

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
January 19, 2012

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and copy of the web cast is kept as part of the Board meeting files.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Vice Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner
Lashua, C. Vane, Commissioner

Whitbeck, Carl G., Counsel

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer

ABSENT:

Vecellio, Francis N., Chairman
Ramaglia, Joseph, Commissioner

Vice Chairman Gerentine called the meeting to order at 4:05 PM and called for a motion to adopt the amended agenda. On motion of Commissioner Lashua, seconded by Commissioner Dressel, the amended agenda was adopted unanimously. Vice Chairman Gerentine called for a motion to adopt the minutes of the December 22, 2011 Regular

Meeting. On motion of Commissioner Higgins, seconded by Commissioner Dressel, the minutes of the December 22, 2011 Regular Meeting were adopted unanimously.

ADMINISTRATION:

1) E-ZPass IAG Annual Assessment for 2012

Mr. Russo indicated to the Board that he received an invoice for the Authority's annual assessment as a member of the E-ZPass Interagency Group (IAG) for 2012. Mr. Russo explained that the IAG is the operating structure comprised of the member agencies that facilitate operational consistency, reciprocity, and shared decision-making with respect to E-ZPass and its implementation. The Authority is a full voting member of this organization and as a "small" member agency, the Authority's annual assessment for 2012 remains unchanged from previous years at \$17,500. Vice Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously.

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-001

Resolution Date: January 19, 2012

WHEREAS, the Board has been presented with an annual renewal assessment for its membership in the Interagency Group (IAG) at a cost of \$17,500 in accordance with the E-ZPass IAG Operating Agreement ; and

WHEREAS, the Authority agrees that is necessary to maintain its membership in the IAG to continue its E-ZPass electronic toll operations ; now therefore

BE IT RESOLVED that this payment to the IAG for its 2012 annual assessment is hereby approved at a cost not-to-exceed \$17,500; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January 2012.

Joseph Ruggiero, Secretary

ENGINEERING:

2) Jobs in Progress Monthly Report

Mr. Moreau presented the Engineering Jobs in Progress Report for the month of December. Mr. Moreau stated that the first Coast Guard grant project, which allowed for the camera installation project at the Kingston-Rhinecliff and Rip Van Winkle Bridges, has been completed. Mr. Moreau said that there were no other projects active at the moment. Vice Chairman Gerentine called for a motion. On motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-002

Resolution Date: January 19, 2012

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of
January 2012.

Joseph Ruggiero, Secretary

FINANCIAL:

1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of December noting interest rates remain historically low. Mr. Bushek also explained the importance for the toll increase as the Maintenance Reserve Fund had fallen to an unusually low level. Mr. Bushek also noted that the cash balance in the Maintenance Reserve Fund was retained due to the inability of the Authority to obtain a positive yield investment within the required investment horizon. Vice Chairman Gerentine called for a motion. On a motion of Commissioner Dressel, seconded by Commissioner Lashua, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-003

Resolution Date: January 19, 2012

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on December 22, 2011; now therefore

BE IT RESOLVED the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January 2012.

Joseph Ruggiero, Secretary

2) Accident Review Committee Report - 2011

Mr. Bushek reported to the Board that there were 59 accidents on Authority facilities in the fourth quarter of 2011 compared with 59 the previous year. During this period there were 2 accidents involving Authority personnel. In the fourth quarter of 2010 there were no accidents involving Authority personnel. Mr. Bushek noted that both employees have been counseled. For the year the total number of accidents, 225, was higher than the 180 experienced in 2010, a 25% increase which translates into an accident roughly every 255,000 crossings. No action was required by the Board.

INFORMATION TECHNOLOGY:

1) Port Security Monthly Procurement Report

Mr. Herd indicated to the Board that the total funding available for procurement for the ITS Project is \$1,700,000.00. There were no expenses for the month. The total spent to date is \$1,456,131.69 which leaves a balance of \$301,324.31. No action was required by the Board.

2) Jobs in Progress for IT

Mr. Herd informed the Board that the Information Technology camera procurement was received and deployment is being planned. Vice Chairman Gerentine called for a motion. On a motion of Commissioner Lashua, seconded by Commissioner Higgins, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-004

Resolution Date: January 19, 2012

WHEREAS, the Board has reviewed the monthly Information Technology Progress Report on Capital Project Status; and

BE IT RESOLVED that the Information Technology Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January 2012.

Joseph Ruggiero, Secretary

OPERATIONS:

1) Armored Courier Service

In Mr. Ferguson's absence, Mr. Bushek indicated to the Board that funds collected at the Authority's five facilities are transported to a central depository via armored car and the Authority's current contract for these services will expire on January 21, 2012. An ad was placed in the NYS Contract Reporter and on the Authority's website for this service. Four companies indicated an interest and were sent a request for a proposal (RFP.) Mr. Ferguson received one proposal from Titan Armored Car & Courier, Inc. of Newburgh, New York who currently provides this service to the Authority. Mr. Bushek further indicated that the other three companies did not respond to the RFP. Titan's proposal is for \$27.50/trip (which is \$2,502.50 per month.) Their proposal also included a provision that in the event of their fuel or insurance costs increasing by more than 15% in any 12 month period, they may pass on the increased costs pro-rated which the current contract allows for the same. Titan has offered the Authority a three-year contract with the option to renew it annually for two additional years. Mr. Bushek recommended a three-year contract with Titan Armored Car and Courier, Inc. at not-to-exceed annual cost of \$ 30,030.00 plus any fuel or insurance surcharges as may be required. Vice Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Lashua, the following resolution was adopted unanimously.

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-005

Resolution Date: January 19, 2012

WHEREAS, bids were solicited through the New York State Contract Reporter for the contract entitled Armored Car Services (BA-2012-OA-001-OT) and one bid was received on December 5, 2011 from Titan Armored Car & Courier, Inc. at a cost of \$30,030.00 plus any applicable fuel or insurance surcharges per annum; and

WHEREAS, the NYSBA has utilized all measures outlined in the Authority M/WBE Protocol to expressly highlight this opportunity to minority and women owned businesses in New York State including advertising this opportunity on the contract reporter, the NYSBA website and Twitter, notifying NYS Empire State Development and the Dormitory Authority M/WBE coordinators, contacted all results (3) from a data search of New York State certified M/WBE contractors listed on the NYS Empire State Development listing as well as an internally maintained list of regional NYS certified M/WBE contractors; and,

WHEREAS, no M/WBE bids were received for this service; and,

WHEREAS, Titan Armored Car & Courier has previously completed a contract with the Authority for these services and after further review of the proposal by the Operations Department; it is recommended that a three year contract be awarded to Titan Armored Car & Courier, Inc.

BE IT RESOLVED that the contract BA-2012-OA-001-OT is awarded to Titan Armored Car & Courier at a cost not-to-exceed \$30,030.00 per annum together with any extraordinary fuel or insurance surcharges; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of
January 2012.

Joseph Ruggiero, Secretary

2) Project Nightwatch IT Consultant Enhancement

In Mr. Ferguson's absence, Mr. Bushek indicated that in July 2011 a contract was awarded to Dr. Theodore Mankovich to assist the Authority with the design, programming, and implementation of project Nightwatch. Mr. Bushek explained that due partially to the inability of the project's vendor to obtain the Automatic Toll Payment Machine (ATPM) and software on time and partially to perform related programming and software modifications on schedule, the installation has been rescheduled for late February. Mr. Bushek added that Dr. Mankovich has been assigned additional tasks in order to expedite the programming and testing of the ATPM, so that the Authority and vendor can meet the milestones set forth in a new schedule. The additional work required of Dr. Mankovich will increase his original estimate by 240 hours. Mr. Bushek recommended a not-to-exceed additional amount of \$30,000.00 for these services. A brief discussion followed relative to being within budget. Commissioner Higgins called for a motion, seconded by Vice Chairman Gerentine, the following resolution was adopted unanimously.

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-006

Resolution Date: January 19, 2012

WHEREAS, the Board has reviewed the memorandum recommending an enhancement to the IT Consultant for Project Nightwatch; and

WHEREAS, the Authority currently has a contract with Dr. Theodore Mankovich for this type of work; now therefore

BE IT RESOLVED that contract, BA-2011-RO-014-PS.1, be amended by an additional amount not-to-exceed \$30,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January, 2012.

Joseph Ruggiero, Secretary

REPORTS TO BOARD:

1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures in the month of December.

2) Traffic Classification Report

Mr. Ruggiero reported on the Traffic Classification Comparison report for the year to date and December 2011. This report shows the traffic count on each bridge, as well as the associated revenue. Year to date, New York State Bridge Authority's revenues are \$426,939.00 below last year's receipts. No action was required by the Board.

3) Committee Reports

The Governance Committee reported the findings of its Annual Report to the Board. On a motion by Commissioner Dressel, seconded by Commissioner Lashua, the Board unanimously accepted the report and made it part of the official record.

OLD BUSINESS:

1) Toll Rate Change Public Communication

Mr. Ruggiero indicated to the Board that the Authority notified the public about the toll rate change effective January 30th through the media via press release, the Authority's web site, toll booth handout (when requested), and social media networks (Twitter and Facebook). In addition, variable message signs (VMS), are carrying the message and static signs are also being deployed at each facility that note the change, emphasizing the rate for passenger cars and the difference in E-ZPass rates. Mr. Ruggiero added that while these efforts have been ongoing, it remains a concern that most of the public still isn't aware of the pending change.

Mr. Ruggiero also noted that non-E-ZPass users are required to get E-ZPass in order to take advantage of the discount available. Mr. Bellucci noted the more people we move to E-ZPass, the more efficient our operation will be. The Authority will re-emphasize the E-ZPass aspect in another media release late next week, in preparation for the Monday morning change, and we expect some additional media coverage the morning of the actual change. Based on these concerns and per the discussion with Chairman Vecellio, the Authority will implement a 1-week advertisement package on regional radio that encompasses the Hudson-Catskill area through the Bear Mountain Bridge area. Individual vendor expenditures do not exceed the \$15,000 limit that requires Board of Commissioner approval however the entire effort will total \$17,910. This includes the professional production of a radio spot and purchases on four regional broadcast companies covering multiple radio stations. While this will expand the reach of the Authority's message, it is a limited buy designed to maximize the impact for a modest amount of money. Vice Chairman Gerentine called for a motion. On a motion of Commissioner Lashua, seconded by Commissioner Higgins, the following resolution was adopted unanimously.

NEW YORK STATE BRIDGE AUTHORITY

BOARD RESOLUTION

Resolution No.: 012-007

Resolution Date: January 19, 2012

WHEREAS, the Board of Commissioners of the New York State Bridge Authority has approved a change in toll rates necessary to fund the continued operation and maintenance of the facilities under its care; and,

WHEREAS, the Authority desires to communicate that change to the public in order to minimize the disruption of traffic and inform the public of the discounts available to E-ZPass users; and

WHEREAS, the Board recognizes the need to supplement signage and other communication efforts with a radio advertisement effort directed to the region's residents to better inform the public of the change on January 30th and the discounts available for E-ZPass use; now therefore

BE IT RESOLVED that the Board approves of the Executive Director's actions to implement an advertisement effort totaling \$17,910.00, including production costs, where no vendor expenditure exceeds \$15,000.00; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 19th day of January, 2012.

Joseph Ruggiero, Secretary

This concluded the regular meeting. Vice Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Higgins, seconded by Commissioner Dressel and approved unanimously, the regular meeting adjourned at 4:25 P.M.

The next regular meeting is scheduled for February 16, 2012 at 3:00 P.M. at Headquarters.