

MINUTES OF THE REGULAR MEETING OF THE  
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON  
October 21, 2010

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Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Web casting of Board meetings is effective as of the July 19, 2007 meeting. A copy of the web cast will be kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Sproat, James P., Chairman  
Vecellio, Francis N., Vice Chairman  
Dressel, Roderick O., Commissioner  
Gerentine, Richard A., Commissioner  
Higgins, Roger P., Commissioner  
Lashua, C. Vane, Commissioner

Carl G. Whitbeck, Jr., Counsel

OFFICERS:

Ruggiero, Joseph., Secretary  
Sewell, John R., Treasurer

ABSENT:

Ramaglia, Joseph, Commissioner

Chairman Sproat called the meeting to order at 3:15 PM. Chairman Sproat called for a motion to adopt the minutes of the September 16, 2010 Regular meeting. On motion of Commissioner Higgins, seconded by Vice Chairman Vecellio, the minutes of the September 16, 2010 Regular meeting were adopted unanimously.

ADMINISTRATION:

1) EDP Consulting Services Task Order with Denovo

Mr. Russo indicated to the Board that under the terms of the Authority's consulting services agreement with Denovo (Contract BA2010-RA-015-PS), the Authority asked for a cost estimate for a task order to implement the JDE Enterprise One Purchasing Management software functionality. Essentially Denovo will review and analyze the Authority's current business procedures and workflow that surround the manual purchase requisition and purchase order processes, comparing them with the functionality that can be utilized through the JDE software. Mr. Russo further indicated that based on this review, Denovo will recommend the best software workflow, then configure and implement the JDE purchasing management software to mirror the Authority's business processes. Mr. Russo went on to say that the implementation of this software solution is designed to streamline the existing manual document creation, physical routing of documents for approvals and distribution of purchase orders. Once created, purchase orders will be electronically matched with the accounts payable application for voucher and payment processing resulting in a less time consuming, less labor intensive process with enhanced process integrity and audit control. Mr. Russo recommended this task order as a not-to-exceed amount of \$45,500 plus travel expenses. Mr. Russo noted that the Authority will assist Denovo wherever possible to minimize the overall cost to the Authority and expects that much of this work will be accomplished remotely, thereby limiting the travel costs. A brief discussion followed relative to the location of the company and travel expense. Chairman Sproat called for a motion.

On motion of Vice Chairman Vecellio, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-109

Resolution Date: October 21, 2010

WHEREAS the Board awarded a consulting contract (BA2010-RA-015-PS) to Denovo for JD Edwards Enterprise One consulting services; and

WHEREAS, the Authority has a desire to enhance the functionality of its business and accounting software applications and has reviewed the administrative memo and consultant proposal and quotation to configure and implement the Enterprise One Purchasing Management software at an estimated cost not-to-exceed \$45,500 plus travel expenses.

BE IT RESOLVED that a task order to perform consulting services under contract BA2010-RA-015-PS is approved for Denovo to implement Enterprise One Purchasing Management software as proposed at a cost not-to-exceed \$45,500 plus related consultant travel expenses; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October, 2010.

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Joseph Ruggiero, Secretary

2) Travel Request to Germantown, MD

Mr. Russo spoke on behalf of Mr. Mickle noting that on October 20, 2010 through October 22, 2010, the E-ZPass New York project management team is scheduled to meet with the Authority's electronic toll collection back office service provider, ACS State and Local Solutions. Mr. Russo requested authorization for Mr. Mickle to attend this meeting which is being held as part of the contractual agreement between the E-ZPass NY partners and ACS. It gives the agencies the opportunity to tour the development area of the project as well as review project programming efforts, QA efforts, overall performance and adherence to performance standards and reporting. Mr. Russo noted that this meeting allows the agencies to prioritize programming efforts and the items currently listed on the task list for the future. Chairman Sproat called for a motion. On motion of Commissioner Higgins, seconded by Vice Chairman Vecellio, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-110

Resolution Date: October 21, 2010

WHEREAS, the Board has received and reviewed a request for overnight, out-of-state travel to attend the E-ZPass NY Program Management meeting being held in Germantown, Maryland on October 20, 2010 through October 22, 2010 with the ACS State and Local Solutions Management and Programming teams; now therefore

BE IT RESOLVED that authorization is granted to Barry Mickle as the Authority's representative to attend the identified meeting; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of October 2010.

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Joseph Ruggiero, Secretary

ENGINEERING:

1) Command Center Bid Opening

Mr. Moreau indicated to the Board that seven (7) firms were short-listed through a pre-qualification RFP advertised in the NYS Contract Reporter and sealed bids were received on October 13<sup>th</sup> with the firm of Key Interiors providing the lowest bid. Mr. Moreau further indicated that the Contractor will convert the area of a 3-bay garage to serve the Authority as a “Command Center” for traffic management and security related video surveillance of the Authority’s bridges and plazas. Mr. Moreau added that the Contractor will provide all manpower, material and equipment as specified in the bid documents for interior building renovations and the Authority’s IT department will furnish and install all electronic wall panels, video equipment and accessories. A brief discussion followed relative to qualifications and prescreening of each firm for security purposes. Chairman Sproat called for a motion. On motion of Commissioner Lashua, seconded by Vice Chairman Vecellio, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-111  
Resolution Date: October 21, 2010

WHEREAS, construction firms were solicited through the New York State Contract Reporter to provide qualifications and seven firms submitted a bid for the contract entitled “Mid-Hudson Bridge Plaza Traffic Management Command Center” (BA-2010-RE-110-CM). Bids were received on October 13<sup>th</sup>, 2010, the low bidder being the firm of Key Interiors, LLC at a bid of \$560,000.00; and

WHEREAS, after further review of the cost proposal by the Engineering Department, it is recommended that a contract be awarded to the firm of Key Interiors, LLC; now therefore

BE IT RESOLVED that a contract be awarded to Key Interiors, LLC of Poughkeepsie, New York in the amount of \$560,000.00 pending the filing of proper certifications, and the receipt of bonding and insurance requirements; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October, 2010.

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Joseph Ruggiero, Secretary

2) Temporary License Agreement with Central Hudson Gas & Electric

Mr. Moreau informed the Board that he met with Jill Sammon of Central Hudson regarding an easement for maintenance of Walkway Over the Hudson. Carl Whitbeck has reviewed the agreement and John Sewell has secured the appropriate insurance. This easement will allow the Authority full access to the substructure of the Walkway for routine maintenance and inspection. Mr. Moreau indicated that either party has the option to terminate this agreement with 30 days written notice. Chairman Sproat called for a motion. On motion of Commissioner Higgins, seconded by Vice Chairman Vecellio, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-112

Resolution Date: October 21, 2010

WHEREAS, the New York State Bridge Authority has determined that it is in the public interest to enter into a Temporary License Agreement with Central Hudson Gas & Electric Corporation regarding an easement for maintenance of Walkway Over the Hudson; and;

WHEREAS, the Executive Office and Authority Directors have reviewed said agreement; and

WHEREAS, the Authority's Counsel has also reviewed the agreement; now therefore

BE IT RESOLVED that the details described in the Temporary License Agreement are accepted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to execute the Temporary License Agreement and take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October, 2010.

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Joseph Ruggiero, Secretary

3) Jobs in Progress Monthly Report

Mr. Moreau presented the Engineering Jobs in Progress Report for the month of September and indicated that the Newburgh-Beacon Painting Project remains on schedule with a few more days until completion of the current season's work. Chairman Sproat called for a motion. On motion of Vice Chairman Vecellio, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-113

Resolution Date: October 21, 2010

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October 2010.

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Joseph Ruggiero, Secretary

FINANCIAL:

1) Investment Report

Mr. Sewell reviewed with the Board the Investment Report for the month of September, indicating low interest rates have remained stable throughout the year. Chairman Sproat called for a motion. On motion of Commissioner Dressel, seconded by Vice Chairman Vecellio, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-114  
Resolution Date: October 21, 2010

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on September 16, 2010; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October 2010.

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Joseph Ruggiero, Secretary

2) Workers Compensation Insurance

Mr. Sewell stated that the Authority's Workers' Compensation Insurance policy renews October 21, 2010 and, as with the expiring policy, the State Insurance Fund has offered us a 35% upfront discount on the manual rates charged on each dollar of Authority payroll. The 35% discount is currently the maximum the State Insurance Fund gives to their policyholders and very few customers receive such a high discount. Mr. Sewell further indicated that based upon salaries for the 2008-2009 audit this year's premium rises from \$171,695 to \$183,844, an increase of \$12,149, or 7 percent, not including the \$2,500 broker fee. This increase was the result of the adjustment in the rates charged for certain categories of workers. The rate per \$100 of salary for bridge operators (collectors and laborers) rose from \$1.98 to \$2.52, up 26%, while bridge painter rates increased from \$22.92 to \$33.65, a 47% jump. Mr. Sewell went on to say that without the upfront discount, a 12% experience modification for the Authority's low loss record, and a 7% construction class adjustment based upon the location of the bridge, the premium would approximate \$325,000.

Mr. Sewell indicated that the broker, Associates of Glens Falls, (AGF), approached several other markets and received declinations from Harleystville, Mermic and PMA insurance companies due to the fact that they, and many other companies, do not want to insure job classifications that include bridge painters and operators of marine vessels. The broker also contacted the Chartis (AIG), Hartford and Zurich insurance companies, which declined to quote as well. AGF did receive a quote from the Public Employee Risk Management Association (PERMA), a municipal group self-insurance program based in Latham, N.Y. PERMA claims to serve 475 public entities with over 50,000 employees. Though they may be an alternative at some point, their quote was \$205,489. The final premium cost is based on salaries which are audited by the State Insurance Fund at the end of the policy year. Mr. Sewell believes the Authority has received the lowest price possible for this insurance and recommends an award to the State Insurance Fund, through Associates of Glens Falls, at a not-to-exceed cost, subject to payroll audit, of \$186,344 including a \$2,500 broker fee. A brief discussion followed relative to the cost analysis and whether subcontracting could possibly lower rates.

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-115

Resolution Date: October 21, 2010

WHEREAS the Board has reviewed the report relative to the purchase of workers' compensation insurance; now therefore

BE IT RESOLVED, the New York State Bridge Authority does hereby approve this purchase with the State Insurance Fund, through Associates of Glens Falls Inc., at a not-to-exceed cost, subject to payroll audit, of \$186,344 including a \$2,500 broker fee; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of October 2010.

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Joseph Ruggiero, Secretary

HUMAN RESOURCES:

1) Amendment to Management Confidential Compensation Plan

Mr. Pizzuto indicated to the Board that currently, the Bridge Authority has a six month waiting period to be eligible for insurance benefits for all employees. This is a negotiated item in the Collective Bargaining Agreement that also applies to non-union employees covered under the New York State Bridge Authority Management/Confidential Compensation Plan approved by the Board. Mr. Pizzuto added that given the fact that insurance benefits are a key element of compensation packages and Management/Confidential (M/C) hires typically come from professional positions which include insurance benefits in their compensation packages, it is recommended that the compensation plan be amended to eliminate the six-month waiting period for new M/C employees. A discussion ensued on the critical component health insurance benefits are for new Management/Confidential hires, and other related health insurance issues. Chairman Sproat called for a motion. On motion of Commissioner Higgins, seconded by Vice Chairman Vecellio, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-116

Resolution Date: October 21, 2010

WHEREAS, the New York State Bridge Authority acknowledges that insurance benefits are a key element of compensation packages and that Management/Confidential hires typically come from professional positions that included insurance benefits in their compensation packages; and,

WHEREAS, the Board of Commissioners periodically reviews the Management/Confidential Compensation Plan for NYSBA employees not covered by the Collective Bargaining Agreement; now therefore

BE IT RESOLVED the New York State Bridge Authority amends the Management/Confidential Compensation Plan to allow Management/Confidential employees to be eligible for insurance benefits immediately upon the first day of employment; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October 2010.

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Joseph Ruggiero, Secretary

INFORMATION TECHNOLOGY:

1) Port Security Monthly Procurement Report

Mr. Herd indicated to the Board that at the July 2010 Board Meeting the Board approved a not to exceed amount of \$1,200,000.00 for equipment procurement. Mr. Herd further indicated procurement has started for the installation of the ITS/Video Installation Project at the Bear Mountain Bridge. The expenses for this month are \$21,481.19 which leaves a balance of \$896,865.61. No action was required by the Board.

2) Command Center Furniture Procurement

Mr. Herd indicated that, with the installation of the Command Center at the Mid-Hudson Bridge Facility, several companies on the NYS OGS Contract provided the Authority price quotes with different options for the furniture required for the center. Mr. Herd further indicated that Hudson Valley Office Furniture provided the Authority with the lowest price quote on the NYS OGS Contract at a total cost of \$38,707.00. Mr. Herd added that, with the possibility of last minute configuration changes due to the proposal being based on only drawing, Mr. Herd recommends to award a contract to the lowest bidder, Hudson Valley Furniture at a not to-exceed-amount of \$40,000.00 to address minor changes. Chairman Sproat called for a motion. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-117

Resolution Date: October 21, 2010

WHEREAS the Board of Commissioners has reviewed the memorandum regarding the procurement for furniture for the Command Center at the Mid-Hudson Bridge Facility, BA-2010-RE-110-AC; and

WHEREAS, the Authority has identified the Command Center procurement in the 2010 Department of Engineering Capital Improvement Program; now therefore

BE IT RESOLVED that the Command Center Furniture Procurement be made through Hudson Valley Office Furniture and the NYS OGS Contract # PC63385 with a not-to-exceed price of \$40,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October, 2010.

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Joseph Ruggiero, Secretary

3) Dark Fiber Installation

Mr. Herd indicated that in September of 2010, a New York State Contract Reporter Advertisement was placed for a Request for Proposal (RFP) for Dark Fiber Installation across the Mid-Hudson Bridge. Five (5) companies were represented at the mandatory pre-bid meeting. Two (2) companies responded with proposals but only one company supplied the required documents specified in the RFP, Schupp's Line Construction, Inc. Mr. Herd stated he would like to award a contract to Schupp's Line Construction, Inc. at a not-to-exceed cost of \$140,077.25 which is identified in the Administration 2010 Capital Improvement Program, Dark Fiber Installation. Chairman Sproat called for a motion. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

**NEW YORK STATE BRIDGE AUTHORITY**  
**BOARD RESOLUTION**

Resolution No.: 010-118  
Resolution Date: October 21, 2010

WHEREAS the Board of Commissioners has reviewed the memorandum with respect to the installation of Dark Fiber at the Mid-Hudson Bridge Facility; and

WHEREAS, an advertisement was placed in the New York State Contract reporter for a Request for Proposal (RFP) and Schupp's Line Construction, Inc. provided the Authority with the lowest bid; now therefore

BE IT RESOLVED that Schupp's Line Construction, Inc. be awarded the Dark Fiber Installation contract, BA-2010-RO-014-IT at a not-to-exceed amount of \$140,077.25 ; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21<sup>st</sup> day of October, 2010.

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Joseph Ruggiero, Secretary

PUBLIC RELATIONS AND PLANNING:

Mr. Bellucci noted that the Board members have received previous updates on NYSBA activities.

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero and it noted that there were no expenditures in the month of September.

2) Traffic Classification Report

Mr. Ruggiero presented the Traffic Classification Comparison report for the year to date and August 2010. This report shows the traffic count on each bridge, as well as the associated revenue. Year to date, New York State Bridge Authority's revenues are \$357,414.00 above last year's receipts. No action was required by the Board.

This concluded the regular meeting agenda. On motion of Commissioner Lashua, seconded by Vice Chairman Vecellio and approved unanimously, the regular meeting adjourned to Attorney/Client session at 4:15 P.M .

The next regular meeting is scheduled for November 18, 2010 at 3:00 P.M. at Headquarters.