

New York State Bridge Authority Audit Committee Meeting Minutes of June 16, 2016

The New York State Bridge Authority's Audit Committee met at the Authority's Headquarters in Highland, New York, at 3:33 p.m. on June 16, 2016.

In addition to Audit Committee members Chairman Roger P. Higgins, Joseph Ramaglia via visual and audio skype communications, those in attendance included:

Roderick O. Dressel
Richard Gerentine
Joseph Ruggiero
Brian Bushek
Carl G. Whitbeck, Jr., Esq.

Upon a motion made by Chairman Higgins and seconded by Mr. Ramaglia the minutes of the March 17, 2016 Committee of the whole meeting was approved unanimously.

Mr. Bushek reviewed the 2015 Implemented Process Improvements from the Internal Auditors' report. Mr. Bushek indicated that the Authority can report to the Audit Committee that process enhancements have been implemented to address the one finding indicating a theoretical control risk reported at the March 2016 meeting.

Upon a motion made by Chairman Higgins, seconded by Mr. Ramaglia, the 2015 Implemented Process Improvements from Internal Auditors' Report was accepted unanimously.

Mr. Bushek reviewed the 2016 Award Contract for the Internal Auditor. Mr. Bushek indicated that during May 2016, the Authority advertised in the NYS Contract Reporter and the New York State Bridge Authority website for a contract internal auditor to assist in compliance with the Public Authorities Accountability Act of 2005 as amended by the Public Authorities Reform Act of 2009. In addition to other requirements, these Acts require all public authorities to have in place a program to assess the effectiveness of their internal control structure and procedures within ninety days after the end of its fiscal year. The role of the internal auditor is to assist the Authority in completing its annual assessment of the effectiveness of its internal control structure and policies, and to assist the Authority in maintaining a program of internal control review. The Authority structured the request for proposal to require three one year contracts with the option to extend the contract for two additional years provided the terms and conditions remain materially the same. The Authority performed MWBE outreach and set goals for the contract BA-2016-OA-002PS and during June 2016 received one proposal from Tronconi, Segarra, & Associates, the vendor for the previous contract. The proposal was for \$19,500 for each of the first three years, \$20,000 in the fourth year and \$20,500

in the fifth. The expiring contract had a budgeted cost of \$21,100 per year for the last three years of the 5 year contract. The engagement letter and the new 2016 audit program will be provided in a subsequent meeting. Based on the Authority's satisfaction with the services provided by Tronconi, Segarra, & Associates I recommend to the Audit Committee and the Board to award the contract BA-2016-OA-002PS to Tronconi, Segarra & Associates.

Upon a motion made by Mr. Ramaglia, seconded by Chairman Higgins, the 2016 Award Contract Internal Auditor was accepted unanimously.

Having no other business, the meeting adjourned at 3:35 pm.