	Deleted sealing of concrete		\$318,474	-\$318,474
12	(A) - 5-21-15	Additional MPT and traffic striping	\$2,559		\$2,559
12R	(A) - 5-21-15	Additional MPT and traffic striping	\$23,020		\$23,020
13	(A) - 5-21-15	Relocate conduits at West Abutment	\$9,288		\$9,288
14	(A) - 5-21-15	Deleted sealing and grooving of new slab		\$354,317	-\$354,317
15	(A) - 5-21-15	Trim seal weld credit		\$62,400	-\$62,400
16	(A) - 5-21-15	Extra conduit replacement	\$90,309		\$90,309
17	(A) - 5-21-15	Pier 4 and 7 Post modification	\$3,820		\$3,820
18	(A) - 5-21-15	Eliminated painting		\$219,600	-\$219,600
19	(A) - 5-21-15	Cable tray grounding	\$18,703		\$18,703
20	(A) - 5-21-15	Reduced shielding overhang		\$48,000	-\$48,000
21	(A) - 5-21-15	LHA Shimming and Bolting due to acceptable tolerances	\$329,807		\$329,807
22	(A) - 5-21-15	S9 Stringer relief joint retrofit modifications	\$113,295		\$113,295
23	(A) - 5-21-15	Rapid Setting Concrete reduction and increase	\$982,380	\$1,055,000	-\$72,620
24	(A) - 5-21-15	Extra downspout hangers	\$43,302		\$43,302
25	(A) - 5-21-15	Lighting control modifications	\$2,360		\$2,360
26	(A) - 5-21-15	Fog horn manual control	\$9,504		\$9,504
27	(A) - 5-21-15	North span power feeder	\$10,608		\$10,608
28	(A) - 5-21-15	Emergency pothole repairs	\$6,004		\$6,004
29	(A) - 5-21-15	Additional construction signs	\$25,339		\$25,339
30	(A) - 5-21-15	Mill and pave between new and existing decks	\$56,752		\$56,752
31	(A) - 5-21-15	Generator pad extra work	\$547		\$547
32	(A) - 5-21-15	Restoring core samples	\$760		\$760
33	(A) - 5-21-15	Stringer top flange clip angle removal	\$6,830		\$6,830
34	(A) - 5-21-15	Rust removal to determine steel repairs	\$3,948		\$3,948
35	(A) - 5-21-15	Extra MPT to switch traffic to South	\$68,912		\$68,912
36	(A) - 5-21-15	Gantry sign conduit	\$11,915		\$11,915
37	(A) - 5-21-15	Replacement transformer for East side power shed	\$6,659		\$6,659
38	(A) - 5-21-15	Panel crack mitigation measures	\$51,655		\$51,655
39	(A) - 5-21-15	Overlay extra costs due to deck cracking	\$506,026		\$506,026
40	(A) - 5-21-15	Finger Joint S1 Changes	\$99,037	\$203,800	-\$104,763
41	(A) - 5-21-15	Reinstall bolts at trim plates	\$19,880		\$19,880
42	(A) - 5-21-15	Shimming trim plates	\$53,900		\$53,900
43	(A) - 5-21-15	Extra work due to CSX lack of flagmen	\$13,251		\$13,251
44	(A) - 5-21-15	Finger plate extra elevation adjustments	\$17,100		\$17,100
45	(A) - 5-21-15	Girder Span Redesign	\$2,159,877	\$1,070,832	\$1,089,045
					\$0
		TOTAL	\$7,492,199	\$5,607,823	\$1,884,376

Major Item Quantity Changes			Contract Cost Adjustment		
Item #	Description	Increase	Decrease	Net	
586.1000008	Sidewalk Crack Repair	\$58,200		\$58,200	
589.0100018	Removal of Existing Structural Steel	\$394,500		\$394,500	
697.03	Field Change Payment		\$750,000	-\$750,000	
				\$0	
	TOTAL	\$452,700	\$750,000	-\$297,300	

Overall Contract Change

Board Approved: May 21, 2015 \$1,587,076
Original Contract Amount: \$93,118,000
Revised Contract Amount: \$94,705,076

Bear Mountain Bridge

Multi-Facility

Engineering "Jobs In Progress" for August 31, 2015

BA2013-RE-101

System-wide

Bridge and Highway Repairs (Standby Readiness)

Project No.	Vendor	Award and/or Increase	Sch. Comp	Comp.	Original Award	Board Approved Increase	Revised Contract	Approved Payment to Date	Contract Balance	% Comp.	% Elapsed
2013-101-CM	Hudson Valley Bridge (HVB) (Contractor)	1/13 11/13 12/14	12/15		\$494,000	\$250,000 \$250,000	\$994,000	\$866,830	\$127,170		
2010-101-DE	NYSBA – In House (Designer)										

Description of Work:

The work for this project consists of various steel and/or highway repairs deemed as urgent needs for the Authority. The Contractor will be on-call 24-7 for this assignment.

Comments:

This past month, HVB was called in to perform additional full depth deck repairs for the Newburgh-Beacon North Span.

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: _____
Resolution Date: _____

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.:

Resolution Date: September 17, 2015

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on August 18, 2015; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: _____

Resolution Date: September 17, 2015

WHEREAS, §7.13(c) of the Bridge System Revenue Bond Resolution adopted December 19, 1996, requires a review of the financial condition of the New York State Bridge Authority for the purpose of estimating whether the Net Revenues less investment earnings on amounts held in the General Fund and the Construction Fund for each year and for the next succeeding year will be sufficient to provide all the payments specified in subsection (b) of §7.13; now therefore

BE IT RESOLVED, that the Authority has completed such a review and has determined the Net Revenues less investment earnings on amounts held in the General Fund and the Construction Fund for the years 2015 and 2016 will be sufficient to provide all of the payments specified by subsection (b) of §7.13; and

BE IT FURTHER RESOLVED that the Secretary is directed to provide the Trustee with a certified copy of this resolution together with a certificate setting forth a reasonably detailed statement of actual and estimated Revenues and Operating Expenses and other pertinent information upon which such determination was made.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of
September 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: _____

Resolution Date: September 17, 2015

WHEREAS, §2801 of the Public Authorities Law requires that budget information for fiscal years 2014 and 2015 shall be prepared, adopted, and forwarded in report form to the offices cited in §2801, Public Authorities Law; now therefore

BE IT RESOLVED, that the Authority hereby adopts the proposed 2015 and 2016 budgets; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.:

Resolution Date: April 16, 2015

WHEREAS the New York State Bridge Authority has adopted a Management-Confidential Compensation Plan to administer the compensation of non-union employees; and,

WHEREAS, the Authority periodically reviews and updates the Management-Confidential Compensation Plan to provide appropriate consistency with the Collective Bargaining Agreement as well as address the changing needs of the Authority; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority, upon the recommendation of the Governance Committee, has reviewed and approves the updated Management-Confidential Compensation Plan with regards to certain titles and optional insurance programs; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September, 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.:

Resolution Date: April 16, 2015

WHEREAS the New York State Bridge Authority has adopted a Code of Ethics to serve as a guide for official conduct and to enhance the ethical and professional performance of all officers and employees; and,

WHEREAS, the Authority periodically reviews and updates the Code of Ethics regarding new regulations, laws and other appropriate guidance and to meet the needs of the Authority; and,

WHEREAS, the NYS Joint Commission on Public Ethics (JCOPE) has revised regulations regarding Outside Activity Restrictions and Approval Procedures; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority, upon the recommendation of the Governance Committee, has reviewed and approves the updated Code of Ethics to include reference and compliance with the JCOPE regulations; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September, 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.:

Resolution Date:

WHEREAS, leasing excess dark fiber optic strands has become a significant source of non-toll revenue for the Authority; and,

WHEREAS, the Authority has executed a System-Wide Telecom Consultant Services (**BA-2012-OA-010-PS**) agreement with BROADBAND CONSULTING SERVICES and,

WHEREAS, Broadband Consulting Services has successfully fulfilled the terms of the Telecom Consultant agreement with the execution of fiber optic lease agreement between the Authority and Lighttower Fiber Network at both the Bear Mountain and Rip Van Winkle bridges, FirstLight Fiber at the Bear Mountain Bridge and TimeWarner Cable Business at the Newburgh-Beacon Bridge; NOW THEREFORE,

BE IT RESOLVED that, the Board of Commissioners of the New York State Bridge Authority authorizes total payment in three equal annual amounts per the terms of the Telecom Consulting Agreement as follows:

Lighttower Fiber Network at the BMB \$9,199.44;
Lighttower Fiber Network at the RVWB \$20,569.09;
FirstLight Fiber at the BMB \$9,199.44;
TimeWarner Cable Business \$2,261.60; and,

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September, 2015.

Joseph Ruggiero, Secretary

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: _____

Resolution Date: September 17, 2015

WHEREAS, the New York State Bridge Authority has considered the recommendation relative to reappointing the firm of Wilson, Elser, Moskowitz, Edelman & Dicker LLP, to provide government affair services with the legislative and executive departments; now therefore

BE IT RESOLVED that the law firm of Wilson, Elser, Moskowitz, Edelman & Dicker LLP is hereby awarded a one year contract at a not-to-exceed rate of \$3,000 per month, in addition to reasonable out-of-pocket expenses, as of September 18, 2015; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 17th day of September 2015.

Joseph Ruggiero, Secretary