

New York State Bridge Authority  
Audit Committee  
Minutes of June 19, 2008

The New York State Bridge Authority's Audit Committee met at the Authority's Headquarters in Highland, New York, at 2:45 pm on June 19, 2008.

In addition to committee members Walter Paradies and Robert Carter, those in attendance were as follows:

George C. Sinnott  
John R. Sewell  
Barry Mickle  
Carl G. Whitbeck, Jr., Esq.

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The Committee reviewed and approved the minutes of the previous meeting held on March 20, 2008.

The following matters were discussed:

- (1) John Sewell recommended approval of a one (1) year contract with Toski, Schaefer & Co. for the third year of their proposal at a cost not to exceed \$16,900. The Committee adopted a resolution to make such recommendation to the full Board.
- (2) John Sewell reported to the Committee concerning the audit of the Comptroller of the State of New York with respect to the Authority's compliance with Executive Order 134 dealing with the environmental impact of cleaning facilities. The audit report identified that the Authority was not complying with Executive Order 134, primarily because the Authority staff was not aware of the existence of Executive Order 134. The Authority immediately commenced to implement compliance and the five recommendations of the Comptroller.

In addition, the Executive Director requested that counsel to the Authority monitor Executive Orders on a daily basis to insure that the Authority is constantly updated on the issuance of Executive Orders that are applicable to the Authority. Counsel reported that this system is now in place. The Authority reported to the Comptroller in a timely fashion by letter of the Executive Director dated May 1, 2008

Mr. Sewell also submitted the Comptroller's draft audit report 2008-S-55, addressing whether the Authority is enrolling only eligible people in the New York State Health Insurance Program (NYSHIP). The Audit Committee approved the Authority's response to the report indicating it would comply with the one recommendation requiring proof of supporting documentation when enrolling dependents in NYSHIP and maintaining copies of such in personnel folders.

- (3) Barry Mickle reported to the Committee concerning the 2008 Internal Audit Work Plan for the internal audit procedures within the Authority. A resolution was adopted by the Committee recommending to the Board of the Authority the adoption of the 2008 Internal Audit Work Plan.