

New York State Bridge Authority Audit Committee Meeting Minutes of April 17, 2014

The New York State Bridge Authority's Audit Committee met at the Authority's Headquarters in Highland, New York, at 3:10 p.m. on April 17, 2014.

In addition to Audit Committee members C. Vane Lashua and Roger P. Higgins, and with the absence of Joseph Ramaglia, those in attendance included:

Roderick O. Dressel
Richard Gerentine
Joseph Ruggiero
Brian Bushek
Carl G. Whitbeck, Jr., Esq.

Upon a motion made by Mr. Higgins and seconded by Mr. Lashua the minutes of the March 20, 2014 meeting were approved unanimously.

Mr. Bushek reported on the Operations Report for the fourth quarter of 2013 reviewing traffic, toll revenue, operating expenses and capital improvements.

Upon a motion made by Mr. Higgins, seconded by Mr. Lashua, the Operations Report Q4 2013 was accepted unanimously and will be sent to the full Board.

Mr. Bushek reviewed the 2013 Implemented Process Improvements from the Internal Auditors' report. The report covers the four areas that were outlined in the previously provided 3 year audit program. Specifically Toll Collection & Revenues, Contract Coordination & Supervision, Financial Reporting, and Information Technology. Mr. Bushek indicated that the Authority can report to the Audit Committee that process enhancements have been implemented to address the three findings reported at the March 2014 meeting.

Upon a motion made by Mr. Higgins, seconded by Mr. Lashua, the 2013 Implemented Process Improvements from Internal Auditors' Report was accepted unanimously

Mr. Bushek reported on the Tronconi, Segara & Associates Audit Plan 2014. Based on achieving the objectives identified within the engagement letter to support the Authorities program to evaluate the effectiveness of internal controls, the Internal Auditor has developed the attached Audit Plan. The audit plan builds upon the previously provided audit plan given to the Audit Committee at the beginning of the three year contract and extends the plan one additional year consistent with our contract extension. This plan outlines the major Authority functions, assesses the risk associated with each function, and provides an outline for the 2014 testing. The purpose of the audit is not to detect fraud, though any fraud indicated will be brought to the attention of the Audit Committee. The objective is to review each area and determine whether controls adequately mitigate risk to the Authority. For 2014, the Internal Auditor will perform

Audit work on the following Facilities Inspection & Maintenance Programs, Personnel, Payroll, Benefits, Toll Collection & Revenues. Mr. Bushek noted that Personnel, Payroll, and Benefits and Toll Collection & Revenues are considered high risk for the Authority.

Upon a motion made by Mr. Higgins, seconded by Mr. Lashua, the Tronconi, Segara & Associates Audit Plan 2014 was accepted.

Having no other business, the meeting adjourned at 3:14 pm.