

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
NOVEMBER 20, 2008

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Web casting of Board meetings is effective as of the July 19, 2007 meeting. A copy of the web cast will be kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Sproat, James P., Chairman
Gerentine, Richard A., Commissioner
Paradies, Walter A., Commissioner
Teator, David A., Commissioner

Carl G. Whitbeck, Jr., Counsel

OFFICERS:

Sinnott, George C., Secretary
Bresnan, James J., Assistant Secretary
Sewell, John R., Treasurer

Absent:

Dressel, Roderick O., Vice Chairman
Carter, Robert P., Commissioner

Chairman Sproat called the meeting to order at 3:00 P.M. and welcomed all stating that the first order of business was to approve the minutes of the Authority's meeting of October 16, 2008. On motion of Commissioner Teator, seconded by Commissioner Paradies, the minutes of the October 16, 2008 regular meeting were adopted unanimously.

ADMINISTRATION:

1) Transition Meeting – ACS CSC Project, December 17-19, Germantown, MD

As part of the transitioning to the new Customer Service Center contract with ACS State and Local Solutions, the members of E-ZPass N.Y. are scheduled to attend the Transition Meeting being held in Germantown, MD (home of ACS programming facilities) to obtain an overall understanding of the testing procedures being performed; observe and review test scripts; gain an understanding as to how future programming estimates will be developed; and gain a better understanding of the management infrastructure at the ACS programming facilities. Mr. Russo indicated that Barry Mickle, the Project Manager for the Authority, will attend this meeting. After a brief discussion relative to cost savings and the importance of the Authority's participation in the meeting, Chairman Sproat called for a motion. On motion of Commissioner Paradies, seconded by Commissioner Gerentine, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-108

Resolution Date: November 20, 2008

WHEREAS, the Board has received and reviewed a request for overnight, out-of-state travel to attend a transition meeting for the ACS Customer Service Center contract being held in Germantown, MD on December 17th – 19th at a not-to-exceed cost of \$575.00; and

WHEREAS, the Board has determined these meetings to be in the best interest of the traveling public for assisting the Authority in determining its future needs; now therefore

BE IT RESOLVED that authorization is granted to Barry Mickle to attend the identified meeting on behalf of the Authority; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

2) Transfer of Surplus Vehicles

Pursuant to the Public Authorities Law, the Authority considered a request to transfer a surplus vehicle (which had been taken off the road) to the Greene County Sheriff's office. After consulting with Council Whitbeck, a "Cooperation Agreement" was prepared to grant this request and is presented herewith for a motion to transfer the surplus 2000 Chevrolet Lumina, VIN: 2G1WL52J7Y133844. After a discussion on the value of the vehicle (\$1,800.00), Chairman Sproat called for a motion to accept the "Cooperation Agreement." On motion of Commissioner Teator, seconded by Commissioner Gerentine, the following agreement and resolution were adopted unanimously:

COOPERATION AGREEMENT

THIS AGREEMENT is made the 20th day of November 2008, by and between the NEW YORK STATE BRIDGE AUTHORITY, a New York public authority, existing under Article 3 of the Public Authorities Law, having its principal office at Mid-Hudson Bridge Plaza, Highland, New York, with a post office address of P.O. Box 1010, Highland, New York 12528 (hereinafter "NYSBA") and THE COUNTY OF GREENE, a New York municipal corporation, organized and existing under the laws of the State of New York, with offices at Main Street, Catskill, New York 12414 (hereinafter "the County").

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-109

Resolution Date: November 20, 2008

WHEREAS, this Agreement is made pursuant to Article 3, Section 528 (5), (13), (14) and (15), of the Public Authorities Law of the State of New York; and

WHEREAS, the New York State Bridge Authority (NYSBA) acquired a certain motor vehicle in or about 2000 for the purpose of maintaining the Rip Van Winkle Bridge over the Hudson River; and

WHEREAS, the western end of the Rip Van Winkle Bridge is located within the geographical boundaries of the County; and

WHEREAS, NYSBA has declared that certain 2000 Chevrolet Lumina, Title and Identification No. 2G1WL52J7Y1338444, as surplus property; and

WHEREAS, NYSBA has agreed to transfer title to said vehicle for use of the Greene County Sheriff for undercover operations which could benefit the County and/or NYSBA; and

WHEREAS, the County agrees to own the vehicle for the benefit of the County and NYSBA pursuant to this Agreement;

NOW, THEREFORE, it is hereby stipulated and agreed as follows:

(1) NYSBA hereby grants and conveys title to the vehicle as aforesaid to the County for the use of the Greene County Sheriff.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the day and year first above set forth.

NEW YORK STATE BRIDGE AUTHORITY By: _____

THE COUNTY OF GREENE By: _____

STATE OF NEW YORK

SS:

COUNTY OF

On the _____ day of _____, 2008, before me, the undersigned, a notary public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK

SS:

COUNTY OF

On the _____ day of _____, 2008, before me, the undersigned, a notary public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

Mr. Russo indicated the Auction this past weekend had an excellent turnout despite the inclement weather and that the Authority grossed approximately \$70,000.00.

ENGINEERING AND MAINTENANCE:

1) Newburgh-Beacon Bridge Variable Message Sign (VMS) Structures, Construction Award

Mr. Moreau indicated that two (2) firms submitted bids in response to the advertisement in the NYS Contract Reporter. Engineering reviewed the bids and recommends awarding a contract to the lowest bidder, I. & O.A. Slutzky, Inc. at a not-to-exceed cost of \$1,276,419.90. Mr. Moreau stated the contractor will remove the existing variable message signs (VMS) and relocate them to new locations as specified in the contract plans. The scope of work will also include the installation of 3 sign structures, mounting brackets, foundations, new electrical and underground fiber optic cables. Mr. Moreau asked the Board, if they had no objections, they could vote on all three following resolutions at the same time since the projects were related. After a discussion relative to cost and selection of the contractor, Chairman Sproat called for a motion. On motion of Commissioner Paradies, seconded by Commissioner Gerentine, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 008-110

Resolution Date: November 20, 2008

WHEREAS, bids were solicited through the New York State Contract Reporter for the contract entitled Newburgh-Beacon Bridges “Variable Message Sign (VMS) Structures” (BA2008-RO-003-CM) and two (2) bids were received on November 12, 2008; the low bidder being the firm of I. & O.A. Slutzky, Inc. at a bid of \$1,276,419.90; and

WHEREAS, it is hereby determined that such project constitutes a Type II Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under such regulations not to have a significant negative impact on the environment; and

WHEREAS, after further review of the cost proposal by the Engineering Department, it is recommended that a contract be awarded to the firm of I. & O.A. Slutzky, Inc.; now therefore

BE IT RESOLVED that a contract be awarded to I. & O.A. Slutzky, Inc. of Hunter, New York in the amount not-to-exceed \$1,276,419.90 pending the filing of proper certifications, and the receipt of bonding and insurance requirements; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November, 2008.

George C. Sinnott, Secretary

2) Newburgh-Beacon Bridge Variable Message Sign (VMS) Structures, Design Support

Mr. Moreau stated JACOBS Civil Engineering is the designer of record for this project and as such are uniquely qualified to provide the required professional design support services. The Consultant shall provide design support services during construction. They shall review sign structure shop drawings and catalogue cuts of various electronic components necessary to maintain the system fully operational as VMS's are relocated to new locations. The Engineering Department has reviewed the cost proposal and recommends awarding a professional design support service contract to JACOBS Civil Engineering at a not-to-exceed cost of \$13,526.00. A brief discussion followed relative to the selection process and Mr. Moreau indicated that it was included in the original scope which was awarded through an open competitive process. On motion of Commissioner Paradies, seconded by Commissioner Gerentine, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-111

Resolution Date: November 20, 2008

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional design support services in connection with the Newburgh-Beacon Bridge "Variable Message Sign (VMS) Structure" project to be designated (BA2008-RO-003-DS); and

WHEREAS, JACOBS Civil Consultants being the designer of record, they are uniquely qualified to provide the required professional design support services; and

WHEREAS, the Authority's Engineering Department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that a supplemental professional service agreement be awarded to JACOBS Civil Consultants of New York, New York in an amount not to exceed \$13,526.00.

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

3) Newburgh-Beacon Bridge (NBB) Variable Message Sign (VMS) Structures, Inspection Services

We have short listed three well qualified engineers for construction inspection services of our construction project to build new Variable Message Sign structures at the NBB. Mr. Moreau stated 3 firms were short-listed from the 15 firms that responded to a RFP advertised in the New York State Contract Reporter. Detailed cost proposals were provided on Nov. 7th. The firm providing the best qualified cost proposal for this construction inspection assignment was the firm of Berger Lehman Associates, P.C. Mr. Moreau indicated that an evaluation matrix was prepared to compare the 3 submittals received and that Berger Lehman provided the best overall proposal. Mr. Moreau further indicated that Berger Lehman has successfully inspected the IT project at the Mid-Hudson Bridge (MHB) this past year, the overlay project systemwide, and the pier repair project at the NBB and Rip Van Winkle Bridge (RVWB). Mr. Moreau gave a brief description stating that the consultant shall provide engineering services for the construction inspection of the Newburgh-Beacon “Variable Message Sign Structures project.” Mr. Moreau recommends designating and awarding a professional service contract to Berger Lehman Associates P.C. in an amount not-to-exceed \$148,246.00. A brief discussion followed relative to the Authority’s estimated cost (\$200,000.00) and how that was arrived at. Chairman Sproat called for a motion if there were no further questions. On motion of Commissioner Paradies, seconded by Commissioner Gerentine, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-112

Resolution Date: November 20, 2008

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a professional services agreement in connection with the Newburgh-Beacon “Variable Message Sign (VMS) Structures” project to be designated (BA2008-RO-003-SU); and

WHEREAS, the Authority advertised for Construction Inspection Services in the New York State Contract Reporter, and

WHEREAS, three (3) firms were short-listed, and asked to prepare detailed cost proposals, and

WHEREAS, the Authority has determined that Berger Lehman Associates, P.C. of Rye, NY, is best qualified to provide the required professional services; and

WHEREAS, the Authority’s Engineering Department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that an agreement be awarded to Berger Lehman Associates, P.C. of Rye, NY in an amount not-to-exceed \$148,246.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

4) Newburgh-Beacon Bridge North Span Expansion Joint Replacement – CSXT, Inc. Railroad Flagging Support Services

Mr. Moreau stated that the modular joint at PP14 scheduled for removal and replacement is over CSXT's west shore freight rail line. In order to perform this work, an agreement with CSXT is needed for flag-person service when work of this nature is being performed within the overhead right of way. CSXT has estimated this cost to be \$43,632.00. Billing will be invoiced on a cost-plus monthly basis and CSXT, Inc. will provide flagman services as needed. Mr. Moreau recommends a professional service contract at a cost not-to-exceed of \$43,632.00. Chairman Sproat called for a motion. On motion of Commissioner Paradies, seconded by Commissioner Gerentine, the following resolutions were adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-113

Resolution Date: November 20, 2008

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to award a contract for professional services in connection with the railroad flagman service at the Newburgh-Beacon Bridge "Modular Joint Replacement Project" to be designated (BA-2009-RE-101-RR); and

WHEREAS, the Authority has determined that CSX Transportation, Inc. the owner of the west shore rail line is uniquely qualified to provide the required flag-person services; and

WHEREAS, the Authority's Engineering Department has reviewed and approved their estimated cost proposal; now therefore

BE IT RESOLVED that an Agreement be issued to CSXT, Inc. of Jacksonville, Florida to provide railroad flag-person services at a not to exceed cost of \$43,632.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November, 2008.

George C. Sinnott, Secretary

5) Monthly Jobs in Progress Report

Mr. Moreau presented the October Engineering report indicating that the Rip Van Winkle Bridge superstructure project was completed and came in under budget; status of the progress of the Mid-Hudson Bridge new maintenance building construction; Systemwide rip rap and pier base repairs; and the progress of the Bear Mountain Bridge retaining wall and anchorage roof repairs. After a brief discussion, Chairman Sproat called for a motion if there were no further comments. On motion of Commissioner Gerentine, seconded by Commissioner Paradies, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-114

Resolution Date: November 20, 2008

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; now therefore

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

FINANCIAL:

1) Investment Report

Mr. Sewell reviewed with the Board the Investment Report for the month of October. Chairman Sproat called for a motion if there were no questions or comments. On motion of Commissioner Gerentine, seconded by Commissioner Teator, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-115

Resolution Date: November 20, 2008

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on October 16, 2008; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

Budget and Financial Plan 2009-2012

Mr. Sewell stated that pursuant to the authority vested in the State Comptroller by Section 5 of Article 10 of the New York State Constitution, Article 9 of the Public Authorities Law and Section 8 (14) of the State Finance Law, the State Comptroller adopted Regulation 2 NYCRR Part 203, "Budget and Financial Plan Format, Supporting Documentation and Monitoring – Public Authorities." The Authority's 2009-2012 Budget and Financial Plan was prepared under these regulations. Mr. Sewell had presented this document to the Board at the October 16th meeting for their review and now asked if they had any questions. Mr. Sewell summarized the following outline of what was included in the plan:

- Budget and Financial Plan 2009-2012 including text
- Condensed budgeted revenues, expenditures and changes in current net assets
- Actual financial performance for 2007 and the change in estimates for the previously approved 2008 budget
- Debt Schedule 2009 – 2012
- Capital Improvement Program 2009 – 2013.

Mr. Sewell indicated that as of November 1st, the plan had been available for public inspection and comment at all of the Authority facilities for the thirty days required by the regulation and was also made available to the public on the Authority's website and no comments from the public had been received. Chairman Sproat called for a motion if there were no questions. On motion of Commissioner Paradies, seconded by Commissioner Teator, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-116

Resolution Date: November 20, 2008

WHEREAS, Office of the State Comptroller Regulation 2 NYCRR Part 203 requires that Bridge Authority budget and financial plan information for fiscal years 2009 through 2012 be prepared, approved, and forwarded in report form to the Comptroller; now therefore

BE IT RESOLVED, that the Authority hereby approves the proposed Budget and Financial Plan 2009-2012; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

2) Department of Civil Service Annual Payment

Mr. Sewell indicated that Section 11 of the Civil Service Law allows the Department of Civil Service to charge public authorities, among other entities, for their fractional share of the expenses for the administration of the Civil Service Department. The Bridge Authority's expense for these services is \$36,662.15 for the year ended March 31, 2008. This is based on a rate of \$236.53 per position multiplied by the 155 permanently filled positions reported by the Authority on its October 24, 2007 payroll. A brief discussion followed comparing the cost for this year and 2007. On motion of Chairman Sproat, seconded by Commissioner Gerentine, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-117

Resolution Date: November 20, 2008

WHEREAS the Board has reviewed the report relative to the payment of the Authority's share of the charges for the Administration of the Department of Civil Service as mandated by Civil Service Law; now therefore

BE IT RESOLVED, the New York State Bridge Authority does hereby approve the payment of \$36,662.15 to the Department of Civil Service for the Bridge Authority's share of these costs for the year ending March 31, 2008; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

3) Accident Review Committee Report – 3Q08

Mr. Sewell presented the third quarter summary and said there were 54 accidents on Authority facilities in the 3rd quarter of the year compared with 31 the previous year and 47 in 2006. During the quarter, there were no accidents which involved Authority personnel but two incidents in which there may have been liability on the part of the Authority. Mr. Sewell indicated that many of the Authority accidents were minor rear-end type collisions. A brief discussion followed relative to local law enforcement. No action on the part of the Board was required.

INFORMATION TECHNOLOGY:

1) Traffic Technologies Inc. Annual Maintenance Contract

Mr. Herd indicated that in October of 2005, through a competitive RFP process, the Authority awarded a Toll System Maintenance contract to Traffic Technologies, Inc. (TTI). And that TTI has met and/or exceeded expectations for services related to the toll collection system. Mr. Herd also indicated that within the terms of the contract, the option exists to renew this agreement for an additional year. At this time, Mr. Herd recommends the renewal of this contract for one year at a cost not to exceed \$12,150.00 and that the funding for this contract renewal has been noted in the approved Department of Information Technology 2008 Budget. A brief discussion followed relative to the final process. Chairman Sproat called for a motion if there were no further questions. On motion of Commissioner Teator, seconded by Commissioner Paradies, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 008-118

Resolution Date: November 20, 2008

WHEREAS, the Board of Commissioners has reviewed the memorandum regarding the renewal of the Toll System Maintenance Contract (BA-2005-OO-009-MC) with Traffic Technologies Inc.; and

WHEREAS, the Authority's contract with Traffic Technologies Inc. allows for this renewal; now therefore

BE IT RESOLVED that a one year renewal of the current contract with Traffic Technologies Inc. for the Toll System Software Maintenance will be issued for a not-to-exceed amount of \$12,150; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 20th day of November 2008.

George C. Sinnott, Secretary

PUBLIC RELATIONS AND PLANNING:

Mr. Bellucci briefed the Board on the following:

- A brochure was produced to hand out to motorists regarding the realignment of traffic lanes at the Mid-Hudson Bridge encouraging motorists to get E-ZPass. Mr. Bellucci indicated that hopefully more people will use E-ZPass and make their trip a faster and more energy efficient.
- At a request from the State Office for the Prevention of Domestic Violence, the Authority promoted Domestic Violence Prevention Awareness month on its web site and turned the bridge lights purple during the month of October. The Authority's efforts received a lot of notice and compliments from both the state office and in the Governor's press release.
- Metro-North and the Port Authority have asked for the Authority's participation in a West-of-Hudson regional transportation study. The first meeting was last week and the purpose is to look at long-range solutions to regional transportation issues to and from the NYC area and incorporate both rail and Stewart Airport into the plan.
- In early December, there will be a regional meeting of all state agency representatives in the Hudson Valley, coordinated by the Governor's Office.
- The Authority continues to support the Walkway over the Hudson group and State Parks effort. After construction, the Mid-Hudson Bridge will be incorporated into a trail loop for the area. The concept is to give people options for visiting the several parks in the immediate area – Franny Reese on the southern border and the Walkway, several local municipal parks to the north and to promote local businesses in both the Poughkeepsie and Highland areas. Meetings have been held with the State Parks Department relative to long-range planning.
- The Authority has supported the Quadricentennial effort by displaying the logo banners and flags at the facilities and making available brochures in the toll booths.
- On the Bridge Music front, Mr. Bertolozzi is in the process of revising plans for Bridge Music to focus more on making pre-recorded music available to as many people as possible. It appears unlikely that he'll be able to raise the substantial sums necessary to conduct any live performances, so he's planning on a scaled down version that will still feature the Mid-Hudson Bridge.
- Assistance to the Hudson Valley Greenway, for both the Hudson River Paddle and the Hudson River Ramble this past fall, was made available primarily as a source of information and accommodations around the Authority's facilities.

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by the Executive Director and Mr. Sinnott indicated there were no expenditures for the month of October.

This concluded the agenda of the regular meeting. On motion of Commissioner Paradies, seconded by Commissioner Teator, and approved unanimously, the regular meeting adjourned at 4:00 P.M.

The next regular meeting is scheduled for December 18, 2008 at 3:00 P.M. at Headquarters.